# **Application: ACHIEVEMENT FIRST LEGACY CHARTER SCHOOL**

Achievement First External Reporting - 2021-2022 Annual Report

#### **Summary**

**ID:** 0000000205

Status: Annual Report Submission

## **Entry 1 School Info and Cover Page**

Completed - Jul 31 2022

#### **Instructions**

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## **Entry 1 School Information and Cover Page**

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) <u>before</u> all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (as of June 30, 2022) or you may not be assigned the correct tasks.

## **BASIC INFORMATION**

# a. SCHOOL NAME (Select name from the drop down menu) ACHIEVEMENT FIRST LEGACY CHARTER SCHOOL 800000084523 a1. Popular School Name AF Legacy b. CHARTER AUTHORIZER (As of June 30th, 2021) Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks. SUNY BOARD OF TRUSTEES d. DISTRICT / CSD OF LOCATION CSD #29 - QUEENS e. DATE OF INITIAL CHARTER 8/2016

f. DATE FIRST OPENED FOR INSTRUCTION

8/2021

Is your charter school unionized?	
No	
h. SCHOOL WEB ADDRESS (URL)	
https://www.achievementfirst.org/school/achievemen	nt-first-legacy-elementary/
i. Total Approved Charter Enrollment for 2021-20 enrollment)	022 School Year (exclude Pre-K program
90	
j. Total Enrollment on June 30, 2022 (exclude Pro	e-K program enrollment)
92	
k. Grades Served during the 2021-2022 School	fear (exclude Pre-K program students)
Check all that apply	
Grades Served	K

c. School Unionized

## I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes
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#### 12. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Achievement First
PHYSICAL STREET ADDRESS	
CITY	
STATE	
ZIP CODE	
EMAIL ADDRESS	
CONTACT PERSON NAME	Xanthe Jory

## **FACILITIES INFORMATION**

#### m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

	No, just one site.
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#### **ACHIEVEMENT FIRST LEGACY CHARTER SCHOOL 800000084523**

#### **School Site 1 (Primary)**

## m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	118-49 Montauk St, Queens, NY 11412	347-471-2646	NYC CSD 29	K-1	Yes

## m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Jess Eddy	Principal			
Operational Leader	Ashley Wilson	Director of School Operations			
Compliance Contact	Xanthe Jory	Chief Operating Officer			
Complaint Contact	General Counsel	General Counsel			
DASA Coordinator	Ashley Wilson	Director of School Operations			
Phone Contact for After Hours Emergencies	Tsehaia Brown	Vice President of School Operations	347-219-5228		

## m1b. Is site 1 in public (co-located) space or in private space?

Private Space			

#### IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC.

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.

Site 1 Certificate of Occupancy (COO)

Legacy COO (1).pdf

Filename: Legacy COO (1).pdf Size: 494.1 kB

**Site 1 Fire Inspection Report** 

**CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR** 

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

#### **ATTESTATIONS**

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Xanthe Jory
Position	Chief Operating Officer
Phone/Extension	(No response)
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the <a href="NYSED CSO">NYSED CSO</a> Fingerprint Clearance Oct 2019 Memo. Click YES to agree.

## **Responses Selected:**

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

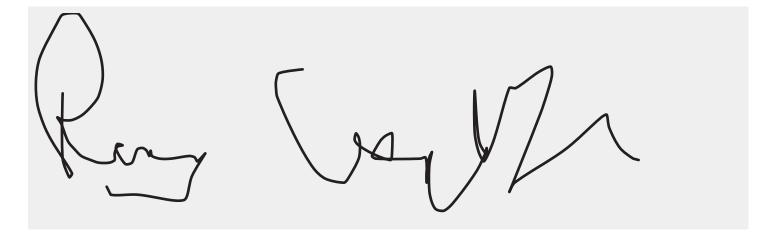
#### **Responses Selected:**

Yes

## **Signature, Head of Charter School**



## Signature, President of the Board of Trustees



#### **Date**

Jul 29 2022



**Entry 3 Accountability Plan Progress Reports** 

## **Instructions**

#### SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at <u>Accountability Plan Progress Report</u>. After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

## **Entry 4 - Audited Financial Statements**

**Incomplete** 

#### **Required of ALL Charter Schools**

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022.** SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the <u>Annual Report Portal</u> no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

## **Entry 4a - Audited Financial Report Template (SUNY)**

**Incomplete** 

#### <u>Instructions - SUNY-Authorized Charter Schools ONLY</u>

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <a href="http://www.newyorkcharters.org/fiscal/">http://www.newyorkcharters.org/fiscal/</a>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

## Entry 5 - Fiscal Year 2022-2023 Budget

**Incomplete** 

<u>SUNY-authorized charter schools</u> should download the <u>2022-23 Budget and Quarterly Report</u> <u>Template and the 2022-23 Budget Narrative Questionnaire</u> from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022**.

<u>Regents, NYCDOE, and Buffalo BOE authorized charter schools</u> should upload a copy of the school's FY22 Budget using the <u>2022-2023 Budget Template</u> in the portal or from the Annual Report website. **Due November 1, 2022**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

## **Entry 6 - Board of Trustees Disclosure of Financial Interest Form**

Completed - Jul 31 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a <u>Trustee Disclosure of Financial Interest Form</u>. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. The education corporation is responsible for completing the form for trustees who left the board during the reporting year.

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.



## **Entry 7 BOT Membership Table**

Completed - Jul 31 2022

## **Instructions**

## **Required of ALL charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 7 BOT Table**

- 1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

#### **ACHIEVEMENT FIRST LEGACY CHARTER SCHOOL 800000084523**

#### **Authorizer:**

Who is the authorizer of your charter school?

**SUNY** 

#### 1. 2021-2022 Board Member Information (Enter info for each BOT member)

Trustee	Trustee	Position	Commit	Voting	Number	Start	End	Board
Name	Email	on the	tee	Member	of Terms	Date of	Date of	Meeting
	Address	Board	Affiliatio	Per By-	Served	Current	Current	S
			ns	Laws		Term	Term	Attende
				(Y/N)		(MM/DD	(MM/DD	d
						/YYYY)	/YYYY)	During

									2021- 2022
1	Romy Coquille tte		Chair	Executiv e, Academ ic, Facilities	Yes	2	07/01/2 019	06/30/2 022	9
2	Alison Richard son	>>>> >>>>> >	Vice Chair	Executiv e, Academ ic	Yes	2	07/01/2 021	06/30/2 024	7
3	Jon Atkeson		Treasure r	Executiv e, Finance, Facilities	Yes	2	07/01/2 019	06/30/2 022	6
4	Andy Hubbard		Secretar	Executiv e, Facilities	Yes	1	07/01/2 019	06/30/2 022	6
5	Rhonda Barros		Trustee/ Member	N/A	Yes	1	07/01/2 021	06/30/2 024	5 or less
6	Tamika Bradley		Parent Rep	Academ ic	Yes	1	07/01/2 021	06/30/2 022	8
7	Desiree Dalton		Parent Rep	Academ ic	Yes	1	05/19/2 021	06/30/2 022	9
8	Akeem Frett		Trustee/ Member	Finance	Yes	1	07/01/2 021	06/30/2 024	7
9	Judith Jenkins	>>>> >>>>> >>>>>	Trustee/ Member		Yes	2	07/01/2 021	06/30/2 024	5 or less

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Ia.	Are there	more	tnan	ч	memners	OT THE	Koard	OT	ITHISTARS

Yes

## **1b. Board Member Information**

	Trustee Name	Trustee Email Address	Position on the Board	Commit tee Affiliatio ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende d During 2021- 2022
10	Christop her Lynch		Trustee/ Member	Executiv e, Finance	Yes	2	07/01/2 020	06/30/2 023	9
11	Anup Menon		Trustee/ Member	Executiv e	Yes	1	09/01/2 021	06/30/2 024	5 or less
12	Kevin Miquelo n		Trustee/ Member	Facilities	Yes	1	07/01/2 019	06/30/2 022	8
13	Will Robalin o		Trustee/ Member	Finance	Yes	2	07/01/2 021	06/30/2 024	7
14	Amy Arthur Samuels		Trustee/ Member	Academ ic	Yes	2	07/01/2 021	06/30/2 024	7
15	Josh Vidro		Trustee/ Member	Facilities	Yes	1	09/01/2 021	06/30/2 024	6

#### 1c. Are there more than 15 members of the Board of Trustees?

Yes

## 1d. 2021-2022 Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Commit tee Affiliatio ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende d During 2021- 2022
16	Warren Young		Trustee/ Member	Finance	Yes	2	07/01/2 021	06/30/2 024	9
17	Deborah Shanley		Chair		Yes	2	07/01/2 018	12/30/2 021	5 or less
18	Justin Cohen		Trustee/ Member		Yes	2	07/01/2 018	12/30/2 021	5 or less
19	Theresa Hayes		Parent Rep		Yes	2	07/01/2 021	06/30/2 022	5 or less
20									
21									

#### 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	17
b.Total Number of Members Added During 2021- 2022	4
c. Total Number of Members who Departed during 2021-2022	2
d.Total Number of members, as set in Bylaws, Resolution or Minutes	17

3. N	lumber d	of Board	meetings	held	durina	2021-2	2022
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9

#### 4. Number of Board meetings scheduled for 2022-2023

6

#### **Total number of Voting Members on June 30, 2022:**

17

#### Total number of Voting Members added during the 2021-2022 school year:

4

Total number of Voting Members who departed during the 2021-2022 school year:

2

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

19

Thank you.

## **Entry 9 Enrollment & Retention**

Completed - Jul 31 2022

Instructions for submitting Enrollment and Retention Efforts

#### **Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

# **Entry 9 Enrollment and Retention of Special Populations**

#### **Recruitment/Attraction Efforts Toward Meeting Targets**

Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
The schools partner with the Achievement First (AF) recruitment team to carry out a comprehensive recruitment strategy consisting of direct outreach, Refer A Friend campaigns, information sessions,	

school-based open houses, presentations at local education agencies and community based organizations, neighborhood canvassing at nearby high density housing and building locations, participating in the NYC Charter Center application, geo targeted mailings, and both online and outdoor advertising. These techniques have been successful in generating We plan to use the the same applications and in sharing the **Economically Disadvantaged** 2021-2022 plans in the 2022opportunity to apply with low-2023 school year. income families. In 2009, all AF schools implemented an at-risk preference for low-income families, and as a result the vast majority of all entering families have qualified for free or reduced price lunch. As a result of extensive presentations to community organizations that serve low-income families. including Head Start and NYCHA daycare centers, the applicant pool of free and reduced price applicants has been large, and the preference has been effective at substantially matching the district percentages of low-income students for the incoming classes. The AF student recruitment team is bilingual and has made extensive efforts to reach out to families who speak languages other than English. All outdoor signs are in both English and Spanish, as are all brochures and other marketing materials, including the AF website page for student enrollment. In 2021-22,

for instance, direct, bilingual recruiting materials reached more than 30,000 families throughout Brooklyn. Additionally, Spanish speaking members of the recruitment team have presented in Spanish at Head Start daycares and community organizations (e.g., The Coalition for Hispanic Family Services and Bushwick United), and multiple members of the "street teams" that recruited directly in the community were Spanish speakers. While these techniques may change year to year, these are representative of recent recruitment methods. The lottery also uses a weighted preference for English Language Learners (ELLs), which the schools doubled for the 2016-17 school year in an effort to both admit and enroll more ELLs.

The last two recruitment seasons included community outreach, canvassing, and event tabling to engage with potential families as well as a wide variety of tactics including, but not limited to: Distributed thousands of brochures and other materials in bilingual format (English/Spanish). Attended the Include NYC fair on January 29, 2022 which had hundreds of families, including families of ELLs and other at-risk students, in attendance. As with other events, a bilingual community outreach associate was present.

English Language Learners

We plan to use the the same 2021-2022 plans in the 2022-2023 school year.

Over the course of a given lottery

cycle, AF drops off and mails Spanish applications to numerous local daycare centers (e.g., approximately 400 community organizations/daycare centers across many sections of Brooklyn). In February and March 2022, AF hosted several Spanishlanguage information sessions where the majority of families in attendance primarily spoke languages other than English. AF provides translators at orientation and community engagement events at AF schools.

For our non-fluent spanish speaking recruitment team members, we also utilized google-translate when we encountered spanish-only speaking families. Non-Spanish speaking staff members are also paired with a colleague fluent in Spanish that they can call on to support communication with prospective families.

The refer-a-friend program is shared with families in English and Spanish in the hope of generating word of mouth interest.

Schools hang recruitment banners outside their facilities in English and Spanish.

For families that were never selected off of waitlists in previous years and had indicated they were not English speaking families, AF reaches out in subsequent years with native language speakers (i.e., Spanish-speaking) in order to inform the families about the ability to re-

	apply to AF schools.	
Students with Disabilities	Efforts to recruit students with disabilities have focused primarily on making clear in promotional materials and presentations that AF is highly effective for students with disabilities, and that we offer services in accordance with Individualized Education Programs (IEPs). In addition, the recruitment team reaches out annually to day care centers that are identified by the NYC Department of Education as serving students with disabilities and participates in an Include NYC fair that focuses on providing resources to families with students with disabilities. The AF student recruitment team has partnered with the network special services team to ensure that marketing materials capture the range of services available. AF has reached out specifically to community members who previously agreed to partner with the community outreach team to conduct a family focus group on how AF schools could best meet their needs. During this focus group, the mother of a student with a disability said that her greatest struggle was finding a public school option that held the highest academic standards for her child despite his disability. The school is just such an option, committed to getting every scholar who walks through our doors to and through college. We believe that sending this message to families with	We plan to use the the same 2021-2022 plans in the 2022-2023 school year.

students who have special needs will be a powerful recruiting technique, and will help us meet the enrollment target for this population. The lottery also uses a weighted preference for students with disabilities.

## **Retention Efforts Toward Meeting Targets**

Describe Retention Efforts in Describe Retention Plans	in
2021-2022 2022-2023	
Retention of students at AF schools is a network-wide priority and one of the key performance indicators identified for schools as part of the network's strategic imperatives. As a network, AF has set an accountability measure of 5%. In addition, each individual school has set an improvement goal for attrition set at no less than 0.5% improvement year over year. While reliable mobility statistics for New York City are difficult to ascertain, we believe that a mobility rate of 5% is significantly below the average annual turnover of urban students. We believe that retention of students within atrisk populations depends primarily on the academic progress these students are making. As such, the most important retention efforts for atrisk populations will be great instruction, and regular review of data that ensures that students in these populations are receiving the supports and	

## services they need in order to be successful. Data—including academic performance, attendance, and behavior dataare disaggregated and shared **Economically Disadvantaged** with the school leadership team, so that early warning signs can be identified and appropriate interventions identified. AF school leaders and regional superintendents regularly share student retention strategies. An example of a best practice that AF schools utilize is early identification and intervention

We plan to use the the same 2021-2022 plans in the 2022-2023 school year.

with families considering leaving. This approach uses historical data on attrition to identify risk factors that predict future attrition. AF schools use this information to develop specific family engagement and support strategies for scholars who are at risk of leaving. Experience across the network has shown that strong relationships and thoughtful discussions with families are often what make the difference when having a difficult discussion with family members. AF regional superintendents specifically coach principals on how to have effective conversations with families regarding topics such as retention in grade. Tailored family specific strategies will be developed to ensure that we do everything possible to keep these students with us.

Retention of students at AF schools is a network-wide priority and one of the key performance

indicators identified for schools as part of the network's strategic imperatives. As a network, AF has set an accountability measure of 5%. In addition, each individual school has set an improvement goal for attrition set at no less than 0.5% improvement year over year. While reliable mobility statistics for New York City are difficult to ascertain, we believe that a mobility rate of 5% is significantly below the average annual turnover of urban students. We believe that retention of students within atrisk populations depends primarily on the academic progress these students are making. As such, the most important retention efforts for atrisk populations will be great instruction, and regular review of data that ensures that students in these populations are receiving the supports and services they need in order to be successful. Data—including academic performance, attendance, and behavior data are disaggregated and shared with the school leadership team, so that early warning signs can be identified and appropriate interventions identified. AF school leaders and regional superintendents regularly share

**English Language Learners** 

We believe that the factors above also apply to ELLs.
Because parents of ELLs often do not speak English fluently themselves, the nuanced

student retention strategies.

We plan to use the the same 2021-2022 plans in the 2022-2023 school year.

conversations about academic performance can be more difficult. The English as a Second Language (ESL) teacher or intervention coordinator (depending on the number of ELL students enrolled) will be primarily responsible for proactively developing relationships and trust with families of ELLs as soon as the student is identified as limited English proficient, regardless of academic performance. We believe that these proactive relationship building practices will establish the trust necessary to identify families early who are at risk for leaving, and to intervene effectively to persuade them to stay with us. AF also translates and uses translators as necessary for school policies, student-specific information, and communications with families.

