



## **DRAFT AGENDA**

### **Achievement First (AF) Brooklyn Executive Committee Meeting**

Thursday, Jan 5, 2023, 4:00 PM

Zoom link: <https://achievementfirst.zoom.us/j/8424626361>

#### **I. Call to Order**

The meeting was called to order by Ms. Romy Coquillette at 4:03 pm

Attendees:

**Committee members:** The following Committee members were present, constituting a quorum: Romy Coquillette, Chris Lynch Warren Young, Anup Menon. Alison Richardon was not present

AF Staff: Sulafa Bashir, Christi George

#### **II. Public Comment**

There was no public comment.

#### **III. Approval of Previous Meeting Minutes**

Ms. Romy Coquillette moved the Committee to vote on approving the minutes from the November, 2 2022 board meeting.

It was:

RESOLVED, the Achievement First Brooklyn Executive Committee hereby approves the meeting minutes from November, 2 2022.

Motion by Chris Lynch  
Second by Warren Young  
All in Favor



#### **IV. Board Discussion and Business**

##### **B. EBHS Personnel Update <Proposed Executive Session>**

Next, Ms. Coquillette moved the board to vote on entering Executive Session to discuss a Personnel matter at East Brooklyn High School, inviting AF staff Sulafa Bashir and Christi George.

Motion by Chris Lynch

Second by Warren Young

All in Favor

The Committee entered into Executive Session at 4:08 pm, and exited at 4:28 pm.

##### **C. Nominating Committee**

Ms. Coquillette share a plan to formalize board recruitment by instituting a nominating committee with the goal of voting on this by end of this school year

##### **D. Board Training**

- Ms. Coquillette discussed working with Paul O’Neil on board training with the goal to start implementing more training over the year, to ensure board is setting and meeting goals
- Mr. Young brought up the question of board governance and KPIs, specifically how to measure success and ensure that the management company is held accountable especially with respect to enrollment and academic performance
- Mr. Menon and Mr. Lynch added the question of how the board should hold itself accountable in a governance capacity by asking for a plan, giving feedback on it and then monitoring by getting quarterly updates and ensuring this is well-documented

##### **E. January 23 Meeting Agenda Topics**

Ms. Coquillette discussed the following topics for the upcoming Jan 23 board meeting:

1. Academic Improvement Plan
2. Enrollment Response Plan

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3. Committees
  - a) Academic
  - b) Finance
4. Board Business
  - a) Network Re-imagining <Proposed Executive Session>

**V. Other business**

A. Debrief on school tours

Ms. Coquillet gave an update on the school tours undertaken in mid-December by 4 board members to AF Aspire MS and AF Linden ES.

B. January meeting location

Mr. Young offered to host the next AF Brooklyn board meeting at Credit Suisse offices.

**VI. Adjourn**

Ms. Coquillet adjourned the meeting at 4:51 pm.

Motion by Chris Lynch

Second by Warren Young

All in favor