

Regional Director of Operations (Rhode Island)

Start Date: Immediate
Team: Team School Operations
Location: Providence, RI

About Achievement First:

Achievement First serves 15,000 students in 37 schools in five communities across Connecticut, New York, and Rhode Island. All of our students come to us through blind lottery. The majority are Black, Latinx, and children from low-income families who will be the first in their families to graduate from college. The mission of Achievement First is to deliver on the promise of equal educational opportunity for all of America's children. We know that every child—regardless of race, zip code, or economic status—deserves access to great schools. For more information about the Achievement First mission, model, our schools and team, please visit our website at www.achievementfirst.org.

About the Role

Achievement First is currently seeking a strategic and dynamic Regional Director of Operations (RDO) who holds a high bar for excellence in operations and has a strong track record in coaching and developing others to reach that bar. Reporting to the Vice President of Operations, the RDO will be responsible for overseeing the successful and seamless operations of multiple Achievement First schools in Rhode Island (Providence). The RDO is responsible for ensuring all facets of the school operations run seamlessly and with purpose, so that the instructional leadership in schools can intensely focus on ensuring great instruction happens in every classroom, every day. Our mission in ops is to remove (or eliminate) every obstacle that gets in the way of instruction. Through observation and feedback, and direct coaching of the directors of operations (DSOs) in the school, the RDO drives each school-based ops team to improve continuously and deliver high-quality operations for their school.

Responsibilities of the Regional Director of Operations will include but are not limited to:

- Managing all schools in their portfolio to operational performance and compliance outcomes, including enrollment, attendance, certification, compliance, and learning and development.
- Coaching DSOs to excel in strong operational partnership with their principals and to be strong school leaders in their building, with an orientation towards delivering excellent service and support to staff, students, and families.
- Identifying geography-specific processes to be centralized, operationalizing each process, and establishing sustainable ongoing management and execution.
- Actively partnering with Regional Superintendents, Network Support staff, and Team School Operations colleagues on meeting these goals.

Skills and Characteristics

- Belief in Achievement First's mission and educational model
- Track record of operational excellence and continuous improvement
- Highly reliable organizational systems and project management skills
- Extraordinary detail orientation
- Adaptive leadership style with the ability to unlock the potential of direct reports to become stronger leaders;

- Effective management across lines of difference; Strong written and verbal communicator; Can influence and motivate direct reports and peers
- Focused on outcomes; Flexible and critical thinker and strategic problem-solver who can unstick murky problems, drive towards outcomes, and deeply believes the chief metric is student achievement
- Builds strong relationships throughout the organization and remains oriented on making sure the work of Network Support stays focused on serving and supporting our schools with excellence
- Maturity, humility, strong work ethic, and a roll-up-my-sleeves attitude

Educational Background and Work Experience

- Bachelor's degree required; Advanced or professional degree preferred
- Experience in a school-based operational role and/or a school-based operations management role preferred
- Minimum 3 years experience managing 3+ direct reports required; Experience managing other managers strongly preferred
- Regular travel between our geographies required, in addition to evening and, at times, weekend work.

Compensation

Salary for this position is competitive and commensurate with experience. Additionally, Achievement First offers a comprehensive benefits package.

To Apply follow [link here](#).

Achievement First is an equal opportunity employer and an organization that values diversity. People from all diverse backgrounds are strongly encouraged to apply. Spanish language proficiency is a plus. You can learn more about diversity at Achievement First here: <http://www.achievementfirst.org/about-us/diversity/>.