Retention of students at AF schools is a network-wide priority and one of the key performance indicators identified for schools as part of the network's strategic imperatives. As a network, AF has set an accountability measure of 5%. In addition, each individual school has set an improvement goal for attrition set at no less than 0.5% improvement year over year. While reliable mobility statistics for New York City are difficult to ascertain, we believe that a mobility rate of 5% is significantly below the average annual turnover of urban students. We believe that

retention of students within atrisk populations depends primarily on the academic progress these students are making. As such, the most important retention efforts for atrisk populations will be great instruction, and regular review of data that ensures that students in these populations are receiving the supports and services they need in order to be successful. Data—including academic performance, attendance, and behavior data are disaggregated and shared with the school leadership team, so that early warning signs can be identified and appropriate interventions identified. AF school leaders and regional superintendents regularly share student retention strategies.

Students with Disabilities

We believe that strong Tier 2 and Tier 3 interventions, complemented by strong family relationships, are the most effective approaches to prevent the attrition of students with disabilities. In addition to the attrition risk factors described above, we believe there are at least two additional factors for families of students with disabilities. First, families of students with disabilities are more likely to leave if they believe that we hold lower expectations for their children than for their regular education peers. Second, these families are at risk for leaving if they do not understand the services being provided for their children, or if

We plan to use the the same 2021-2022 plans in the 2022-2023 school year.

they perceive that more extensive services might be available at another school. As described above, our communication with families about the high expectations we hold for every child, and the differentiated supports we provide to make sure each child meets these expectations, will begin with our student recruitment process. These messages will be reinforced in family chats (which are requested of all incoming families), family conferences, and all other communication with families of students with disabilities. Additionally, the network support data team and regional director of special services will provide disaggregated academic and behavioral data for students with disabilities directly to the principals on a monthly basis, to flag any student for whom additional support is needed. Our experience has been that when students with disabilities make strong academic progress, their families' bond with the school strengthens and they are more likely to stay with us.

## **Entry 10 - Teacher and Administrator Attrition**

Completed - Jul 31 2022

# Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

#### A. TEACH System - Employee Clearance

must be fingerprinted. Also see, 8 NYCRR §87.2.

Charter schools must ensure that all prospective employees[1] receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is <u>not</u> employed by the school.

[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers. See NYSED memorandum dated October 1, 2019 at <a href="http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf">http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf</a> or visit the NYSED website at: <a href="http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html">http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html</a> for more information regarding who

#### B. Emergency Conditional Clearances

#### **Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates <u>automatically</u> once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at NYSED CSO Employee Clearance and Fingerprint Memo 10-2019.

#### Attestation

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 13 School Calendar**

Completed - Jul 31 2022

Instructions for submitting School Calendar

#### **Required of ALL Charter Schools**

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the <u>minimum instructional requirements</u> as required of other public schools "… unless the school's charter requires more instructional time than is required under the regulations."

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes

#### **NY ES-MS 22-23**

Filename: NY ES-MS 22-23 CGPg8YF.pdf Size: 211.8 kB

## **Entry 14 Links to Critical Documents on School Website**

Completed - Jul 31 2022

#### **Instructions**

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

- 1. Current Annual Report (i.e., 2021-2022 Annual Report);[1]
- 2. Board meeting notices, agendas and documents;
- 3. New York State School Report Card;
- 4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY);
- 5. District-wide safety plan, not a building level safety plan (as per the September 2021 <u>Emergency</u> Response Plan Memo;
- 6. Authorizer-approved FOIL Policy; and
- 7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

# Form for Entry 14 Links to Critical Documents on School Website

School Name: ACHIEVEMENT FIRST LEGACY CHARTER SCHOOL

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the <u>link</u> from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://www.achievementfirst.org/schools/new- york/ (Reports are located by charter under "Additional Information, Notices, and Policies")
2. Board meeting notices, agendas and documents	https://www.achievementfirst.org/about-us/our- board-members/
3. New York State School Report Card	https://www.achievementfirst.org/schools/new- york/ (Reports are located by charter under "Additional Information, Notices, and Policies")
4. Authorizer-approved DASA Policy and NYSED- Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.achievementfirst.org/schools/new-york (The current plan is available under "Additional Information, Notices, and Policies." An updated safety plan will be available here by 8/15/22)
6. Authorizer-approved FOIL Policy	https://www.achievementfirst.org/wp- content/uploads/2018/03/FOIA-FOIL-Policy.pdf
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.achievementfirst.org/wp- content/uploads/2022/07/FOIA-Notice-NY-22- 23.docx.pdf



Thank you.

## Disclosure of Financial Interest by a Current or Former Trustee Trustee Name: Alison Richardson Name of Charter School Education Corporation: Achievement First Brooklyn Charter Schools 1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). Vice Chair Chair of Academic Committee 2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation? Yes X No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school. 3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation? Yes If Yes, please describe the nature of your relationship and if the

student could benefit from your participation.

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes X No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Achievement First Brooklyn Charter Schools

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

X None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
			•

|X| None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Address:		_
E-mail Address:		_
		_
Home Telephone:		
		_
Home Address:		
		_
DocuSigned by:  1C54B9D7B30647F	7/26/2022	
Signature	Date	

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

	Disclosure of Financial Interest by a Current or Former Trustee			
	ustee Name: nup C Menon			
	ame of Charter School Education Corporation: chievement First Brooklyn Charter Schools			
	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Board			
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes  No  If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.			
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes X No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation.			

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes X No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes X No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Signature	 Date	
DocuSigned by:	7/29/2022	
		_
Home Address:		
		_
Home Telephone:		
		_
E-mail Address:		
		_
Business Address:		
		_
Business Telephone:		

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

	Disclosure of Financial Interest by a Current or Former Trustee		
	ustee Name: keem Frett		
	ame of Charter School Education Corporation: chievement First Brooklyn Charter Schools		
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Trustee		
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes X No  If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.		
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes X No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation.		

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?  Yes  No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?  Yes No  If Yes, please provide a description of the position(s) you hold, your

responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:	
Business Address:	
E-mail Address:	
Home Telephone:	
Home Address:	
——DocuSigned by:	
akeem Frett	7/19/2022
47147316A0A04F2	$\times$

	Disclosure of Financial Interest by a Current or Former Trustee
Trustee Na Andrew Hul	
	harter School Education Corporation: nt First Brooklyn Charter Schools
(e.g., ch	ositions held on the education corporation Board of Trustees ("Board") air, vice-chair, treasurer, secretary, parent representative, etc.). Committee member
and/or e	related, by blood or marriage, to any person employed by the school education corporation?  Yes No  lease describe the nature of your relationship and the person's job description, and other responsibilities with the school.
student If <b>Yes</b> ,	related by blood, or marriage, or legal adoption/guardianship to any currently enrolled in a school operated by the education corporation?  Yes No  please describe the nature of your relationship and if the tould benefit from your participation

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes X No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
			•

| × | None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:		
N/A		
Business Address:		
N/A		
E-mail Address:		
Home Telephone:		
		-
Home Address:		
		-
DocuSigned by:  Andrew L Hullard	7/05/0000	
BDC4F850A98D40D	7/25/2022	
Signature	Date	

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

## Disclosure of Financial Interest by a Current or Former Trustee **Trustee Name:** Christopher Lynch Name of Charter School Education Corporation: Achievement First Brooklyn Charter Schools 1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). **Board Member** 2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation? Yes X No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school. 3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation? Yes If Yes, please describe the nature of your relationship and if the

student could benefit from your participation.

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?  Yes X No  If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?  Yes X No  If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
			-

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:	
Business Address:	
E-mail Address:	
Home Telephone:	
Home Address:	
DesiGirmed but	
Christopher yndi 7200BC47B55D456	7/25/22
72UCBC47B35U436	$\searrow \searrow$

	Disclosure of Financial Interest by a Current or Former Trustee		
	rustee Name: my Samuels		
	ame of Charter School Education Corporation: chievement First Brooklyn Charter Schools		
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Member		
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.		
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  X Yes No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation.		

Relatives on Husband's side. Student

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes X No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
			•

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:		
		_
Business Address:		
		_
E-mail Address:		
		_
Home Telephone:		
		_
Home Address:		
		_
DocuSigned by:		
C5C1949E6D8D4FA	Amy Samuels	
Signature	Date	

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

	Disclosure of Financial Interest by a Current or Former Trustee				
	Trustee Name: Desiree Dalton				
	ame of Charter School Education Corporation: chievement First Brooklyn Charter Schools				
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). parent representative				
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes X No  If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.				
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  X Yes No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation.				
	Mother of 2 students enrolled at Achievement First Brooklyn High School. My children do not benefit from my participation				

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?  Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?  Yes X No  If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Signature	Date	
Docusigned by:  Desiree Dalton  D615C8E9687643A	7/19/2022	
		-
Home Address:		
		-
Home Telephone:		
		-
E-mail Address:		
		-
Business Address:		
\(\)\(\)\(\)\(\)\(\)		-
Business Telephone:		

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

	Disclosure of Financial Interest by a Current or Former Trustee				
	ustee Name: oshua Vidro				
	ame of Charter School Education Corporation: chievement First Brooklyn Charter Schools				
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Board Member				
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes X No  If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.				
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes X No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation.				

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes X No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes X No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to

|X| None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:		
Business Address:		
E-mail Address:		
Home Telephone:		
Home Address:		
		ı.
DocuSigned by:		
DA10DE5B2F1C410	7/21/2022	
Signature	Date	

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

## Disclosure of Financial Interest by a Current or Former Trustee

	Trustee Name: Judith Jenkins		
Na	me of Charter School Education Corporation:		
Acl	hievement First Brooklyn Charter Schools		
	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Trustee  Note: Trustee is unreachable, so this form is completed by Achievement First to the best of our knowledge.		
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.		
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes V No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation.		

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	☐ Yes ✓ No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**✓** None

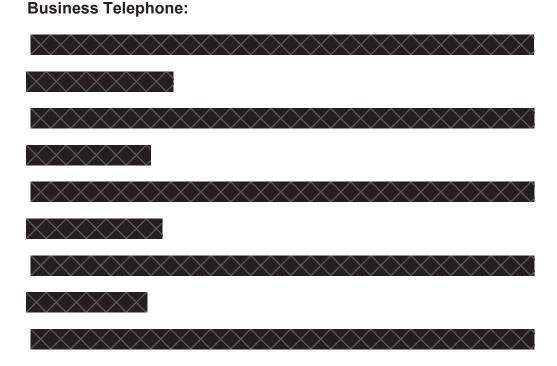
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
			-

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



July 28, 2022

Signature Date

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

## Disclosure of Financial Interest by a Current or Former Trustee Trustee Name: Jonathan Atkeson Name of Charter School Education Corporation: Achievement First Brooklyn Charter Schools 1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). Board of Trustees, Treasurer.

**3.** Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Yes X No

Yes X No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?  Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?  Yes X No  If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

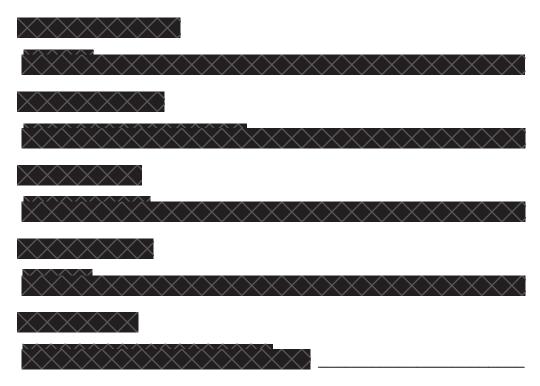
**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to

|X| None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



DocuSigned by:	
TonaVhan AVKeson EF7D20560353425	7/19/2022
EF7020500353425	

	Disclosure of Financial Interest by a Current or Former Trustee		
	ustee Name: Istin Cohen		
	ame of Charter School Education Corporation: chievement First Brooklyn Charter Schools		
	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Trustee / Board Member		
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes X No  If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.		
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes X No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation.		

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive
	management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes X No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

|X| <sub>None</sub>

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:		
Business Address:		
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E-mail Address:		
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Home Telephone:		
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Home Address:		
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DocuSigned by:		
6A529CBF88E74E9	July 25, 2022	
Signature	Date	

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

	Disclosure of Financial Interest by a Current or Former Trustee
	ustee Name: nonda Barros
	ame of Charter School Education Corporation: chievement First Brooklyn Charter Schools
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Member
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes X No  If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes X No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes X No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
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× None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:		
Business Address:		
n/a 		
E-mail Address:		
Home Telephone:		
n/a 		
Home Address:		
n/a		
DocuSigned by:		
Rhonda Barros	7/27/22	
Signature	Date	

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

	Disclosure of Financial Interest by a Current or Former Trustee			
	rustee Name: evin Miquelon			
	ame of Charter School Education Corporation: chievement First Brooklyn Charter Schools			
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Member, Real Estate Subcommittee			
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes X No  If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.			
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes X No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation.			

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?  Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?  Yes X No  If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to

× None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:		
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Business Address:		
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E-mail Address:		
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Home Telephone:		
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Home Address:		
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DocuSigned by:		
tenin Miguelon	07/27/2022	
Signature	Date	

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

	Disclosure of Financial Interest by a Current or Former Trustee
	rustee Name: amika Bradley
	ame of Charter School Education Corporation: chievement First Brooklyn Charter Schools
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Parent representative
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes X No  If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  X Yes No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation.
	Raynal Caruth is my nephew. He's been in Achievement First since kindergarten.

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes X No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
			-

|X| None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:	
None	·····
Business Address:	
None	
E-mail Address:	
	<del>-</del>
Home Telephone:	
Home Address:	
DocuSigned by:	
EB5B97CFC57A422	Tamika Bradley 07/19/2022
Signature	Date

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

## Disclosure of Financial Interest by a Current or Former Trustee Trustee Name: Romy E. Coquillette

Name of Charter School Education Corporation:
Achievement First Brooklyn Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No
If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?
Yes No
If Yes, please describe the nature of your relationship and if the

student could benefit from your participation.

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes X No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
			•

× None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:		_
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Home Telephone:		
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Home Address:		
		-
DocuSigned by:		
Romy E. Coquillette	07/20/2022	
Signature	Date	

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

# Disclosure of Financial Interest by a Current or Former Trustee Trustee Name: Deborah Ann Shanley Name of Charter School Education Corporation: Achievement First Brooklyn Charter Schools **1.** List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). Brooklyn Board Chair 2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation? Yes X No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school. 3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation? Yes If Yes, please describe the nature of your relationship and if the

student could benefit from your participation.

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes X No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes X No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

X None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
			•

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

|X| <sub>None</sub>

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Deboral Sharley  174220BCD63449C  Signature	7/25/2022 <b>Date</b>	
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Monie Address.		
Home Address:		-
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Home Telephone:		
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E-mail Address:		
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Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

	Disclosure of Financial Interest by a Current or Former Trustee
	rustee Name: /arren Young
	ame of Charter School Education Corporation: chievement First Brooklyn Charter Schools
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). none
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes X No  If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes  No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes X No
	If <b>Yes</b> , please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes X No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

X None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
			•

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

|X| None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

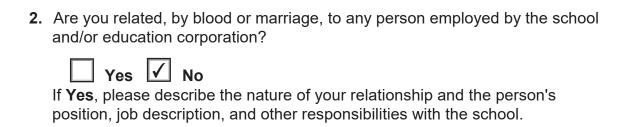
This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

726B6F900491462 Signature	Date	
Docusigned by: Warren Young	07/21/2022	
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Home Address:		
		_
Home Telephone:		
		_
E-mail Address:		
		_
Business Address:		
		_
Business Telephone:		

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

# Disclosure of Financial Interest by a Current or Former Trustee Trustee Name: Theresa Hayes Name of Charter School Education Corporation: Achievement First Brooklyn Charter Schools 1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). Trustee / Parent Representative. Note: Resigned 6/30/2022. Trustee is unreachable, so this form is completed by Achievement First to the best of our knowledge.



3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?
Yes No
If Yes, please describe the nature of your relationship and if the

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Parent of scholar at Achievement First. Acting as trustee would not benefit scholar.

