

DRAFT MINUTES
Achievement First Brooklyn
Board of Trustees Meeting

Venue: TFA, 25 Broadway, 12th floor - GC Room
Zoom: <https://achievementfirst.zoom.us/j/89229966028>
Tuesday, January 30, 2024, 6:00-8:00 pm

In attendance: Romy Coquillette, Akeem Frett, Amy Arthur Samuels, Jon Atkeson, Paul Cabana, Desiree Dalton, David Pollock, Brendan Sorlie, Chris Lynch, Kevin Miquelon

Also in attendance: Lisa Margosian, John Sharkey, Xanthe Jory, Ru Sharma, Dumar Paden, Blakely Simoneau, Shannon Miller, LaNelle Alexander, Kristin Damo, Charmayne Joseph, Karolyn Belcher, and Mallory Bodhuin

I. Discussion with Achievement First

- A. Principal Discussion with AF Crown Heights ES principal Mallory Bodhuin (20 min)

The board did not have quorum, so Ms. Coquillette invited Ms. Bodhuin to speak prior to calling the meeting to order. Ms. Bodhuin provided the board with some background information on herself and her role at Crown Heights. She also provided details of AF Crown Heights Elementary School. Ms. Bodhuin presented on the academic growth of her school and highlighted some of the students and staff. Board members asked Ms. Bodhuin questions about her experience at Achievement First and ways that it could be improved.

II. Call to Order

Ms. Coquillette called the meeting to order at 6:35 PM.

III. Public Comment

There were no members of the public present.

IV. Approval of Meeting Minutes

Mr. Rabin and Ms. Joseph provided updates on the phased closure of AF Voyager Middle School.

1. BE IT RESOLVED, the Achievement First Brooklyn Board of Trustees hereby approves the meeting minutes from December 20, 2023.
2. RESOLVED The Achievement First Brooklyn Board of Trustees, on behalf of Achievement First Voyager Middle School, hereby resolves to reduce the chartered enrollment at Achievement First Voyager Middle School from 159, serving grades 6-8 to

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100, serving only grades 7-8, for the 2024-2025 school year, pending State University of New York (SUNY) approval.

FURTHER RESOLVED Achievement First Inc. and its designees are, jointly and severally, authorized and directed, in the name of Achievement First Brooklyn Board of Trustees, to submit such enrollment plan and other documents needed to seek charter revisions from the charter authorizer in order to effectuate the foregoing resolution.

Motion by Chris Lynch.

Second by Kevin Miquelon.

All in favor, none opposed, none abstained.

A. Deep Dive: Academics & Strategy for Progress

Mr. Sharkey presented on state test performance for school year 2022-2023, the continuous improvement cycles taking place this year, and the academic assessment results.

For state tests, elementary results are up however they are not where they need to be. However, the results suggest that elementary school is on the right track. For middle school, math results are up significantly but ELA is down. Mr. Sharkey also presented on New York Regents results, which were mixed year over year.

Mr. Sharkey also presented on the takeaways of school walkthroughs to implement continuous improvement cycles.

Mr. Sharkey presented on this school year's academic performance. Math in elementary had double-digit growth compared to last school year, and ELA had growth as well from October to December. In middle school, results in math are down but results are up in ELA - there is growth on the content that is repeated from the prior assessment, but students are not doing as well on new content. Mr. Sharkey noted that the middle school growth is good considering where AF is in terms of curriculum implementation. Mr. Sharkey presented on high school reading level, which is progressing, and students with a GPA over 3.0, which is up. Board members asked questions about the academic progress and comparisons across the state, district, and nation.

B. Finance Update (5 min)

Mr. Shah and Mr. Lynch presented finance updates, and noted that the next board meeting will include quarterly financials. Mr. Shah noted that AF is still tracking to have a surplus and that they are tracking to be under budget with personnel.

V. Board Business

A. Proposed Executive Session: Principal Mid-Year Reviews and Approvals (15 min)

Ms. Coquillette made a motion to enter executive session to discuss Principal Mid-Year reviews and approve new principals.

Motion by Jon Atkeson.

Second by Kevin Miquelon.

All in favor, none opposed, none abstained.

B. Board Resolutions and Approvals: Principal Approvals (10 min)

The board exited executive session at 7:53 PM.

The board voted on the following resolution as a consent agenda.

Motion by Akeem Frett

Second by Kevin Miquelon.

All in favor, none opposed, none abstained.

3. BE IT RESOLVED, the AF Brooklyn Board of Trustees hereby appoints the individuals listed below as principals of the following Achievement First schools effective immediately:
 - a. Shailah Phillips, Aspire Middle School
4. BE IT RESOLVED, the AF Brooklyn Board of Trustees hereby appoints the individuals listed below as principals of the following Achievement First schools effective July 1, 2024:
 - a. D'Asia Adger, Apollo Middle School
 - b. Elizabeth Harnett, Brownsville Middle School
5. BE IT RESOLVED, the AF Brooklyn Board of Trustees hereby approves Dr. Jazmin Gordon-Rose to serve as interim principal for East Brooklyn High School from on or about March 1, 2024 through the end of the school year, based on the recommendation by Achievement First.

VI. Discussion with Achievement First

AF CEO, Lisa Margosian provided updates to the board on the superintendent search.

VII. Adjourn

The meeting was adjourned at 8:10pm.