

DRAFT MINUTES
Achievement First (AF) Brooklyn
Executive Committee Meeting

Thursday, October 19, 2023, 12:30-1:30 pm

Zoom link: <https://achievementfirst.zoom.us/j/82548207413>

I. Call to Order

Ms. Coquillette called the meeting to order at 12:32.

Attendees:

AF Brooklyn Trustees: Romy Coquillette, Chris Lynch, Akeem Frett, Paul Cabana

AF Staff: Shannon Miller

II. Public Comment

There were no members of the public present.

III. Approval of Minutes

Ms. Coquillette asked if everyone had reviewed the minutes from the September 19, 2023 meeting and if there were any questions. Everyone had reviewed and there were no questions.

Chris Lynch made the motion to approve the minutes.

Paul Cabana second the motion.

All were in favor.

IV. Committee Business

A. AF Brooklyn Executive Committee meeting schedule

Ms. Coquillette asked about upcoming timing for the remaining Executive Committee meetings. Members shared their preferences. They are generally two weeks in advance of the board meeting. Ms. Coquillette would like to work with the network more in advance on agendas for the rest of the board meetings for the year.

Ms. Coquillette stated that the Executive Committee is serving as a proxy for a personnel committee. There have been very few incidents but if something arises special meetings will be scheduled to address any timely issues. Mr. Lynch believes it makes sense because there

aren't that many incidents so a separate committee doesn't seem necessary. They agreed to revisit if that changes in the future.

B. Review of agenda for AF Brooklyn Board of Trustees Meeting on November 28, 2023

Ms. Coquillette asked for feedback on the agenda. The group discussed having a principal come to each meeting and present. They agree that it is helpful if the presentation is tied into the larger meeting discussion. They do not want to make more work for the principals. Having a parent rep also speak on the deep dive topic from their perspective.

Mr. Frett mentioned that he likes the idea of an alumni committee. Ms. Coquillette mentioned that at a recent school visit, there were a number of AF alumni at the school and that there are many opportunities for alumni to be involved.

Ms. Coquillette motioned to go into Executive Session to discuss real estate and disciplinary issues.

Chris Lynch second the motion.

All were in favor.

V. Committee Discussion

A. Executive Session: Principal Matter at Bushwick Middle School

The group entered into executive session at 12:50.

VI. Adjourn