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?  Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes No  If Yes, please provide a description of the position(s) you hold, your

responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**✓** None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation <a href="mailto:and">and</a> in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**V** None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:	
<del>-</del>	
Business Address:	
<u>-</u>	
E-mail Address:	
Home Telephone:	
Home Address:	

7/27/2022 Signature Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

	Disclosure of Financial Interest by a Current or Former Trustee
	ustee Name: ill Robalino
	ame of Charter School Education Corporation: chievement First Brooklyn Charter Schools
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). Finance committee member.
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes X No  If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes X No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes X No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

X None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

× None

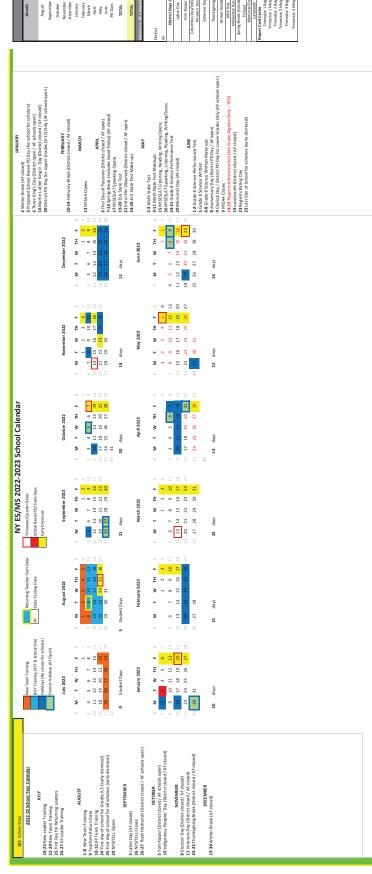
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:		
Business Address:		
N/A		
E-mail Address:		
Home Telephone:		
NA		
Home Address:		
DocuSigned by:		
277501892292446	7/25/22	
Signature	Date	

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF



Newton   Stadent   Newton   Stadent   Newton   Stadent   Newton   Stadent   Newton   Stadent   Newton   Stadent	Day	Days-of-School Counts	
S   S		Student	Teacher
1			
10   10   10   10   10   10   10   10	August	s	17
20   20   20   20   20   20   20   20	Septe mber	21	21
13   15   15   15   15   15   15   15	October	20	82
12   12   12   12   12   12   12   12	November	18	18
7 7 7 20 7 7 123 7 7 2 23 7 7 2 24 7 2 24 7 2 24 7 2 24 7 2 24 7 2 24 7 2 24 7 2 24 7 2 24 7 2 24 7 2	December	12	12
1	January	20	8
13   23   24   24   24   24   24   24   2	February	15	15
14   18   18   18   18   18   18   18	March	23	23
10   10   10   10   10   10   10   10	Aprill	14	14
16   18   18   18   18   18   18   18	May	22	22
182   183   184   185	June PD Days	16	16
First Day   September   Sept	TOTAL	182	198
Perton   Perton	TOTAL	182	198
Petition	District vs. AF Comparison		
Agentime 8   Agentime 8		FirstDay	Last Day
August 25	District	September 8	June 27
10   10   10   10   10   10   10   10	AF	August 25	June 23
## ## ## ## ## ## ## ## ## ## ## ## ##	District Days Off	Dates	AF OFF?
10   10   10   10   10   10   10   10	Labor Day	9/5/2022	Yes
10   10   10   10   10   10   10   10	Yom Kippur	10/5/2022	Yes
11/14/022   11/1	Calumbus Day/Indigenaus Peaale's Day	10/10/2022	Yes
12   12   12   12   12   12   12   12	Veterans Day	11/11/2022	Yes
	Thanksgiving	11/24/2022-11/25/2022	Yes
114(202)   114(202)	Winter Hollday	12/19/2022-1/2/2023	Yes
100   100	MLK Day	1/16/2023	Yes
100	Midwinter Recess	2/20/2023-2/24/2023	Yes
Control   Cont	Spring Break (includes Good Friday)	4/7/2023-4/14/2023	Yes
th (419/2023  Begins 8/75  8/7	MemorialDay	5/29/2023	Yes
8/25 8/25 10/7 10/7 8/25 8/25 11/44 11/14 11/14 11/14 11/20	Juneteeth	6/19/2023	Yes
	Report Card Cycles	1	Report Card Nights
	Trimester 1 Midpoint	1077	
	Trimester 2 Begins	11/14	
	Trimester 2 Midpoint Trimester 3 Begins	3/13	
	Trimester 3 Midpoint	5/5	



Melanie E. La Rocca Commissioner

Derek Lee, R.A. Borough Commissioner, Queens

120-55 Queens Boulevard Kew Gardens, NY 11424 www.nyc.gov/buildings

+1 718 286 7670 tel +1 718 286 0774 fax 6/10/2021

LOV # 2021-105

JM Zoning LLC- (owner's rep) 225 Broadway- Suite 1300 New York, NY 10007

Re: 118-49 Montauk LLC (owner) BLOCK 12451, LOT 14 118-49 Montauk Street

Queens, NY 11412 BIN # 4268969

Dear Kim Williams.

This is in response to your request submitted on June 9, 2021 to verify "G" occupancy of school educational use, and playrooms, aka classrooms as per current certificate of occupancy related to the above referenced premises.

Therefore the Department of Buildings has verified based on current certificate of occupancy Q-184698, and application # 400769977 to be for educational school use, with playrooms that are also known as classrooms.

If this building is hereafter altered or its use changes, an application for such alteration work or change of use must be filed and a new Certificate of Occupancy shall be issued pursuant to Article 22 of Sub-Chapter 1 of the Administrative Code of the City of New York.

Sincerely,

Department of Buildings Queens

#### DEPARTMENT OF BUILDINGS

BOROUGH OF

, THE CITY OF NEW YORK

Date

Off-Street Parking Spaces \_\_

Roof

2/28/73 No. Q 184598

#### CERTIFICATE OF OCCUPANCY

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL

BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDE	NT
This certificate supersedes C. O. No.	
THIS CERTIFIES and the new skers tracking building premises located at	
116-49 Montauk Street Block 12451 L	ot 14
That the zoning lot and premises above referred to are situated, bounded and described as follows:	
BEGINNING at a point on the East side of Montauk Street	
distant - 124.53 feet 30uth from the corner formed by the intersection of	
Montauk Street and 118th Road	
running thence R. 104.15: S. 80 feet; thence B. 10; S. 40;	feet:
thence R. 10: 3. 20 feet; thenc. 4. 85.52; K. 145.29	feet;
running thencefeet; thence	feet:
to the point or place of beginning, conforms substantially to the approved plans and specifications, and t	o the require-
ments of the Building Code, the Zoning Resolution and all other laws and ordinances, and of the rules of	the Board of
Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; an	
CERTIFIES FURTHER that, may provisions of Section 646F of the New York Charter have I	
with as certified by a report of the Fire C ramissioner to the Borough Superintendent.	
N.B. FER. No.— NB 169/11 Construction classification—1D (1	new code)
Occupancy classification— G (new code) . Height & stories, 29	feet.
	ming District.

at time of issuance of permit. This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here) and The City Planning Commission:

#### PERMISSIBLE USE AND OCCUPANCY

Off-Street Loading Berths LIVE LOADS Lbs. per Sq. Ft. PERSONS ACCOMMODATED STORY On Ground 210 Cellar Lobby, Meeting Rooms & Offices, Reception Room, Club Rooms, Director's Room, Toilet, Meter Rooms & Storage.

150 Play Rooms, Kitchen, Toilets, Teachers Room, Offices, Lobby, Conference & Mechanical Room & Storage. Playroom, Conference Room, Office, Custodian's Room, Toilets and Office. Playroof. 10 90

Playroof

Borough Superintendent

# PERMISSIBLE USE AND OCCUPANCY (continued)

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Borough Superintendent

### Achievement First Legacy Charter School

# 2021-22 ACCOUNTABILITY PLAN PROGRESS REPORT

Submitted to the SUNY Charter Schools Institute on:

October 17th, 2022

By Rachel Furniss & Meaghan Ross

118-49 Montauk Street Queens, NY 11412

347-471-2646



#### 2021-22 ACCOUNTABILITY PLAN PROGRESS REPORT

Rachel Furniss & Meaghan Ross prepared this 2021-22 Accountability Progress Report on behalf of the charter school's board of trustees:

	Board P	osition		
Trustee's Name	Office (e.g. chair, treasurer,	Committees (e.g. finance, executive)		
	secretary)			
Romy Coquillette	Chair	Executive, Academic, Facilities		
Theresa Hayes	Trustee N/A			
Desiree Dalton	Trustee	Academic		
Andrew Hubbard	Secretary	Executive, Facilities		
Jonathan Atkeson	Treasurer	Executive, Academic, Facilities		
Warren Young				
Rhonda Barros				
Kevin Miqueon	Trustee	Facilities		
Judith Jenkins	Trustee	N/A		
Josh Vidro	Trustee	Facilities		
William Robalino	Trustee	Finance		
Akeem Frett	Trustee	Finance		
Alison Richardson	Vice Chair Executive, Academic			
Christopher J. Lynch	Trustee	Executive, Finance		
Anup Menon	Trustee	Executive		

Charter	Principal
Legacy	Jessica Eddy has served as the elementary school principal since 2021

#### SCHOOL OVERVIEW

The mission of Achievement First schools is to provide all our students with the academic and life skills they need to excel in top colleges, succeed in a competitive world, and serve as the next generation of leaders in their communities. We accomplish this by ensuring that every student attending the school receives a college preparatory education and is frequently assessed to ensure that he or she is making yearly progress towards academic goals.

AF Legacy Elementary opened in Fall 2021 and serves K-2 students.

Core elements of the Achievement First model that support our ambitious goal of closing the achievement gap by preparing our students for success include

- Unwavering focus on breakthrough student achievement and student experience Great Teaching Fueling an Exceptional Student Experience
- Aggressive recruitment and retention of talent and diversity
- Consistent, proven, standards-based curriculum and strong intellectual preparation for lesson delivery
- Disciplined, high-expectations achievement-oriented school culture
- Interim assessments and strategic use of data to drive instruction
- Principals with the power to lead as well as high-quality, focused training for leaders
- Parents as partners

#### **ENROLLMENT SUMMARY**

In the table below, provide the school's BEDS Day enrollment for each school year.

	School Enrollment by Grade Level and School Year													
School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2019-20														
2020-21														
2021-22	88													88

#### **GOAL 1: ENGLISH LANGUAGE ARTS**

#### Goal 1: English Language Arts

All students at Achievement First Charter Schools will be proficient readers and writers of the English language.

#### BACKGROUND

The K-4 literacy program at Achievement First must prepare students to be proficient and passionate life-long readers, writers, and thinkers who see themselves as powerful change makers. Reading and writing, unlike speech, are not natural processes. Our program must align with cognitive science (as represented by the Simple View of Reading and Scarborough's Reading Rope) and affirm our students' identities and brilliance in both what we teach and how we teach it.

Our program must support strong word recognition. We must:

- Include explicit and systematic phonics, phonemic awareness, and high frequency word instruction. Most people do not naturally crack the code of English without direct instruction.
- Provide extensive opportunities for students to practice both decoding and encoding using their word recognition knowledge and receive targeted feedback
- Include opportunities for teachers to gather and respond to data on students' word recognition knowledge

Our program must support strong oral language and reading comprehension. We must:

- Support students' development of strong language comprehension through read aloud of complex texts and sentence level syntax analysis in both reading and writing
- Support students' expressive language development and promote student voice through frequent opportunities to engage in meaningful discussion
- Support students' development of strong background knowledge by teaching content-driven
  units where students are learning about the world as they read and write. Research shows
  that background knowledge greatly improves a student's ability to read and understand
  complex texts.
- Support students knowledge of text structure by reading across a wide variety of genres and teaching what we expect to find in each genre and how authors organize different genres
- Support students knowledge of vocabulary through instruction in word structure, repeated exposure, discussion, and use of a set of content-aligned vocabulary words in each unit
- Put content and text understanding in the foreground, with skills and strategy instruction used as a means to build or access strong understanding. This means we do not teach reading skills in isolation. For example, we don't read a nonfiction passage about Reconstruction to practice identifying the main idea. Instead, we read a nonfiction passage about Reconstruction to learn more about the historical context that led to The Great

Migration. In order to learn that content, we will need to understand the main idea of the passage.

Our program must affirm our students' identities, brilliance, and power. We must:

- Include engaging texts that provide students opportunities to see mirrors of their own experiences, windows into different experiences, and learn more about themselves and their identities
- Teach history and world knowledge that is relevant and engaging to our students. Our program embeds social studies and history instruction into literacy instruction so that students are learning about social justice, activism, and the true history of our country during their literacy block. Learning science content is critical to students' having strong world knowledge, but given the focus of our humanities program on social justice, it remains a separate block in our program. You can learn more about the specific social studies content embedded in the humanities program and the pedagogy of strong social studies instruction here.
- Teach students about different ways to advocate and create change
- Provide opportunities to share their ideas through discussion, writing, and creative projects

Our program must help students powerfully and clearly share their ideas in writing. We must:

- See reading and writing as reciprocal and intertwined processes.
- Include instruction in sentence level syntax, grammar, and conventions to understand complex sentences in reading and share complex ideas through writing. This content increases in complexity as students progress from K-4.
- Include instruction in paragraph, essay, and story planning, writing, revision, and editing
- Provide students with ample opportunities to write about what they are learning, both during formal writing instruction and as a way to process and express ideas across blocks

#### **M**ETHOD

At Legacy Elementary School, STEP and F&P were used to evaluate progress in ELA and reading from the beginning of year to the end of the year. Most students in Kindergarten are assessed using STEP.

#### RESULTS AND EVALUATION

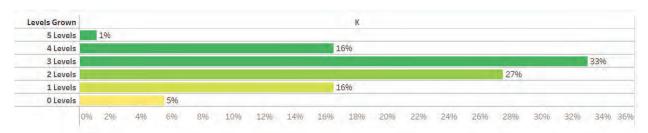
The chart below illustrates the average grade level reading growth and proficiency from BOY to EOY of scholars tested in Kindergarten at Legacy Charter.



Scholars grew 2.4 reading levels on average and proficiency increased from 31% to 36%.



Scholars who were proficient grew 1.7 reading levels on average while those scholars who began the year below proficient grew 2.7 average reading levels from BOY to EOY.



95% of scholars grew at least one level in reading, while 79% of the scholars grew 2 or more levels.

#### ADDITIONAL CONTEXT AND EVIDENCE

N/A

#### **ACTION PLAN**

While we are glad to see strong growth for students during the year, our ELA program is still not yet ensuring students get where they need to be from an absolute perspective. Reading has been named a network focus area for the 21-22 school year and next several years. We have hired a Director of K-12 Reading to further analyze our reading and ELA programs in partnership with our ELA directors and determine where we need to make adjustments and are currently working on a robust proposal for this multi-year effort.

This year in Elementary we are piloting Science of Reading aligned programs in elementary schools that focus on decodable texts as well as the DIBELS assessment instead of STEP, piloting different fluency and phonics assessments to replace F&P in ES and sending network leaders to science of reading training to help us inform future program decisions and shifts.

#### **GOAL 2: MATHEMATICS**

#### Goal 2: Mathematics

Students will demonstrate competency in the understanding and application of mathematical computation and problem solving.

#### BACKGROUND

In the K-4 mathematics program at Achievement First, we believe that mathematics instruction not only involves developing and mastering the skills and conceptual understanding outlined by the Common Core but it does so in a way that fosters student's mathematical identities such that they see themselves as powerful mathematicians. We seek to prepare all of our students to engage in mathematics at a high level throughout their school experience and to disrupt the underrepresentation of BIPOC and women in the STEM workforce.

To do so, we must embrace the fact that learning mathematics requires more than memorizing facts and procedures for solving certain types of problems. We must actively work to implement research based equitable practices and work against white supremacy based practices that perpetuate educational harm on Black, Latinx, and multilingual students, denying them full access to the world of mathematics (Cintron et al, 2021). Therefore, we reject the I-We-You approach and instead are committed to a program that approaches teaching from an asset based perspective, understanding and acknowledging that all of our students bring knowledge and unique ways of thinking and problem solving to the classroom. Additionally, we are committed to a program that fosters authentic joy and curiosity about mathematical discovery and problem solving and, at the same time, proficiency in mathematical practices, all while keeping teaching for understanding as the centered norm. Thus, we must be grounded in a shared vision for how to bring this to fruition. Specifically, in our curricular resources and instruction, we must consistently:

#### Teach for Equity and Understanding

- Prioritize depth over breadth by engaging students in rich tasks that promote problem solving, reasoning, productive struggle and support big ideas, not just narrow skills and procedures
- Make discourse an expected and natural part of mathematical thinking and reasoning, utilizing it as a way to value multiple contributions, providing students with the space and confidence to ask questions to enhance their own learning, and diminish hierarchical status among students (i.e., perceptions of differences in smartness and ability to participate)
- Support diverse and exceptional learners by engaging with math and mathematical ideas through a range of representations, allowing for and celebrating multiple forms of expression and student invented approaches and strategies

- Reject the notion that pictorial and concrete representations of mathematics are simply a prelude to abstraction or higher-level mathematics
- See procedural fluency as a byproduct of conceptual understanding and strategic reasoning, and therefore never prioritizing procedural fluency at the expense of understanding
- Regularly support number sense through instruction and routines that encourage flexibility in thinking about numbers, deemphasizing the reliance on memorized facts and speed
- Value content expertise as the most important teacher skill for effective lessons and therefore regularly engage in independent or collective intellectual preparation and reflection, including reflecting on and responding to data to support all learners in the class

#### Support Positive Student Identity and Agency

- Allow students to see mathematics as useful and connected to their world through tasks that are presented within real world contexts
- Foster communities of learners that learn with and from one another through meaningful discourse where students are explaining, justifying, connecting, critiquing and reasoning about mathematical ideas and concepts, positioning the teacher as the facilitator and not the holder of knowledge
- Celebrate and encourage a growth mindset, seeing mistakes as an opportunity to learn, and not representations of personal failure
- Value critical thinking and understanding over speed and/or the right answer, reducing mathematical anxiety and positioning students as the mathematical knowers and doers

#### **M**ETHOD

The nationally normed data Legacy used in 21-22 was MAP Math.

