

- Draft -

**Amistad Academy  
Board of Directors**

Wednesday, July 31, 2019  
370 James Street, New Haven

**I. Call to Order & Attendance**

The Amistad Academy Board meeting was called to order at 12:55 pm by Carolyn Greenspan. The following board members, constituting a quorum, and Achievement First staff were in attendance:

Carolyn Greenspan - Yes

Carla Seeger - No

Lorraine Gibbons - Yes (phone)

Jennifer Alexander - No

Tim Pavlis - No

Albert Maldonado - Yes (phone)

Jane Levin - Yes

Pat Sweet - Yes

Sarah Claybaugh, AF Network Support - Yes

Public: Chris Peak, Bill Marsh

**II. Open Session for Public Comment**

There was no public comment.

**III. Approve Minutes**

RESOLVED, the Amistad Academy Board of Directors hereby approves the meeting minutes from May 22 and June 14, 2019.

Motion by Pat Sweet

Seconded by Jane Levin

All in favor

**IV. Board Chair Report**

**A. Review 2018-19 Amistad Academy Performance Data**

The board discussed the 2018-19 performance data for Amistad Academy Elementary and Middle Schools.

**B. Review Proposed Charter Management Agreement Amendments**

Carolyn Greenspan led a discussion on the proposed Charter Management Agreement Amendments. She described the process of making changes as being very inclusive.

The board discussed the frequency of reporting on principal performance. Ms. Greenspan believes a minimum of two scheduled reports is sufficient because there is the option to ask for information more frequently if needed. Additionally, the language now provides clarity as to the timing and framework.

The board decided to vote on the language at the September meeting.

**C. Review Annual Evaluation of Achievement First**

The board did not discuss the annual evaluation of Achievement First.

**D. Complete Conflict of Interest Forms**

Those board members present at the meeting completed and signed the conflict of interest forms

**E. Elect Leadership Slate**

RESOLVED, the Amistad Academy Board of Directors elects the following leadership slate:

Carolyn Greenspan, Chair

Tim Pavlis, Treasurer

Lorraine Gibbons, Secretary

Motion by Pat Sweet

Seconded by Jane Levin

All in favor

**F. Establish and Appoint Personnel Committee**

Carolyn explained to the rest of the board that the personnel committee is to be a small committee of board members tasked with addressing personnel issues that may arise involving the school principals.

RESOLVED, the Amistad Academy Board of Directors hereby creates a Personnel Committee and delegates to the Personnel Committee the authority to (i) consider allegations of misconduct and issue disciplinary consequences for principals, except that the Committee does not have the authority to terminate a principal; and (ii) make a recommendation for termination of a principal to the full Board.

Motion by Albert Maldonado

Seconded by Lorrain Gibbons

All in favor

**G. Set Number of Directors**

Carolyn Greenspan explained that the board votes to set the number of members of the Board of Directors each time a member is added or removed from the board.

RESOLVED, the Amistad Academy Board of Directors does, effective July 31, 2019, set the number of members of the Board of Directors at eight (8).

Motion by Jane Levin

Seconded by Pat Sweet

All in favor

**V. Adjourn**

The meeting was adjourned at 1:19 pm by Carolyn Greenspan.

Motion by Jane Levin

Seconded by Pat Sweet

All in favor