

- Draft -

## **Achievement First Bridgeport Academy**

### **Board of Directors Meeting**

September 19, 2019, 6:00 pm

529 Noble Ave, Bridgeport

#### **I. Call to Order & Attendance**

The meeting was called to order at 6:07 pm by Dick Kalt. The following board members, constituting a quorum, and Achievement First Staff were in attendance:

Dick Kalt - Yes

Marlene Macaуда - Yes

Debra Hertz - Yes (phone)

James Bennett - Yes

Kimberly Bruce - No

Michael Strambler - Yes

Ruben Felipe - No

Ebrima Jobe - Yes

Raj Lakra - Yes

Sam Lucky, AFBA School Leadership - Yes

Annedrea Coleman, AFBA School Leadership - Yes

Florisca Carter, AFBA School Leadership - Yes

Kim Dickey, AFBA School Leadership - Yes

Christina Ellington, AF Network Support - Yes

Shannon Garfield, AF Network Support - Yes

Sarah Blanton, AF Network Support - Yes

Ken Paul, AF Network Support - Yes

#### **II. Open Session for Public Comment**

There was no public comment.

#### **III. Approve Minutes**

RESOLVED, the AF Bridgeport Academy Board of Directors hereby approves the meeting minutes from July 31, 2019.

Motion by Raj Lakra

Seconded by Jim Bennett

All in favor

#### **IV. Reports, Discussion and Board Business**

##### **A. Principal Reports**

Ms. Annedrea Coleman, AF Bridgeport Middle School Principal, reported on the school's goals, especially around student growth percentiles (SGP), school culture, parental engagement, attendance and school climate (satisfaction and investment). Ms. Coleman spoke about the importance of strong adult culture where teachers and staff enjoy coming to work every day and the town halls with parents which will take place every other month.

The board inquired about cohort growth vs SGP and how the student investment survey results align with academic performance.

Ms. Sam Lucky, AF Bridgeport Elementary School Principal, reviewed her top three goals and the importance of ensuring scholars have a sense of belief and belonging. Ms. Lucky found that the focus on belief and belonging was very well received by teachers who were able to build upon the “moves” that AF can teach and really focus on building relationships with their scholars. She reviewed school culture, enrollment and certification which are all in a very strong place, along with SBAC results. Another top priority is parent communication.

The board discussed year over year SBAC results and the transition for scholars from 4th to 5th grade.

#### **B. Executive Session - Personnel - Evaluation of Principal**

The board entered Executive Session at 7:25 pm to discuss personnel (evaluation of a principal). Motion by Raj Lakra. Second by Mike Strambler. The board exited executive session at 7:55 pm. Motion by Marlene Macauda. Second by Mike Strambler.

#### **C. Amistad High School Committee Report**

The board had a discussion about the Amistad High School meeting from September 11th. Jim Bennett, Mike Stambler and Dick Kalt were all present at the High School Committee Meeting and shared their perspectives.

#### **D. Chief Financial Officer Report**

Victor De La Paz, Achievement First CFO, joined the meeting by phone to review the close out of FY19, noting deficits at both schools that he wants to review. Because it is so early in the 2019-20 school year, there isn't much to review in the FY20 financials. Full financials will be presented at the November board meeting.

#### **E. Board Chair Report**

The board discussed each of the following resolutions. Specifically, the board was interested in having AF consider ways to make the Family Handbook more user-friendly, considering perhaps an executive summary of the entire document or a shortened version with fewer pages.

RESOLVED, the AF Bridgeport Academy Board of Directors hereby approves the amendments to the Charter Management Agreement as presented.

Motion by Raj Lakra

Seconded by Jim Bennett  
All in favor

RESOLVED, the AF Bridgeport Academy Board of Directors hereby creates a Personnel Committee and delegates to the Personnel Committee the authority to (i) consider allegations of misconduct and issue disciplinary consequences for principals, except that the Committee does not have the authority to terminate a principal; and (ii) make a recommendation for termination of a principal to the full Board.

Motion by Jim Bennett  
Seconded by Raj Lakra  
All in favor

RESOLVED, the AF Bridgeport Academy Board of Directors hereby approves the Family Handbook as presented.

Motion by Marlene Macauda  
Seconded by Mike Strambler  
All in favor

#### **V. Adjourn**

The meeting was adjourned at 8:47 pm by Dick Kalt.

Motion by Marlene Macauda  
Seconded by Jim Bennett  
All in favor