#### RESULTS AND EVALUATION



The average Student Growth Percentile for scholars tested on MAP Math was 51, which indicates the growth in Math at Legacy was greater than 51 percent of similar students taking the MAP Math on average.

	Grade Level	Total # of Students	# in Group	% of Total Population	Avg. RIT Score: IEP Enrolled / All Other Scholars					
School Name					Group (Avg. RIT)			Avg. RIT Gap		
					0.0	100.0	200.0	-10.0	0.0	100
LGES	K	91	9	10%			149	-13.9		

The average RIT for students with disabilities was 13.9 points below the average RIT for all other scholars.

#### ADDITIONAL CONTEXT AND EVIDENCE

N/A

#### **ACTION PLAN**

In Elementary Math we are focused on expanding our Cognitively Guided Instruction pilot based on positive feedback and data from schools as well as our adding a Context for Learning Mathematics (CFLM) pilot in K-4 that is grounded in a constructivist approach to determine our long term plan for our math program.

We also have a more formalized and improved our assessment strategy to better monitor student skill acquisition and growth throughout the year- we are most focused on our CGI test data and Counting Proficiency Assessment data. We have formalized windows, improved data entry systems and added completion monitoring for the Counting Proficiency Assessment which is one of the most important assessments for K students in Math and should drive continued improved MAP Math scores.

#### **GOAL 3: SCIENCE**

#### Goal 3: Science

Students will demonstrate proficiency in the understanding and application of scientific principles.

#### BACKGROUND

The goal of Achievement First Elementary Science is to develop scholars with science content knowledge and science practices that will prepare them for learning content in middle school and beyond, as well as foster science literacy and advocacy for themselves and their community. Within the AF Network, science must be regarded as an integral aspect of the academic program on its own merit and as an essential component of academic success in other content areas. Currently, there is a deficit of BIPOC people in STEM fields, which has had a disproportionately negative impact on BIPOC communities; a goal of AF Elementary Science is to address that gap.

Teaching and learning must occur with the foundational understanding that **science is everywhere**, and that students interact with scientific phenomena every day. In our science classrooms, teachers serve as guides who funnel student curiosity through engagement with scientific inquiry and scientific practices.

Our focus is on process over product. Units must be thought of cohesively, so that it facilitates student thinking to change/develop throughout the course of a unit. Lessons must not be taught in isolation, but rather as a part of the thru line of a unit. Teachers must be intentional about setting up strategies to provide opportunities to facilitate change in student thinking over the course of each unit and over a year.

Student achievement in science is correlated to success in ELA and Math as it plays a key role in the development of critical thinking skills. Additional science skills which are transferable to other content areas include:

- Data analysis
- Synthesis of content
- Conceptualization of scientific phenomena
- Evaluation and application of information

Topical content knowledge is necessary in order for children to be strong readers. Strong science instruction develops strong readers and strong reading supports science learning. Research supports that a rich learning context provided in the science classroom results in early literacy development as well as science learning.

#### **METHOD**

N/A- We do not have state, national or internal assessment data on Kindergarten Science.

#### RESULTS AND EVALUATION

N/A- We do not have state, national or internal assessment data on Kindergarten Science.

#### ADDITIONAL CONTEXT AND EVIDENCE

N/A

#### ACTION PLAN

N/A

#### **GOAL 4: ESSA**

Due to COVID-19 and the subsequent changes to the state's testing, accountability, and federal reporting requirements, the 2021-22 school accountability statuses are the same as those assigned for the 2020-21 school year. Assigned accountability designations and further context can be found here.

#### **Goal 4: Absolute Measure**

Under the state's ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

#### **M**ETHOD

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic categories of students among all tested students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school's status under the state accountability system.

#### RESULTS AND EVALUATION

The school does not have a record of ESSA accountability status with the state due to it being the first year of existence.

#### Additional Evidence

Year	Status						
2019-20	N/A						
2020-21	N/A						
2021-22	N/A						

Accountability Status by Year

Financial Statements
(With Supplementary Information)
and Independent Auditor's Reports

June 30, 2022



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### Independent Auditor's Report

To the Board of Trustees
Achievement First Brooklyn Charter Schools

Report on the Audit of the Financial Statements

### Opinion

We have audited the financial statements of Achievement First Brooklyn Charter Schools, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Achievement First Brooklyn Charter Schools as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Achievement First Brooklyn Charter Schools and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Achievement First Brooklyn Charter Schools' ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we:

Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due
  to fraud or error, and design and perform audit procedures responsive to those risks. Such
  procedures include examining, on a test basis, evidence regarding the amounts and disclosures
  in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Achievement First Brooklyn Charter Schools' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Achievement First Brooklyn Charter Schools' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### Reported on Summarized Comparative Information

We have previously audited Achievement First Brooklyn Charter Schools' 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated December 29, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2021 is consistent, in all material respects, with the audited financial statements from which it has been derived.

### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying supplementary schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and the combining schedule of activities by charter and schedules of functional expenses are presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards, combining schedule of activities by charter and schedules of functional expenses are fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.



### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2022, on our consideration of Achievement First Brooklyn Charter Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Achievement First Brooklyn Charter Schools' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Achievement First Brooklyn Charter Schools' internal control over financial reporting and compliance.

Hartford, Connecticut October 31, 2022

CohnReynickZIP

### Statement of Financial Position June 30, 2022 (With Comparative Totals for 2021)

### <u>Assets</u>

		2022		2021	
Current assets					
Cash	\$	38,856,358	\$	31,047,619	
Restricted cash	•	350,000	•	350,000	
Grants and other receivables		8,876,577		3,965,494	
Receivable from related party - revolving lines of credit		6,642,270		3,020,020	
Prepaid expenses and other assets		193,019		585,132	
Due from related party		79,680		1,601,374	
Due from other school		2,247		18,607	
Total current assets	_	55,000,151		40,588,246	
Non augment accets					
Non-current assets		4 400 007		0.404.070	
Construction in process		1,123,367		2,121,676	
Property and equipment, net		7,232,818		7,226,014	
Lease acquisition costs, net		4,092,099		4,318,513	
Total noncurrent assets		12,448,284		13,666,203	
Total assets	\$	67,448,435	\$	54,254,449	

### Statement of Financial Position June 30, 2022 (With Comparative Totals for 2021)

### **Liabilities and Net Assets**

		2022	 2021
Current liabilities Accounts payable and accrued expenses Accrued salaries and other payroll related expenses Due to other schools Due to NYC Department of Education Due to NYS Education Department - current portion Deferred rent Refundable advance Deferred revenue Loans payable - current portion	\$	3,312,324 1,340,925 24,407 339,109 157,768 724,034 2,661,755	\$ 1,983,947 1,393,725 4,885 42,272 157,768 - - 500 253,334
Total current liabilities		8,986,322	3,836,431
Long-term liabilities  Due to NYS Education Department - net of current portion  Loans payable - net of current portion  Total long-term liabilities	_	33,118 33,118	157,768 458,995 616,763
Total liabilities		9,019,440	4,453,194
Net assets Without donor restrictions Undesignated Board-designated reserve With donor restrictions		51,418,495 7,000,000 10,500	46,300,755 3,500,000 500
Total net assets		58,428,995	49,801,255
Total liabilities and net assets	\$	67,448,435	\$ 54,254,449

### Statement of Activities and Changes in Net Assets Year Ended June 30, 2022 (With Comparative Totals for 2021)

	Without donor restrictions	With donor restrictions	2022	2021
Change in unrestricted net assets Operating revenue State and local per pupil				
operating revenue	\$ 145,549,004	\$ -	\$ 145,549,004	\$ 142,247,589
Federal, state and local grants	16,712,846	Ψ -	16,712,846	7,031,428
Special education revenue	16,796,617		16,796,617	16,935,865
Total operating revenue	179,058,467		179,058,467	166,214,882
Expenses				
Program services	152,205,423	-	152,205,423	131,578,710
General and administrative	20,428,725	-	20,428,725	16,799,559
Fundraising	15,000		15,000	15,000
Total expenses	172,649,148		172,649,148	148,393,269
Surplus on school operations from government funding	6,409,319		6,409,319	17,821,613
Support and other revenue				
Contributions	320,855	10,000	330,855	344,866
In-kind contributions	524,680	-	524,680	407,405
Interest income	86,077	-	86,077	963
Other revenue	1,276,809		1,276,809	107,902
Total support and other revenue	2,208,421	10,000	2,218,421	861,136
Change in net assets	8,617,740	10,000	8,627,740	18,682,749
Net assets, beginning	49,800,755	500	49,801,255	31,118,506
Net assets, end	\$ 58,418,495	\$ 10,500	\$ 58,428,995	\$ 49,801,255

### Statement of Functional Expenses Year Ended June 30, 2022 (With Comparative Totals for 2021)

		Program services					
	Regular	Special	Total program services	General and administrative	Fundraising	2022 Total	2021 Total
Personnel services costs					5		
Administrative staff personnel	ı <del>⇔</del>	•	· ↔	\$ 13,591,466	· &	\$ 13,591,466	\$ 11,839,382
Instructional personnel	78,215,888	10,394,899	88,610,787	1	1	88,610,787	84,156,712
Total personnel services costs	78,215,888	10,394,899	88,610,787	13,591,466	•	102,202,253	95,996,094
Fringe benefits and payroll taxes	12,473,352	1,657,482	14,130,834	2,165,359	1	16,296,193	15,711,985
Retirement	1,028,618	135,860	1,164,478	177,403		1,341,881	1,359,011
Management company fees	16,447,201	1,801,145	18,248,346	961,229	15,000	19,224,575	18,686,046
Accounting/audit services Other purchased/professional/consulting	•	•	1	171,168		171,168	160,800
services	91 082	402 937	494 019	125 759		619 778	589 633
Repairs and maintenance	2 682 748	373.621	3.056.369	652,532		3.708.901	649,020
Insurance	497,955	66,556	564,511	86,672		651,183	547,378
Utilities	1,230,305	168,535	1,398,840	216,024	•	1,614,864	1,222,898
Supplies/materials	3,103,559	412,115	3,515,674			3,515,674	1,745,762
Equipment/furnishings	1,255,089	171,180	1,426,269	242,856		1,669,125	483,445
Staff development	844,968	112,856	957,824	20,868		1,028,692	408,829
Marketing/recruitment	399,935	53,162	453,097			453,097	18,357
Technology	5,338,662	710,158	6,048,820	140,095		6,188,915	4,382,468
Food service	2,490,599	339,012	2,829,611			2,829,611	596,826
Student services	2,153,591	284,955	2,438,546			2,438,546	519,384
Office expense	3,867,199	515,158	4,382,357	1,246,373		5,628,730	2,604,296
Depreciation and amortization	1,626,347	220,954	1,847,301	461,825		2,309,126	1,991,233
Other	471,529	62,267	533,796	114,565		648,361	605,392
Parental activities	91,578	12,366	103,944			103,944	98,083
Interest expense	•			4,531		4,531	16,329
Total expenses	\$ 134,310,205	\$ 17,895,218	\$ 152,205,423	\$ 20,428,725	\$ 15,000	\$ 172,649,148	\$ 148,393,269

### Statement of Cash Flows Year Ended June 30, 2022 (With Comparative Totals for 2021)

		2022	2021
Cash flows from operating activities			
Change in net assets	\$	8,627,740	\$ 18,682,749
Adjustments to reconcile change in net assets to			
net cash provided by operating activities  Depreciation and amortization		2,309,126	1,991,233
Write-off of construction in process		52,549	1,991,233
Accrued interest		(2,254)	19,130
Changes in operating assets and liabilities			
Grants and other receivables		(4,911,083)	(704,897)
Prepaid expenses and other assets		392,113	(500,617)
Due from related party		1,521,694	(1,601,374)
Due from NVC Department of Education		16,360	(18,607)
Due from NYC Department of Education Accounts payable and accrued expenses		1,301,137	57,786 632,816
Accounts payable and accorded expenses  Accrued salaries and other payroll related expenses		(52,800)	(1,636,628)
Due to related party		(32,000)	(588,700)
Due to other schools		19,522	(5,451)
Due to NYC Department of Education		296,837	(123,957)
Due to NYS Education Department		(157,768)	(157,768)
Deferred rent		724,034	-
Refundable advance		2,661,755	-
Deferred revenue	-	(500)	 (30,515)
Net cash provided by operating activities		12,798,462	16,015,200
Cash flows from investing activities			
Purchase of property and equipment		(1,116,516)	(1,400,833)
Cash paid out on revolving lines of credit		(3,622,250)	 (3,020,020)
Net cash used in investing activities		(4,738,766)	 (4,420,853)
Cash flows from financing activities			
Payments of long-term debt		(250,957)	 (809,260)
Net increase in cash and restricted cash		7,808,739	10,785,087
Cash and restricted cash, beginning		31,397,619	20,612,532
Cash and restricted cash, end	\$	39,206,358	\$ 31,397,619
Cash paid during the year for interest	\$	6,783	\$ 38,111
Supplemental disclosure of noncash investing and financing transactions			
Transfer of construction in process to fixed assets	\$	1,219,430	\$ 1,371,124
Purchase of construction in process with accounts payable	\$	137,400	\$ 110,160

See Notes to Financial Statements.

### Notes to Financial Statements June 30, 2022

### Note 1 - Nature of operations

Achievement First Brooklyn Charter Schools (the "School") focus on strengthening the academic and character skills needed for all students to excel in top-tier colleges, to achieve success in a competitive world, and to serve as the next generation of leaders in their communities. The Board of Regents of the State University of New York ("SUNY") originally granted individual charters to the schools (Achievement First Apollo Charter School, Achievement First Aspire Charter School, Achievement First Brownsville Charter School, Achievement First Bushwick Charter School, Achievement First Crown Heights Charter School, Achievement First East New York Charter School and Achievement First Endeavor Charter School). These charters were valid for a term of five years and renewable upon expiration. Additional charters were subsequently granted to Achievement First Linden Charter School, Achievement First North Brooklyn Charter School, Achievement First Voyager Charter School and Achievement First Legacy Charter School. The supplemental schedules to the financial statements provide additional operating activity by charter. The schools operate under one legal entity. The financial statements reflect the activities of the eleven charter schools for the fiscal year ended June 30, 2022.

The School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code ("IRC") and under the corresponding provisions of the New York State tax laws. The School's primary source of income is government funding. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) of the IRC and qualifies for deductible contributions as provided in Section 170(b)(1)(A)(ii). Today, the School serves students primarily from low income households in Brooklyn and Queens, New York.

During the year ended June 30, 2022, the School operated classes for students in K-12. Charters that share space with New York City Department of Education ("NYCDOE") schools are not responsible for rent, utilities, custodial services, or maintenance. Charters that share space with other charter schools or do not share space are responsible for operating occupancy costs.

### Note 2 - Summary of significant accounting policies

### Basis of presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the School and changes therein are classified and reported as follows:

Net assets without donor restrictions represent available resources other than donor-restricted contributions. Included in net assets without donor restrictions are funds that may be earmarked for specific purposes.

Board-designated net assets represent net assets established by the Board of Trustees, which represents funds without donor restrictions set aside for future needs of the School. Cash basis operating surpluses, if they exist at year-end, may be used to accumulate the board-designated reserve. Utilization of the reserve may be approved by the Board of Trustees and used for emergency funds in case of an unexpected financial crises, start-up costs for growth needs, facility capital requirements, principal-in-residence salaries and one-time projects which have significant future potential. The reserve balance will be generated from the schools' budgeted per-pupil operating revenue, excluding state and federal nonoperating grants.

### Notes to Financial Statements June 30, 2022

*Net assets with donor* restrictions are subject to donor- (or certain grantor-) imposed restrictions which are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

### Statement of cash flows

For purposes of reporting cash flows, the School considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents. There were no cash equivalents at June 30, 2022.

### Cash and cash equivalents

The following table provides a reconciliation of cash and restricted cash reported within the statement of financial position that sum to the total of the same such amount shown in the statement of cash flows:

	 2022	2021
Cash Restricted cash	\$ 38,856,358 350,000	\$ 31,047,619 350,000
Total	\$ 39,206,358	\$ 31,397,619

### Restricted cash

The School has designated \$350,000 to be set aside for contingency purposes as required by the Board of Trustees of the State University of New York.

### **Grants and other receivables**

Grants receivable represent amounts owed to the School for federal or state funding. Grants receivable that are expected to be collected within one year, and recorded at net realizable value, are \$8,876,577 at June 30, 2022. The School has determined that no allowance for uncollectible accounts for receivables is necessary as of June 30, 2022. Such estimate is based on management's assessments of the creditworthiness of its donors, the aging of its receivables as well as current economic conditions and historical information.

### Revenue recognition

The School reports unconditional promises to give as revenue when the promise is received. Conditional promises to give are recognized as revenue when the condition is met. Grants and contributions received are recorded as with or without donor restrictions depending on the existence and/or nature of any donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Donor-restricted contributions whose conditions and restrictions are met in the same reporting period have been reported as support increasing net assets without donor restrictions in the statement of activities.

Revenue from state and local governments resulting from the School's charter status is based on the number of students enrolled and is recorded when services are performed in accordance with the charter agreement. The School receives a substantial portion of its support and revenue from the NYCDOE. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

### Notes to Financial Statements June 30, 2022

### Donated goods and services

The School occasionally receives contributed goods and services. Such goods and services are only recorded as in-kind contributions at their fair value, provided they meet the criteria for recognition. Such criteria includes contributions of services that (i) create or enhance nonfinancial assets or those that require specialized skills, (ii) are provided by individuals possessing those skills, and (iii) would typically need to be purchased, if not provided by donation, and are recorded at their fair value in the period received.

Contributed services received from Board Members and volunteers are not recorded in the financial statements since these services do not meet the criteria for recognition as contributed services.

The School does not record any in-kind contributions and related costs with respect to dedicated and shared space provided to it by the NYCDOE as the premises are temporary in nature, is excess shared space whereby a fair value cannot be determined and is industry practice.

### **Property and equipment**

Property and equipment are stated at cost. The School has established a threshold for review of expenditures equal to or greater than \$3,000 for potential capitalization as a fixed asset. Property and equipment acquired with certain government contract funds is recorded as an expense pursuant to the terms of the contract in which the government funding source retains ownership of the property. Maintenance and repairs are charged to expense as incurred; major renewals and betterments are capitalized.

Depreciation and amortization are provided on a straight-line basis over the estimated useful lives or lease terms as follows:

Asset	Estimated lives
	5.00
Leasehold improvements	5 - 20 years
Furniture and fixtures	5 - 8 years
Computers and hardware	3 - 7 years
Musical instruments	4 - 5 years
Equipment	3 - 7 years
Software	3 - 5 years

### Long-lived assets

The School recognizes an impairment loss when the carrying amount of a long-lived asset exceeds its fair value. In the event that facts and circumstance indicate that the carrying amounts of long-lived assets may be impaired, an evaluation of recoverability would be performed. The evaluation process consists of comparing the estimated future undiscounted cash flows associated with the asset to the asset's carrying amount to determine if a write down is required. If the review indicates that the asset will not be recoverable, the carrying value of the asset would be reduced to its estimated realizable value. There was no impairment loss recognized for the year ended June 30, 2022.

### Functional allocation of expenses

The statement of functional expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited based on management's assessment. Health and retirement benefits and payroll taxes are allocated to programs based on the percentage of salary expense of the program to total salary expense.

### Notes to Financial Statements June 30, 2022

### Income taxes

The School is classified by the Internal Revenue Service (IRS) as exempt from income tax under Section 501(a) of the IRC as a public education academy described in Section 501(c)(3).

The School has no unrecognized tax benefits at June 30, 2022. The School's federal tax returns prior to fiscal year 2019 are closed and management continually evaluates expiring statutes of limitations, audits, proposed settlements, changes in tax law and new authoritative rulings.

If applicable, the School would recognize interest and penalties associated with tax matters as part of general and administrative expenses in the statement of activities and changes in net assets and include accrued interest and penalties in accrued expenses in the statement of financial position. The School did not recognize any interest or penalties associated with tax matters for the year ended June 30, 2022.

### Prior year summarized information

The financial statements include certain prior year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the financial statements of Achievement First Brooklyn Charter Schools for the year ended June 30, 2021, from which the summarized information was derived.

### Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

### **Concentrations of credit risk**

The School maintains cash and cash equivalent balances in one financial institution. Accounts at each institution are insured by the Federal Deposit Insurance Corporation. From time to time, the School's balances may exceed these limits. As of June 30, 2022, the School had uninsured bank balances of \$40,302,554. The School limits its credit risk by selecting financial institutions considered to be highly creditworthy.

### Subsequent events

Management has reviewed subsequent events through October 31, 2022, which is the date the financial statements were approved and available for issuance.

### Note 3 - New accounting pronouncement

For the year ended June 30, 2022, the Organization adopted Accounting Standards Update ("ASU") 2020-07, Presentation and Disclosure by Not-for-Profit Entities for Contributed Nonfinancial Assets. This standard provides guidance on the presentation of contributed nonfinancial assets in the statement of activities and additional disclosure requirements for each type of contributed nonfinancial asset. The ASU provides transparency on the measurement of the contributed nonfinancial assets of the School and will not change existing recognition and measurement requirements. The School has implemented the provisions of ASU 2020-07 applicable to all nonfinancial assets.

### Notes to Financial Statements June 30, 2022

### **Note 4 - Liquidity**

The School regularly monitors liquidity required to meet its annual operating needs and other contractual commitments. As of June 30, 2022, the School has financial assets available to meet annual operating needs for the 2023 fiscal year as follows:

Cash Grants and other receivables	\$ 38,856,358 8,876,577
Receivable from related party - revolving lines of credit Due from related party Due from other school	6,642,270 79,680 2,247
Total financial assets	54,457,132
Less Receivable from related party - revolving lines of credit Board-designated reserve	(6,642,270) (7,000,000)
Financial assets available to meet cash needs for general expenditures within one year	\$ 40,814,862

These financial assets are not subject to any grantor or contractual restrictions. The School supports its general operations primarily with Federal and State grants, which are recognized as purpose restrictions are met. The balances due to the NYC Department of Education and NYS Education Department represent advances received that are due back to the State based on the fiscal year reconciliation and do not represent operating expenses.

### Note 5 - Receivable from related party - unsecured revolving line of credit

The School has entered into unsecured revolving lines of credit established with entities that are wholly owned by Achievement First, Inc. ("AF"). See Note 10 for the relationship between the School and AF. AF lines bear interest at a fixed rate of 2.6%. Funds are available upon written request. The School may demand repayment of principal and/or accrued interest in part or in full at any time and such repayments shall be due forty-five business days thereafter. Balances on the lines are as follows as of June 30, 2022:

	Credit limit		An	Amount drawn	
AF Brooklyn HS4, LLC AF Queens ES1, LLC AF Glenmore Avenue, LLC	\$	5,000,000 4,000,000 2,000,000	\$	3,549,327 1,105,693 1,987,250	
	\$	11,000,000	\$	6,642,270	

### Notes to Financial Statements June 30, 2022

### **Note 6 - Concentrations**

The School received approximately 81% of its operating revenue, which is subject to specific requirements, from per pupil funding from the NYCDOE during the year ended June 30, 2022.

The School's grants and other receivables consist of approximately 82% of per pupil funding from the State of New York and 16% from the Federal and State Departments of Education at June 30, 2022.

### Note 7 - Agreement for School facilities

The School has entered into verbal agreements with the NYCDOE for dedicated and shared space at a cost of \$1 per year or less. In accordance with industry standards, the fair value of the rent has not been recorded. The School will be responsible for any overtime-related cost for services provided beyond the regular opening hours. For the year ended June 30, 2022, the School incurred no overtime and incurred no permit fees. The School also entered into an Administrative Cost Management Agreement that requires the School to pay Uncommon Crown Heights, LLC for its share of the building costs for the facilities located at 1485 Pacific Street, Brooklyn, New York. The fair value of the rent has not been included in the accompanying financial statements as the agreement is nonbinding, the premises are temporary in nature, is excess shared space whereby a fair value cannot be determined and is industry practice.

### Note 8 - Property and equipment

The following is a summary of property and equipment at June 30, 2022:

Leasehold improvements Furniture and fixtures Computers and other hardware Equipment	\$ 15,694,126 1,671,227 354,679 2,697,829
Software Student computers and software Musical instruments	32,498 3,897 23,320
Less accumulated depreciation	20,477,576 (13,244,758)
	\$ 7,232,818

Depreciation expense was \$2,082,712 for the year ended June 30, 2022.

### Note 9 - Lease acquisition costs

The NYCDOE, through the New York State Construction Authority ("NYSCA"), agreed to help finance the development and construction of 510 Waverly Avenue, Brooklyn, New York provided that Civic Builders (the "construction manager") and Achievement First Endeavor Charter School collectively contributed 20% of the costs of the construction.

### Notes to Financial Statements June 30, 2022

In December 2012, NYSCA, the landlord, entered into an agreement to lease the building to Civic Builders for a 30-year term. Civic Builders entered into an agreement to sublease the building to AF Waverly LLC. AF is the sole member, which in turn leases the building to the School under the same terms at an annual lease of \$1 plus operating costs. The lease acquisition costs of \$6,792,379 include the costs incurred by Achievement First Endeavor Charter School in meeting their obligation to NYCDOE to fund 20% of the costs of construction; these costs are amortized over the 30-year lease term. Amortization expense for the year ended June 30, 2022 was \$226,414 and accumulated amortization at June 30, 2022 was \$2,700,280. Amortization expense for each of the next five years is \$226,413.

### Note 10 - Related party transactions

The School entered into an Academic and Business Services Agreement (the "Agreement") with AF, a not-for-profit organization dedicated to helping start and run charter schools. This Agreement provides management and other administrative support services to the School.

Pursuant to the terms of the Agreement, the School pays a service fee equivalent to 10% of public revenues received by the School during or for that school year. Public revenues include all sources of revenue from a public source, but specifically exclude in-kind contributions such as student transportation, start-up funding, funding for student meals, and funding from competitive public grants. The Agreement automatically renews to coincide with the charter renewals for each school. The Agreement covers services including bookkeeping, facilities acquisition and management, special education delivery support, data analysis management support, and tutoring program support. The School is to pay AF an ancillary services fee that is mutually negotiated by the School and AF. For the year ended June 30, 2022, the School incurred management and ancillary services fees of \$19,224,575, which are included in the accompanying statement of functional expenses. AF is also the recipient of grant funds that are passed through AF to the School. The amount due from AF at June 30, 2022 was \$79,680.

The School received a \$1,018,657 grant from AF for Charter School funding and \$328,070 of contributions from AF.

### Note 11 - Due from/to other schools

The following amounts were due from/to related schools and consist of the following at June 30, 2022:

Achievement First Providence Charter School	\$ (1,856)
Achievement First Bridgeport Academy	2,247
Achievement First Hartford Charter School	(21,406)
Amistad Academy Charter School	 (1,145)
	\$ (22,160)

### Notes to Financial Statements June 30, 2022

### Note 12 - Loans payable

Loans payable to Charter School Growth Fund bear interest at 1% and 3%. The 1% loans are start-up loans and no payments of principal or interest are required until maturity. The 3% loans are improvement loans and require annual payments of principal and interest. Loans mature through June 30, 2024. The outstanding balance due to Charter School Growth Fund at June 30, 2022 was \$416,878 including accrued interest of \$16,878. Interest expense of \$4,531 is included in interest expense on the statement of functional expenses.

The loan payable to Peak Demand Energy is a noninterest-bearing loan. The loan was established to pay for lighting costs related to school renovations. The loan is paid through monthly payments equal to the cost savings, quantified by the reduction in energy usage each month, which is approximately \$2,000 per month until the loan is paid in full in July 2024. The outstanding balance due to Peak Demand Energy at June 30, 2022 was \$42,240.

The scheduled principal payments for the next two years are as follows:

2023 2024	\$ 426,000 16,240
Subtotal Plus accrued interest	442,240 16,878
	\$ 459,118

### Note 13 - Due to NYC Department of Education and the New York State Education Department

The NYCDOE paid the School per pupil grant funds in six installments, based on estimates from the School. At the end of each year, the NYCDOE reconciles the total amount paid against the full-time-equivalent enrollment for the year and determines if an overpayment or underpayment has been made. As of June 30, 2022, an underpayment totaling \$339,109 had been made; an adjustment for this amount will be reflected in the third payment from NYCDOE in FY 2023. Additionally, the New York State Education Department informed the School during the year ended June 30, 2018, that an error had been made in the allocation of Title II funds available to districts throughout the State. As a result, \$788,840 was received by the School in excess of the State's recalculated grant allocation. During the year ended June 30, 2022, \$157,768 was repaid and the balance of \$157,768 will be repaid through an annual reduction in the grant allocation of \$157,768 in the next year.

### Note 14 - Contributed nonfinancial assets

For the year ended June 30, 2022, contributed nonfinancial assets recognized within the statement of activities included:

			2022	
	Revenue Recognized	Utilization in Programs/Activities	Donor Restrictions	Valuation Techniques and Inputs
Educational software	\$ 360,211	Regular education	None	Donor's purchase cost
Books	\$ 164,469	Regular education	None	Donor's purchase cost

### Notes to Financial Statements June 30, 2022

### **Note 15 - Operating leases**

The School leases office equipment under noncancelable operating lease agreements expiring through May. The future minimum payments are as follows:

2023	\$ 982,951
2024	778,587
2025	522,278
2026	414,806
2027	 252,292
	 _
	\$ 2,950,914

The lease expense for the year ended June 30, 2022, was \$1,314,732.

The School entered into leases for properties with three limited liability companies wholly owned by AF. The leases expire through June 30, 2052. The School cannot sublease the premises without written consent from the Overlandlord and Sublandlord. Additional rent is due in accordance with the lease agreements. The lease expense for the year ended June 30, 2022 was \$2,642,976. The future minimum payments are as follows:

2023	\$ 4,793,041
2024	2,560,938
2025	2,483,915
2026	2,543,811
2027	2,605,160
Thereafter	 90,533,659

\$ 105,520,524

The lease with AF Brooklyn HS4, LLC expires July 30, 2024 and has a one-year extension option. The lease with AF Queens ES1, LLC expires on July 31, 2027 and has a three-year extension option. The School has guaranteed the AF Queens ES, LLC lease. The agreement with Glenmore Avenue, LLC allows the lease to be extended for a total of 49 years if the Overlease is extended and requires the School to achieve certain financial covenants upon occupancy of the premises. Occupancy did not occur during the year ended June 30, 2022.

### Note 16 - Pension plan

Effective September 1, 2006, the School adopted a 403(b) profit sharing plan (the "Plan") which covers most of the employees. The Plan is a defined contribution plan. Employees are eligible to enroll in the Plan upon employment. Those employees who have completed at least one full year of service are also eligible for employer contributions. The Plan provides for the School to contribute up to 4% of an employee's salary, up to a maximum match of \$2,500 per year, per employee. The School contribution is not vested until the employee's third year, when he or she become fully vested. For the year ended June 30, 2022, pension expense for the School was approximately \$1,342,000, which is included in retirement in the accompanying statement of functional expenses.

### Notes to Financial Statements June 30, 2022

### Note 17 - Risk management

The School is exposed to various risks of loss related to torts; thefts of, damage to and destruction of assets; actions by employees and parents; and natural disasters. The School maintains commercial insurance to protect itself from these risks.

The School entered into contractual relationships with certain governmental funding sources. The governmental agencies may request return of funds as a result of noncompliance by the School, as well as additional funds for the use of facilities. The accompanying financial statements make no provision for the possible disallowance or refund because management does not believe that there are any liabilities to be recorded.

### Note 18 - Contingencies

In early 2020, an outbreak of a novel strain of coronavirus (COVID-19) emerged globally. As a result, events have occurred including mandates from federal, state and local authorities leading to an overall decline in economic activity. The spread of this virus has caused business disruption domestically in the United States, the area in which the School primarily operates. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration of this disruption. Therefore, while the School understands this matter may negatively impact the School's financial condition, results of operations, or cash flows, the extent of the financial impact and duration cannot be reasonably estimated at this time.

### Note 19 - Conditional contribution

AF received a conditional grant commencing April 2020 for expansion and minor repairs, of which they have allocated \$4,629,142 to the School. This grant is expected to cover periods through March 2025. Donor conditions specify that amounts must be spent on expenditures relevant to approved grant purpose. Since this grant represents a conditional promise to give, amounts will not be recognized as contribution revenue until donor conditions are met. For the year ended June 30, 2022, \$1,018,657 was recorded as revenue related to this grant. The remaining conditional promise to give at June 30, 2022 was \$3,610,433.

During the year ended June 30, 2021, the School received conditional ESSER grants of \$46,311,444. These grants are expected to cover periods through September 2023. Donor conditions specify that amounts must be spent on expenditures relevant to the approved grant purpose. Since these grants represent a conditional promise to give, amounts will not be recognized as contribution revenue until donor conditions are met. Contribution revenue of \$8,079,619 was recorded during the year ended June 30, 2022 related to this grant. The remaining conditional promise to give at June 30, 2022 was \$36,217,830.



# Supplemental Combining Schedule of Activities by Charter Year Ended June 30, 2022

Achievement First Legacy Total	1,511,328 \$ 145,549,004 559,767 16,712,846 63,671 16,796,617	2,134,766 179,058,467	3,302,111 152,205,423 735,185 20,428,725 - 15,000	4,037,296 172,649,148	(1,902,530) 6,409,319	7,271 524,680 28,098 86,077 453,504 1,276,809	488,873 2,218,421	(1,413,657) 8,627,740	- 49,801,255	1,413,657) \$ 58,428,995
Achievement Achie First F Voyager Le	\$ 3,079,504 \$ .771,133 394,984	3,945,621	4,014,300	4,559,456	(613,835)	6,932 - 14,104	21,036	(592,799)	(3,596,001)	(\$ 4,188,800) (\$
Achievement First North Brooklyn	\$ 14,079,478 2,049,328 1,550,267	17,679,073	13,449,338	15,081,145	2,597,928	60,639 - 69,921	130,560	2,728,488	6,217,815	\$ 8,946,303
Achievement First Linden	\$ 12,537,410 1,148,180 1,197,018	14,882,608	11,522,755	13,200,819	1,681,789	34,478 7,556 5,251	47,285	1,729,074	5,162,468	\$ 6,891,542
Achievement First Endeavor	2 \$ 12,966,091 1,983,514 1,717,502	16,667,107	14,320,713	16,094,785	572,322	36,351	101,373	) 673,695	5,574,198	8 6,247,893
Achievement First East New York	1 \$ 18,946,552 1 1,908,480 3 1,753,399	3 22,608,431	19,333,700 2 2,458,908 7	3 21,796,216	812,215	149,617 1 86,200 - 30,848	266,665	1,078,880	3,315,038	4 \$ 4,393,918
Achievement First Crown Heights	1 \$ 21,450,834 1,572,011 2,409,648	25,432,493	21,516,124 3,019,522 6,207	24,541,853	890,640	99,016 53,241 14,765	167,022	1,057,662	3 4,450,472	5,508,134
Achievement First Bushwick	\$ 15,126,334 1,983,224 3,346,752	20,456,310	7 17,717,932	19,775,683	680,627	3 48,251 - 47,884	96,138	3 776,765	5,628,676	8 6,405,441
Achievement First Brownsville	\$ 18,258,896 2,373,805 1,863,330	22,496,031	19,077,157 2,347,199 5,185	21,429,541	1,066,490	65,708 84,175 	224,936	1,291,426	4,883,447	, \$ 6,174,873
Achievement First Aspire	\$ 13,990,626 1,463,121 1,219,168	16,672,915	15,434,808	17,975,622	(1,302,707)	1,000 55,077 50,423 488,048	594,548	(708,159)	7,612,132	\$ 6,903,973
Achievement First Apollo	13,601,951 1,200,283 1,280,878	16,083,112	12,516,485 1,640,247	14,156,732	ns 1,926,380	15,511 52,065 12,409	re 79,985	2,006,365	10,553,010	\$ 12,559,375
	Operating revenue State and local per pupil operating revenue Federal, state and local grants Special education revenue	Total operating revenue	Expenses Program services General and administrative Fundraising	Total expenses	Surplus (deficit) on school operations from government funding	Support and other revenue Contributions In-time contributions Interest income Other revenue	Total support and other revenue	Change in net assets	Net assets, beginning	Net assets, end

### Supplemental Schedule of Functional Expenses - Apollo Year Ended June 30, 2022

		Program services	ces								
	Regular education	Special education	'   	Total program services	General and administrative	Fundraising	aising	7	2022 Total	20	2021 Total
Personnel services costs Administrative staff personnel	€	↔	↔		\$ 1,159,530	\$	ı	₩	1,159,530	↔	1,013,893
Instructional personnel	7,054,887	581,098	   88	7,635,985	1				7,635,985		7,577,757
Total personnel services costs	7,054,887	581,098	86	7,635,985	1,159,530	00	ı		8,795,515		8,591,650
Fringe benefits and payroll taxes	1,115,331	91,868	89	1,207,199	183,314	4	,		1,390,513		1,454,479
Retirement	107,033	8,816	16	115,849	17,592	12			133,441		150,333
Management company fees	1,549,602	106,105	05	1,655,707	87,142	52			1,742,849		1,777,815
Accounting/audit services Other purchased/professional/					14,264	54			14,264		14,618
consulting services	729	10,127	27	10,856	5,781	72			16,637		23,547
Repairs and maintenance	59,355	4,8	4,889	64,244	9,755	55			73,999		11,891
Insurance	37,031	3,0	3,050	40,081	980'9	98			46,167		37,094
Utilities	2,232		184	2,416	367	25			2,783		8,053
Supplies/materials	297,022	24,465	65	321,487					321,487		129,121
Equipment/furnishings	60,418	4,976	92	65,394	9,930	08			75,324		46,680
Staff development	71,710	2,907	07	77,617	7,645	5			85,262		21,948
Marketing/recruitment	35,990	2,964	64	38,954	•				38,954		131
Technology	484,392	39,898	98	524,290	12,254	45			536,544		398,146
Food service	45,769	3,770	20	49,539	•				49,539		9,752
Student services	201,826	16,624	24	218,450	•		,		218,450		4,893
Office expense	330,203	27,199	66	357,402	96,376	9	•		453,778		260,278
Depreciation and amortization	67,355	5,548	48	72,903	18,226	97			91,129		113,375
Other	50,05	4,1	4,123	54,182	11,985	35			66,167		57,132
Parental activities	3,631		299	3,930	•				3,930		2,827
Interest expense			 		1						301
	\$ 11,574,575	\$ 941,910	10	12,516,485	\$ 1,640,247	\$ 2		<del>∨</del>	14,156,732	€	13,114,064
			11								

See Independent Auditor's Report.

### Supplemental Schedule of Functional Expenses - Aspire Year Ended June 30, 2022

2021 Total	1,126,767 7,307,373	8,434,140	1,299,191	1,736,525	14,618	24,686	25,064	39,249	18,988	132,646	42,889	47,465	3,499	440,369	4,904	58,389	239,988	154,681	969'09	1,920	5,764	12,886,217
	↔																					↔
2022 Total	1,604,303	9,961,418	1,524,882	1,884,975	21,396	33,173	1,500,149	57,331	15,108	422,935	406,873	144,336	45,173	721,156	37,544	124,474	573,099	305,954	66,140	2,468	1,345	17,975,622
]	↔																					↔
Fundraising				•	ı	•		1	1	1	,	1	,	1	,	1	,	1	1	,	,	
T.	₩																					↔
General and administrative	1,604,303	1,604,303	245,585 20,243	94,249	21,396	13,142	241,601	9,233	2,433	ı	65,528	8,532	•	20,463	•	1	119,001	61,191	12,569	•	1,345	2,540,814
Ge	↔																					↔
Total program services	8,357,115	8,357,115	1,279,297	1,790,726		20,031	1,258,548	48,098	12,675	422,935	341,345	135,804	45,173	700,693	37,544	124,474	454,098	244,763	53,571	2,468	•	15,434,808
Ĕ	↔																					↔
Program services Special education	- 1,061,353	1,061,353	162,471	191,513	1	19,365	159,836	6,108	1,610	53,713	43,351	17,248	5,737	88,988	4,768	15,808	57,670	31,085	6,804	313	,	1,941,133
Prog	↔																					↔
Regular education	7,295,762	7,295,762	1,116,826 92.058	1,599,213		999	1,098,712	41,990	11,065	369,222	297,994	118,556	39,436	611,705	32,776	108,666	396,428	213,678	46,767	2,155		13,493,675
	↔																					↔
	Personnel services costs Administrative staff personnel Instructional personnel	Total personnel services costs	Fringe benefits and payroll taxes Retirement	Management company fees	Accounting/audit services Other purchased/professional/	consulting services	Repairs and maintenance	Insurance	Utilities	Supplies/materials	Equipment/furnishings	Staff development	Marketing/recruitment	Technology	Food service	Student services	Office expense	Depreciation and amortization	Other	Parental activities	Interest expense	Total expenses

See Independent Auditor's Report.

# Supplemental Schedule of Functional Expenses - Brownsville Year Ended June 30, 2022

2021 Total	\$ 1,565,901 11,139,742	12,705,643	2,052,987	168,470	21,928	42,126	12,378	53,338	25,940	239,037	92,776	56,732	198	515,417	155,138	103,943	350,551	377,330	85,102	4,829	20	\$ 19,477,673	
2022 Total	1,596,699	12,973,078	2,054,722	150,754	21,396	52,156	37,219	62,343	22,313	334,440	174,436	104,079	38,673	755,757	653,236	313,550	707,645	512,387	85,061	2,919		21,429,541	
aising	٠ ،	ı	ı	5,185	. '	,		,	,	,	,					,		,	,		  - 	5,185 \$	
Fundraising	₩																					↔	
General and administrative	1,596,699	1,596,699	252,831	18,538	21,396	15,768	4,568	7,667	2,756		21,358	7,787	1	13,163	•		148,771	102,477	14,751	1		2,347,199	
adr G	↔																					↔	
Total program services	-11,376,379	11,376,379	1,801,891	132,216 2,249,523	. '	36,388	32,651	54,676	19,557	334,440	153,078	96,292	38,673	742,594	653,236	313,550	558,874	409,910	70,310	2,919		19,077,157	
	↔																					છ	
Program services Special education	- 1,372,871	1,372,871	217,127	15,932 228,793		35,686	3,935	6,588	2,357	40,300	18,446	11,604	4,660	89,482	78,715	37,782	67,344	49,394	8,473	352	1	2,289,841	
Prog	↔																					↔	
Regular education	- 10,003,508	10,003,508	1,584,764	116,284 2.020.730		702	28,716	48,088	17,200	294,140	134,632	84,688	34,013	653,112	574,521	275,768	491,530	360,516	61,837	2,567		16,787,316	
	↔																					↔	
	Personnel services costs Administrative staff personnel Instructional personnel	Total personnel services costs	Fringe benefits and payroll taxes	Retirement Management company fees	Accounting/audit services Other purchased/professional/	consulting services	Repairs and maintenance	Insurance	Utilities	Supplies/materials	Equipment/furnishings	Staff development	Marketing/recruitment	Technology	Food service	Student services	Office expense	Depreciation and amortization	Other	Parental activities	Interest expense	Total expenses	

See Independent Auditor's Report.

Achievement First Brooklyn Charter Schools

### Supplemental Schedule of Functional Expenses - Bushwick Year Ended June 30, 2022

	2021 Total	1,401,802	11,728,393	1,870,439	182,113	14,619		47,490	(55,887)	39,519	14,651	216,927	20,058	30,611	09	483,268	115,593	(9,770)	286,616	50,222	69,910	58,211	17,253,609
	2022 Total	\$ 1,427,745 \$ 10,971,196	12,398,941	1,978,179	179,865 2 080 846	14,264		32,903	37,375	49,027	12,107	509,106	151,815	90,178	38,673	651,800	360,613	221,441	772,502	80,156	68,717	47,175	\$ 19,775,683
	Fundraising	· '		1							•						•						· \$
	General and administrative	\$ 1,427,745	1,427,745	227,432	21,262	14,264		13,417	3,436	5,399	1,385	•	15,670	6,196		13,248			176,647	16,030	11,578	1	\$ 2,057,751
	Total program services	\$ 10,971,196	10,971,196	1,750,747	158,603			19,486	33,939	43,628	10,722	509,106	136,145	83,982	38,673	638,552	360,613	221,441	595,855	64,126	57,139	47,175	\$ 17,717,932
Program services	Special education	. 1,322,026	1,322,026	210,965	19,111			18,771	4,089	5,257	1,292	61,348	16,405	10,119	4,659	76,948	43,454	26,684	71,800	7,727	988'9	5,685	\$ 2,113,820
H	Regular education	\$ 9,649,170	9,649,170	1,539,782	139,492	)		715	29,850	38,371	9,430	447,758	119,740	73,863	34,014	561,604	317,159	194,757	524,055	56,399	50,253	41,490	\$ 15,604,112
'		Personnel services costs Administrative staff personnel Instructional personnel	Total personnel services costs	Fringe benefits and payroll taxes	Retirement Management company fees	Accounting/audit services	Other purchased/professional/	consulting services	Repairs and maintenance	Insurance	Utilities	Supplies/materials	Equipment/furnishings	Staff development	Marketing/recruitment	Technology	Food service	Student services	Office expense	Depreciation and amortization	Other	Parental activities	Total expenses

See Independent Auditor's Report.

Achievement First Brooklyn Charter Schools

### Supplemental Schedule of Functional Expenses - Crown Heights Year Ended June 30, 2022

	2021 Total	\$ 1,752,852 12,360,994	14,113,846	2,398,100	190,633	2,731,500	21,927		26,788	1,506	120,567	917,210	256,533	48,011	62,019	2,144	573,218	3,833	177,446	392,311	43,913	87,124		\$ 22,168,629
	2022 Total	\$ 2,040,848 12,909,817	14,950,665	2,417,156	185,331	2,764,122	21,396		36,768	65,052	126,144	1,196,839	349,917	176,880	154,490	38,673	809,031	29,226	356,107	727,144	31,208	99,761	5,943	\$ 24,541,853
	Fundraising	· ·	ı			6,207														•				\$ 6,207
	General and administrative	\$ 2,040,848	2,040,848	329,955	25,299	138,206	21,396		20,660	8,880	17,219	163,375		24,145	10,624		16,883			178,389	6,242	17,401		\$ 3,019,522
	Total program services	\$ 12,909,817	12,909,817	2,087,201	160,032	2,619,709			16,108	56,172	108,925	1,033,464	349,917	152,735	143,866	38,673	792,148	29,226	356,107	548,755	24,966	82,360	5,943	\$ 21,516,124
Program services	Special education	\$ 1,555,632	1,555,632	251,508	19,284	266,461			15,418	6,769	13,125	124,532	42,165	18,405	17,336	4,660	95,453	3,522	42,911	66,125	3,008	9,925	716	\$ 2,556,955
	Regular education	\$ 11,354,185	11,354,185	1,835,693	140,748	2,353,248	•		069	49,403	95,800	908,932	307,752	134,330	126,530	34,013	696,695	25,704	313,196	482,630	21,958	72,435	5,227	\$ 18,959,169
		Personnel services costs Administrative staff personnel Instructional personnel	Total personnel services costs	Fringe benefits and payroll taxes	Retirement	Management company fees	Accounting/audit services	Other purchased/professional/	consulting services	Repairs and maintenance	Insurance	Utilities	Supplies/materials	Equipment/furnishings	Staff development	Marketing/recruitment	Technology	Food service	Student services	Office expense	Depreciation and amortization	Other	Parental activities	Total expenses

See Independent Auditor's Report.

Achievement First Brooklyn Charter Schools

### Supplemental Schedule of Functional Expenses - East New York Year Ended June 30, 2022

	2021 Total	\$ 1,618,341 11,597,163	13,215,504	2,173,118	203,704	2,459,355	21,927	161,138	2,462	51,465	13,221	151,465	45,896	48,983	5,345	587,251	926,09	158,293	291,495	194,582	78,058	260	3,549		\$ 19,928,007
	2022 Total	1,760,370 11,860,594	13,620,964	2,188,938	196,509	2,445,994	21,396	160,606	62,409	63,443	19,877	414,288	115,205	91,427	39,673	801,674	251,697	449,458	632,463	142,250	77,945		•		21,796,216
		<i>↔</i>				8																		 	\$
	Fundraising		ı	1	•	3,608	1	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•		3,608
	P	↔																							↔
-	General and administrative	1,760,370	1,760,370	282,898	25,397	122,300	21,396	9,028	8,066	8,199	2,569		14,889	7,575		22,069		ı	131,880	28,450	13,822		•		2,458,908
(	adr G	↔																							S
	l otal program services	-11,860,594	11,860,594	1,906,040	171,112	2,320,086	1	151,578	54,343	55,244	17,308	414,288	100,316	83,852	39,673	779,605	251,697	449,458	500,583	113,800	64,123		,		19,333,700
ŕ	0	<del>\$</del>																							છ
Program services	Special	1,429,202	1,429,202	229,678	20,619	235,794	1	150,881	6,548	6,657	2,086	49,922	12,088	10,104	4,781	93,942	30,329	54,160	60,320	13,713	7,727				2,418,551
Prog	Ψ	↔																							↔
<u>:</u>	Regular education	-10,431,392	10,431,392	1,676,362	150,493	2,084,292	ı	269	47,795	48,587	15,222	364,366	88,228	73,748	34,892	685,663	221,368	395,298	440,263	100,087	56,396	1	1		16,915,149
		↔	40																						↔
		Personnel services costs Administrative staff personnel Instructional personnel	Total personnel services costs	Fringe benefits and payroll taxes	Retirement	Management company fees	Accounting/audit services Other purchased/professional/	consulting services	Repairs and maintenance	Insurance	Utilities	Supplies/materials	Equipment/furnishings	Staff development	Marketing/recruitment	Technology	Food service	Student services	Office expense	Depreciation and amortization	Other	Parental activities	Interest expense		Total expenses

See Independent Auditor's Report.

### Supplemental Schedule of Functional Expenses - Endeavor Year Ended June 30, 2022

	2021 Total	\$ 1,162,656 7,808,934	8,971,590	1,474,740	135,806	1,810,396	14,618		203,204	587,671	124,148	204,767	102,722	38,459	41,893	151	412,632	172,507	12,134	228,673	433,080	56,072	\$ 15,025,263	
	2022 Total	\$ 1,094,124 7,740,650	8,834,774	1,407,955	127,503	1,720,134	14,264		223,072	592,013	135,048	321,391	209,052	46,100	91,359	38,673	463,045	622,452	200,530	559,382	434,127	53,911	\$ 16,094,785	ı
	Fundraising	₩					•		•		•											1	· <del>Υ</del>	
	General and administrative	\$ 1,094,124	1,094,124	174,365	15,790	86,007	14,264		20,916	73,317	16,725	39,802		5,709	6,326		8,015			122,831	86,825	9,056	\$ 1,774,072	
	Total program services	\$ 7,740,650	7,740,650	1,233,590	111,713	1,634,127	1		202,156	518,696	118,323	281,589	209,052	40,391	85,033	38,673	455,030	622,452	200,530	436,551	347,302	44,855	\$ 14,320,713	ı
Program services	Special education	\$ 932,748	932,748	148,648	13,461	165,821	•		117,348	62,503	14,258	33,931	25,191	4,867	10,247	4,660	54,831	75,005	24,164	52,605	41,850	5,405	\$ 1,787,543	
	Regular education	\$ 6,807,902	6,807,902	1,084,942	98,252	1,468,306	1		84,808	456,193	104,065	247,658	183,861	35,524	74,786	34,013	400,199	547,447	176,366	383,946	305,452	39,450	\$ 12,533,170	ı
		Personnel services costs Administrative staff personnel Instructional personnel	Total personnel services costs	Fringe benefits and payroll taxes	Retirement	Management company fees	Accounting/audit services	Other purchased/professional/	consulting services	Repairs and maintenance	Insurance	Utilities	Supplies/materials	Equipment/furnishings	Staff development	Marketing/recruitment	Technology	Food service	Student services	Office expense	Depreciation and amortization	Other	Total expenses	-

See Independent Auditor's Report.

### Supplemental Schedule of Functional Expenses - Linden Year Ended June 30, 2022

	2021 Total	919,210 6,736,951	7,656,161	1,287,166 88.017	1,536,504	14,618	30,226	13,512	35,122	7,990	248,876	83,809	45,415	6,440	452,576	1,500	2,281	212,345	89,536	48,751		3,565	11,864,410
		↔																					↔
	2022 Total	1,152,761 6,784,729	7,937,490	1,285,454	1,661,788	14,264	22,344	72,850	44,951	7,948	311,470	201,881	68,792	50,859	559,525	15,137	140,786	425,006	240,248	54,837	392	1,186	13,200,819
		<del>\$</del>																					↔
	Fundraising				ı		ı	ı	ı	ı	1	1	1	1		•	1	ı		ı			,
	Η	<del>∨</del>																					<del>S</del>
	General and administrative	1,152,761	1,152,761	186,686 12.143	83,089	14,264	8,155	10,580	6,528	1,154		29,319	4,864		16,300	•		92,992	48,050	6,993		1,186	1,678,064
	Ge adn	↔																					S
	Total program services	6,784,729	6,784,729	1,098,768 71.468	1,578,699	•	14,189	62,270	38,423	6,794	311,470	172,562	63,928	50,859	543,225	15,137	140,786	332,014	192,198	44,844	392		11,522,755
	To	↔																					↔
Program services	Special education	817,561	817,561	132,401	160,196	•	13,506	7,504	4,630	819	37,532	20,794	7,704	6,129	65,458	1,824	16,965	40,008	23,160	5,404	47		1,370,254
Prog	Φ	↔																					↔
	Regular education	5,967,168	5,967,168	966,367	1,418,503	1	683	54,766	33,793	5,975	273,938	151,768	56,224	44,730	477,767	13,313	123,821	292,006	169,038	39,440	345		10,152,501
١		↔	ω																			ı	↔
		Personnel services costs Administrative staff personnel Instructional personnel	Total personnel services costs	Fringe benefits and payroll taxes Retirement	Management company fees	Accounting/audit services Other purchased/professional/	consulting services	Repairs and maintenance	Insurance	Utilities	Supplies/materials	Equipment/furnishings	Staff development	Marketing/recruitment	Technology	Food service	Student services	Office expense	Depreciation and amortization	Other	Parental activities	Interest expense	Total expenses

See Independent Auditor's Report.

Achievement First Brooklyn Charter Schools

### Supplemental Schedule of Functional Expenses - North Brooklyn Year Ended June 30, 2022

	ı	Regular	Progra	Program services	Tota	Total program	Ge	General and						
	١	education	9	education	8 %	services	adır	administrative	Fundr	Fundraising	7	2022 Total	2	2021 Total
Personnel services costs Administrative staff personnel	€9	ı	€9		69		€9	1.130.648	€5	1	69	1.130.648	€	920.547
Instructional personnel	•	6,805,396	,	932,406		7,737,802	,		,			7,737,802		6,721,885
Total personnel services costs		6,805,396		932,406		7,737,802		1,130,648		ı		8,868,450		7,642,432
Fringe benefits and payroll taxes		1,095,445		150,087		1,245,532		181,997				1,427,529		1,203,724
Retirement		83,898		11,495		95,393		13,939				109,332		97,183
Management company fees		1,558,809		176,042		1,734,851		91,308				1,826,159		1,639,424
Accounting/audit services Other purchased/professional/		ı		ı		ı		14,264				14,264		14,618
consulting services		269		11,328		12,025		4,991				17,016		23,477
Repairs and maintenance		23,161		3,173		26,334		3,848				30,182		2,414
Insurance		34,475		4,724		39,199		5,728				44,927		35,594
Utilities		8,840		1,211		10,051		1,469				11,520		8,093
Supplies/materials		344,330		47,177		391,507						391,507		225,058
Equipment/furnishings		124,071		16,999		141,070		20,613				161,683		37,777
Staff development		104,265		14,284		118,549		8,778				127,327		40,000
Marketing/recruitment		34,134		4,677		38,811						38,811		259
Technology		456,327		62,522		518,849		8,385				527,234		382,250
Food service		580,879		79,586		660,465						660,465		6,291
Student services		91,881		12,589		104,470		ı				104,470		10,507
Office expense		304,160		41,673		345,833		98,176				444,009		234,020
Depreciation and amortization		133,972		18,356		152,328		38,082				190,410		185,201
Other		36,173		4,955		41,128		8,581				49,709		50,802
Parental activities		30,907		4,234		35,141						35,141		30,036
Interest expense		1						1,000				1,000		1,000
Total expenses	69	11.851.820	69	1.597.518	69	13,449,338	69	1.631.807	ь	,	ь	15.081.145	69	11.870.160
	•													

See Independent Auditor's Report.

### Supplemental Schedule of Functional Expenses - Voyager Year Ended June 30, 2022

			Progr	Program services										
		Regular education		Special education	Tota	Total program services	Ger	General and administrative	Fundraising	ing	20	2022 Total	2	2021 Total
Personnel services costs Administrative staff personnel	↔		↔	- 000	<del>\$</del>		↔	351,911	↔		↔	351,911	↔	357,413
instructional personnel		2,039,916		282,229		2,342,145						2,342,145		2,579,322
Total personnel services costs		2,059,916		282,229		2,342,145		351,911		ı		2,694,056		2,936,735
Fringe benefits and payroll taxes		332,119		45,504		377,623		56,739				434,362		498,041
Retirement		32,990		4,520		37,510		5,636		,		43,146		32,206
Management company fees		390,193		44,066		434,259		22,856				457,115		493,201
Accounting/audit services		1		,		1		7,132		1		7,132		7,309
Other purchased/professional/														
consulting services		969		5,301		5,996		5,780		,		11,776		6,951
Repairs and maintenance		4,235		280		4,815		724				5,539		48,009
Insurance		8,948		1,226		10,174		1,529		,		11,703		11,282
Utilities		3,332		456		3,788		269				4,357		3,985
Supplies/materials		74,743		10,240		84,983		1		,		84,983		43,377
Equipment/furnishings		10,570		1,448		12,018		1,806				13,824		24,090
Staff development		35,917		4,921		40,838		433		,		41,271		13,763
Marketing/recruitment		39,973		5,477		45,450		1		,		45,450		130
Technology		142,501		19,523		162,024		7,243				169,267		137,341
Food service		120,081		16,452		136,533						136,533		66,372
Student services		34,600		4,740		39,340		1		,		39,340		1,268
Office expense		111,122		15,225		126,347		44,833				171,180		108,019
Depreciation and amortization		120,571		16,519		137,090		34,273		,		171,363		349,313
Other		11,756		1,611		13,367		2,692		,		16,059		21,745
Interest expense				ı		1		1,000				1,000		2,100
Total expenses	↔	3,534,262	S	480,038	↔	4,014,300	↔	545,156	↔		<del>⇔</del>	4,559,456	↔	4,805,237

See Independent Auditor's Report.

### Supplemental Schedule of Functional Expenses - Legacy Year Ended June 30, 2022

			Program	am services										
		Regular education	9	Special education	Tota	Total program services	Ge	General and administrative	Fundraising	ing	20	2022 Total	2021 Total	
Personnel services costs Administrative staff nersonnel	€.	ı	€.		€.		€.	272 527	€.	ı	€.	272 527	€:	
Instructional personnel	<b>→</b>	786,602	•	107,773	•	894,375	<b>,</b>	10,1	<b>+</b>		•	894,375	·	
Total personnel services costs		786,602		107,773		894,375		272,527				1,166,902	•	
Fringe benefits and payroll taxes		125,721		17,225		142,946		43,557				186,503	•	
Retirement		4,514		618		5,132		1,564				969'9	•	
Management company fees		228,095		25,760		253,855		13,361				267,216	•	
Accounting/audit services		•		1		1		7,132				7,132	•	
Other purchased/professional/														
consulting services				5,206		5,206		8,121				13,327	•	
Repairs and maintenance		830,562		113,795		944,357		287,757				1,232,114	•	
Insurance		6,807		933		7,740		2,359				10,099	•	
Utilities		419		22		476		145				621	•	
Supplies/materials		146,427		20,062		166,489		1				166,489	•	
Equipment/furnishings		97,814		13,401		111,215		33,889				145,104	'	
Staff development		24,681		3,382		28,063		2,108		,		30,171	•	
Marketing/recruitment		34,727		4,758		39,485		,		,		39,485	•	
Technology		168,697		23,113		191,810		2,072		,		193,882	•	
Food service		11,582		1,587		13,169		1		,		13,169	•	
Student services		237,412		32,528		269,940		ı		,		269,940	•	
Office expense		110,856		15,189		126,045		36,477		,		162,522	'	
Depreciation and amortization		77,321		10,594		87,915		21,979				109,894	•	
Other		6,963		954		7,917		2,137		,		10,054	•	
Parental activities		5,256		720		5,976						5,976		
Total exnenses	¥	2 904 456	<del>U</del>	397 655	¥	3 302 111	<del>U</del>	735 185	¥	ı	<del>U</del>	4 037 296	e	
	<b>&gt;</b>	<b>7</b> ,500,1	<b>&gt;</b>	200,	<b>&gt;</b>		>		<del>)</del>		<b>&gt;</b>	201, 100,	<b>→</b>	

See Independent Auditor's Report.



Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements

Performed in Accordance with Government Auditing Standards

To the Board of Trustees Achievement First Brooklyn Charter Schools

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Achievement First Brooklyn Charter Schools, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements and have issued our report thereon dated October 31, 2022.

### Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Achievement First Brooklyn Charter Schools' internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Achievement First Brooklyn Charter Schools' internal control. Accordingly, we do not express an opinion on the effectiveness of Achievement First Brooklyn Charter Schools' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Achievement First Brooklyn Charter Schools' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Hartford, Connecticut October 31, 2022

CohnReynickZZF



Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance Required by the Uniform Guidance

To the Board of Trustees
Achievement First Brooklyn Charter Schools

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Achievement First Brooklyn Charter Schools' compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Achievement First Brooklyn Charter Schools' major federal programs for the year ended June 30, 2022. Achievement First Brooklyn Charter Schools' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Achievement First Brooklyn Charter Schools complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Achievement First Brooklyn Charter Schools and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Achievement First Brooklyn Charter Schools' compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Achievement First Brooklyn Charter Schools' federal programs.



### Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Achievement First Brooklyn Charter Schools' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Achievement First Brooklyn Charter Schools' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with *GAAS*, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and
  design and perform audit procedures responsive to those risks. Such procedures include
  examining, on a test basis, evidence regarding Achievement First Brooklyn Charter Schools'
  compliance with the compliance requirements referred to above and performing such other
  procedures as we considered necessary in the circumstances.
- Obtain an understanding of Achievement First Brooklyn Charter Schools' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Achievement First Brooklyn Charter Schools' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### Other Matters

The results of our auditing procedures disclosed an instance of noncompliance which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as item 2022-001. Our opinion on each major federal program is not modified with respect to this matter. *Government Auditing Standards* requires the auditor to perform limited procedures on Achievement First Brooklyn Charter Schools' response to the noncompliance findings identified in our audit described in the accompanying schedule of findings and questioned costs. Achievement First Brooklyn Charter Schools' response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

### Report on Internal Control Over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant



deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, as discussed below, we did identify certain deficiencies in internal control over compliance that we consider to be significant deficiencies.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2022-001, to be a significant deficiency.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed. *Government Auditing Standards* requires the auditor to perform limited procedures on Achievement First Brooklyn Charter Schools' response to the internal control over compliance findings identified in our audit described in the accompanying schedule of findings and questioned costs. Achievement First Brooklyn Charter Schools' response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Hartford, Connecticut October 31, 2022

CohnReynickLIF

# Schedule of Expenditures of Federal Awards Year Ended June 30, 2022

Federal grantor/pass-through grantor/program or cluster title	Federal CFDA number	Pass-through entity identifying number	Pass throug subrecij	h to	otal federal penditures
U.S. Department of Education Passed through New York State Education Department					
		0021-22-4304			
		0021-22-4308			
		0021-22-4324			
		0021-22-4326			
		0021-22-4375 0021-22-4555			
		0021-22-4940			
		0021-22-5000			
		0021-22-5085			
Title I Grants to Local		0021-22-5265			
Educational Agencies (LEAs)	84.010	0021-22-5690	\$	-	\$ 3,339,715
		0147-22-4304			
		0147-22-4308			
		0147-22-4324			
		0147-22-4326 0147-22-4375			
		0147-22-4575			
		0147-22-4940			
		0147-22-5000			
		0147-22-5085			
Supporting Effective		0147-22-5265			
Instruction State Grants	84.367	0147-22-5690		-	618,460
English Language					
Acquisition State Grants	84.365	0293-22-4324		-	74,192
		0204-22-4555			
		0204-22-4940			
		0204-22-4375			
		0204-22-4325			
		0204-22-4304 0204-22-4308			
		0204-22-4326			
		0204-22-5000			
Student Support and		0204-22-5085			
Academic Enrichment Program	84.424	0204-22-5265		-	255,134
Special Education Cluster (IDEA) Special Education grants to States (IDEA, Part B) - Total Special Education					
Cluster (IDEA)	84.027	Not applicable		-	1,314,701

# Schedule of Expenditures of Federal Awards Year Ended June 30, 2022

Federal grantor/pass-through grantor/program or cluster title	Federal CFDA number	Pass-through entity identifying number	Passed through to subrecipients	Total federal expenditures
Education Stabilization Fund under the Coronavirus Aid, Relief, and Economic Security Act: COVID-19 - Elementary and Secondary School Emergency		5890-22-4555 5890-22-4940 5890-22-4375 5890-22-4325 5890-22-4304 5890-22-4326 5890-22-5000 5890-22-5085		
Relief Fund	84.425D	5890-22-5265	-	8,079,619
Passed through Achievement First, Inc. Charter Schools	84.282	Not applicable		1,018,657
Total U.S. Department of Education			-	14,700,478
U.S. Department of Agriculture Passed through New York State Education Department Child Nutrition Cluster National School Lunch Program (NSLP)	10.555	Not applicable	-	3,100,506
COVID-19 - National School Lunch Program (NSLP)	10.555	Not applicable		269,707
Total Child Nutrition Cluster				3,370,213
Total Expenditures of Federal Awards			\$ -	\$ 18,070,691

# Notes to Schedule of Expenditures of Federal Awards June 30, 2022

# Note 1 - Basis of presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of Achievement First Brooklyn Charter Schools (the "School") under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance"). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the School.

# Note 2 - Summary of significant accounting policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

### Note 3 - Indirect cost rate

The School has not elected to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

# Schedule of Findings and Questioned Costs Year Ended June 30, 2022

l.	Summary of Auditor's Results	3	
	Financial Statements:		
	Type of report the auditor issufinancial statements audited vaccordance with GAAP:		Unmodified opinion
	Internal control over financial	reporting:	
	Material weakness(es) ide Significant deficiency(ies)		yes X no yes X none reported
	Noncompliance material to fir	nancial statements noted?	yes <u>X</u> no
<u>Fe</u>	deral Awards:		
	Internal control over major fee	deral programs:	
	Material weakness(es) ide Significant deficiency(ies)		yes <u>X</u> no _X yesnone reported
	Type of auditor's report issue major federal programs:	d on compliance for	Unmodified opinion
	Any audit findings disclosed t reported in accordance wi 200.516(a)?		X_ yesno
	Identification of major program	ns:	
	CFDA Number(s)	Name of Federal Program	or Cluster
	84.010	Title I Grants to Local Edu Agencies (LEAs)	ucational
	84.282	Charter Schools	
	84.425D	Education Stabilization Fu Coronavirus Aid, Relief, Security Act: COVID-19 - Elementary School Emergency Re	and Economic and Secondary
	Dollar threshold used to distir and type B programs:	nguish between type A	<u>\$750,000</u>
	Auditee qualified as low-risk a	auditee?	X yes no

# Schedule of Findings and Questioned Costs Year Ended June 30, 2022

II. Findings - Financial Statement Audit

None

III. Findings and Questioned Costs - Major Federal Award Programs Audit

Finding No. 2022-001 – Title I Grants to Local Educational Agencies (LEAs) – CFDA #84.010

### Criteria

The School must report graduation data. To remove a student from the data, the School must confirm, in writing, that the student transferred out, emigrated to another country, transferred to a prison or juvenile facility, or is deceased.

## Condition

During the year ended June 30, 2022, the School had insufficient support for the removal of students from the school. Additionally, the School did not follow their approval process for withdrawals.

### **Questioned Costs**

None

### Context

The School did not have written documentation for the removal of six students out of a sample of 25 students. In addition, six of the remaining 19 withdrawal forms did not have two approvals in accordance with school policies.

## Cause

Withdrawal forms with two signatures were not on file due to not being able to get a response from with a parent, an AF team member, or both.

### **Effect**

As a result, the School's reported graduation data may not be accurate.

## **Identification as a Repeat Finding**

No

# Schedule of Findings and Questioned Costs Year Ended June 30, 2022

## Recommendation

The School should have written documentation for each student's removal from the school to ensure they are in compliance with the requirements for the grant. The School should also review their approval policies with staff and include a review process to ensure the policy is followed.

# **Reporting Views of Responsible Officials**

We agree with the finding and will develop procedures to address the finding.



Independent Member of Nexia International cohnreznick.com



# Transmittal Form Annual Financial Statement Audit Report

for SUNY Authorized Charter Schools

Charter School Name:	Achievement First Legacy Charter School	
Audit Period:	2021-22	·
Prior Period:	2020-21	·
Report Due Date:	Tuesday, November 1, 2022	
School Fiscal Contact Name:	Jennifer Rhoads	
School Fiscal Contact Email:		
School Fiscal Contact Phone:		
School Audit Firm Name:	CohnReznick LLP	
School Audit Contact Name:	Kimberly Nardone	
School Audit Contact Email:		
School Audit Contact Phone:		

### **SUNY CHARTER SCHOOLS INSTITUTE - Reporting Requirements:**

Online Portal: <a href="https://my.epicenternow.org/">https://my.epicenternow.org/</a>

### Required 8 Items:

- 1) The independent auditor's report on financial statements and notes;
- 2) Excel template file with appropriate sheets completed: Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets; and
- 3) Reports on internal controls over financial reporting and on compliance.

## And, if applicable:

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc. If not applicable enter "N/A."

		If not included, state the reason(s) below. Or, if not applicable fill in "N/A"):
4)	Management Letter	
5)	Management Letter Response	
6)	Form 990; or Extension Form 8868	
7)	Federal Single Audit/ Uniform Guidance in 2 CFR Part 200, Subpart F	
8)	Corrective Action Plan	

### ACHIEVEMENT FIRST LEGACY CHARTER SCHOOL Statement of Financial Position as of June 30, 2022

<u>ASSETS</u>		2021-22	2020-21
CURRENT ASSETS  Cash and cash equivalents Grants and contracts receivable Accounts receivables Prepaid expenses Contributions and other receivables	TOTAL CURRENT ASSETS	\$ -	\$
PROPERTY, BUILDING AND EQUIPMENT, net			
OTHER ASSETS			
	TOTAL ASSETS	-	
LIABILITIES AND NET A	SSETS		
CURRENT LIABILITIES  Accounts payable and accrued expenses  Accrued payroll and benefits  Deferred Revenue  Current maturities of long-term debt  Short Term Debt - Bonds, Notes Payable  Other	TOTAL CURRENT LIABILITIES	\$ -	\$ -
LONG-TERM LIABILITIES  Deferred Rent All other long-term debt and notes payable, net co	urrent maturities TOTAL LONG-TERM LIABILITIES TOTAL LIABILITIES	: :	-
NET ASSETS Without Donor Restrictions With Donor Ristrictions	TOTAL NET ASSETS		-
	TOTAL LIABILITIES AND NET ASSETS	-	

CK - Should be zero

# ACHIEVEMENT FIRST LEGACY CHARTER SCHOOL Statement of Activities as of June 30, 2022

	١	Nithout Donor		14/11 5	_			
				With Donor				
		Restrictions		Restrictions		Total	Total	
REVENUE, GAINS AND OTHER SUPPORT								
Public School District								
Resident Student Enrollment	\$	1,511,328	Ś	-	-	\$ 1,511,328	\$	
Students with disabilities	Ψ	63,671	Y	_		63,671	7	
Grants and Contracts		03,071				03,071		
State and local		_		_		_		
Federal - Title and IDEA		2,386				2,386		
Federal - Other		522,600				522,600		
Other		34,780		_		34,780		
NYC DoE Rental Assistance				-				
		453,398		-		453,398		
Food Service/Child Nutrition Program	_			-	_			
TOTAL REVENUE, GAINS AND OTHER SUPPOR	Т	2,588,163		-		2,588,163		
EXPENSES								
Program Services								
Regular Education	\$	3,302,111	\$	-	-	\$ 3,302,111	\$	
Special Education	•	735,185		-		735,185		
Other Programs		-		-		, =		
Total Program Services		4,037,296		-		4,037,296		
Management and general		-		-		-		
Fundraising		_		_		_		
TOTAL OPERATING EXPENSES	s	4,037,296	-	-		4,037,296		
SURPLUS / (DEFICIT) FROM SCHOOL OPERATION:	S	(1,449,133)		-		(1,449,133)		
SUPPORT AND OTHER REVENUE								
Contributions								
Foundations	\$	_	\$	_		\$ -	\$	
Individuals	ڔ	_	ڔ			<del>-</del>	Ÿ	
Corporations						-		
Fundraising		-		_		-		
Interest income		-				-		
Miscellaneous income		25 470		_		2E 47C		
		35,476		-		35,476		
Net assets released from restriction	_	<u> </u>		-		<u> </u>		
TOTAL SUPPORT AND OTHER REVENUE	E	35,476		-	•	35,476		
CHANGE IN NET ASSETS	S	(1,413,657)		-		(1,413,657)		
NET ASSETS BEGINNING OF YEAR		-		-		-		
PRIOR YEAR/PERIOD ADJUSTMENTS		-		-				
NET ASSETS END OF YEAR	<b>,</b> ¢	(1,413,657)	¢			\$ (1,413,657)	\$	

# ACHIEVEMENT FIRST LEGACY CHARTER SCHOOL Statement of Cash Flows as of June 30, 2022

2021-22		2020-21
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	\$	\$ - \$

			ACHIEVEN	1ENT FIRST LEG	HIEVEMENT FIRST LEGACY CHARTER SCHOOL	SCHOOL					
			Sta	tement of Functional Ex as of June 30, 2022	Statement of Functional Expenses as of June 30, 2022	s					
					20	2021-22					2020-21
			Program Services	ervices			Supporting Services	ervices			
11 1 N		Regular					Management and	ıt and			
No. of Positions	Ш	Education Spe	Special Education (	ucation Other Education	Total	Fund-raising	General	_	Total	Total	
Personnel Services Costs	⊹	❖		\$	Ş	\$	φ.	↔	\$		Ş
Administrative Staff Personnel 4.00			•	1	•		. 272	272,527	272,527	272,527	•
Instructional Personnel 9.00		786,602	107,773	•	894,375			,		894,375	•
Non-Instructional Personnel				1	•					•	•
Total Salaries and Staff 13.00		786,602	107,773		894,375		272	272,527	272,527	1,166,902	
Fringe Benefits & Payroll Taxes		125,721	17,225	1	142,946		. 4	43,557	43,557	186,503	1
Retirement		4,514	618	•	5,132			1,564	1,564	969'9	•
Management Company Fees		228,095	25,760	1	253,855		÷	13,361	13,361	267,216	1
Legal Service				•	•				٠	•	•
Accounting / Audit Services			•	•	•			7,132	7,132	7,132	•
Other Purchased / Professional / Consulting Services			5,206	•	5,206			8,121	8,121	13,327	•
Building and Land Rent / Lease / Facility Finance Interest			•	•	•					1	•
Repairs & Maintenance		830,562	113,795	ī	944,357		. 58	287,757	287,757	1,232,114	•
Insurance		6,807	933	•	7,740	•		2,359	2,359	10,099	•
Utilities		419	22	•	476			145	145	621	•
Supplies / Materials		146,427	20,062	•	166,489					166,489	•
Equipment / Furnishings		97,814	13,401	1	111,215		ř	33,889	33,889	145,104	•
Staff Development		24,681	3,382	•	28,063			2,108	2,108	30,171	•
Marketing / Recruitment		34,727	4,758	1	39,485					39,485	•
Technology		168,697	23,113	•	191,810			2,072	2,072	193,882	•
Food Service		11,582	1,587	•	13,169					13,169	•
Student Services		237,412	32,528	1	269,940				•	269,940	•
Office Expense		110,856	15,189	•	126,045		ř	36,477	36,477	162,522	•
Depreciation		77,321	10,594	1	87,915		. 2	21,979	21,979	109,894	•
ОТНЕК		12,219	1,674	1	13,893			2,137	2,137	16,030	'
Total Expenses	\$	2,904,456 \$	397,655 \$	•	\$ 3,302,111	\$	. \$ 735	735,185 \$	735,185 \$	4,037,296	- \$-



# ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

# **Achievement First Legacy Charter School**

# SCHOOL

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Achievement
Name:

# CONTACT INFORMATION

Contact Name:	Jessica Cohen
Contact Title:	Senior Accountant
Contact Email:	
Contact Phone:	

# REPORT PERIOD

Current Academic Year:	2022-23
Prior Academic Year:	2021-22

# ACHIEVEMENT FIRST LEGACY CHARTER SCHOOL 2022-23

							ENKOLL	ENROLLIVIEN I BY GRADES	KADES					
GRADES		×	1	2	3	4	2	9	7	00	6	10	11	12
INITIAL BUDGETED ENROLLMENT	LMENT	06	80											
TOTAL ENROLLMENT = 170	0													
							ENROLLI	ENROLLMENT BY DISTRICT	STRICT					
							1					0 1011000		
						ANNUAL BUDGET	BUDGET					ACTUAL C	ACTUAL QUARTERLY	
		PRIOR YEAR			TOTAL DI	TOTAL DISTRICTS/ENROLLMENT BY QUARTER	LLMENT BY Q	UARTER			Ė	OTAL DISTRICT	TOTAL DISTRICTS/ENROLLMENT	⊥
		ACTUAL	QUARTER 1	TER 1	QUARTER 2	TER 2	QUARTER 3	TER 3	QUAF	QUARTER 4	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
			Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual
NUMBER OF SCHOOL DISTRICTS ENROLLED:	TRICTS ENROLLED:	0	1	0	1	0	1	0	1	0	0	0	0	0
NUMBER OF STUDENTS ENROLLED:	NROLLED:	0	170	0	170	0	170	0	170	0	0	0	0	0
			*NOTE: If the	ere are NO bud	get revisions at	*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s)	arterly submitto	al leave the 'RE	VISED' Column	(s)				
			COMPLETELY	BLANK. If budg	get revisions AF	COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s)	tire "REVISED"	budget colum	s for the affec	ted quarter(s)				
			must be com	must be completed on tabs 2, 3 and 4.	2, 3 and 4.									
						ANNUAL BUDGET	BUDGET							
		PRIOR YEAR				<b>ENROLLMENT BY QUARTER</b>	BY QUARTER				AC.	<b>TUAL ENROLLN</b>	ACTUAL ENROLLMENT BY QUARTER	IER
		2021-22	QUARTER 1	TER 1	QUARTER 2	TER 2	QUARTER 3	TER 3	QUAR	QUARTER 4	QUARTER 1	QUARTER 2	QUARTER 1   QUARTER 2   QUARTER 3   QUARTER 4	QUARTER 4
			Original	Revised	Original	Revised	Original	Revised	Original	Revised				
		Actual	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Actual	Actual	Actual	Actual
PRIMARY/OTHER D	DISTRICT NAME(S)	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment
1 PRIMARY District	NYC CHANCELLOR'S OFFICE		170		170		170		170					
2 SECONDARY District	(Select from drop-down list) $\rightarrow$													

2022-2023 Annual Budget (	22-2023 Annual Budgel	<u>'</u>
022-2023 Annu	22-2023 Annu	Budgel
022-202	22-202	Annu.
	Ö	022-202

		PRIOR YEAR				ANNUAL	ANNUAL BUDGET ENROLLMENT BY QUARTER				ACT	'UAL ENROLLN	ACTUAL ENROLLMENT BY QUARTER	ER
		2021-22	QUARTER 1	TER 1	QUARTER 2	TER 2	QUAR	QUARTER 3	QUAR	QUARTER 4	QUARTER 1	QUARTER 2	QUARTER 1   QUARTER 2   QUARTER 4	QUARTER 4
			Original	Revised	Original	Revised	Original	Revised	Original	Revised				
		Actual	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Actual	Actual	Actual	Actual
PRIMARY/OTHER	DISTRICT NAME(S)	Enrollment	Enrollment	Enrollment	Enrollment Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment Enrollment Enrollment	Enrollment	Enrollment	Enrollment Enrollment	Enrollment

# ACHIEVEMENT FIRST LEGACY CHARTER SCHOOL 2022-23

*NOTE: Enter the number of FTE positions		*NOTE: If ther		visions at the time	of quarterly subm	ittal leave the 'RE	VISED' Column(s)	*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the "REVISED" Column(s) COMPLETELY BLANK.	Ж.	*NOTE: Each	quarter, the actu	*NOTE: Each quarter, the actual FTE should be input.	input.	*NOTE: State the assumptions that are being
in the "blue" cells.	_	If budget revisions ARE made,		entire "REVISED" L	udget columns for	the affected qua	ter(s) must be cor	the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.	3 and 4.					made for personnel FTE levels.
ADMINISTRATIVE PERSONNEL FTE	PRIOR YEAR				ANNUAL BUDGETED FTE	DGETED FTE					ACTUAL QUA	ACTUAL QUARTERLY FTE		Description of Assumptions
	2021-22		Q1	QZ			Q3	Q4	4	Q1	Q2	Q3	Q4	
	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Executive Management		1.0		1.0		1.0		1.0						
Instructional Management														
Deans, Directors & Coordinators		2:0		2:0		2:0		2:0						
CFO / Director of Finance														
Operation / Business Manager		1.0		1.0		1.0		1.0						
Administrative Staff		2:0		2.0		2.0		2.0						
TOTAL ADMINISTRATIVE STAFF	0.0	0.9	0.0	6.0	0.0	6.0	0.0	0.9	0.0	0.0	0.0	0.0	0.0	
THE INVOCATION IN THE INTERIOR	d va v d O i d d				THE COLLEGE OF THE PARTY OF THE	120					THE VIOLENCE OF INC.	No.		
	2021-22		10	20			03	700	ę	5	סי מיי	O3	04	Sescribinal of Assemblans
	ACTIAL	Original	Roviced	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Teachers - Regular		15.0		15.0		15.0		15.0						
Teachers - SPED														
Substitute Teachers														
Teaching Assistants		2:0		2:0		2:0		2.0						
Specialty Teachers														
Aides		0.0		0.0		0:0		0.0						
Therapists & Counselors		2:0		2:0		2:0		2:0						
Other		0.0		0.0		0.0		0.0						
TOTAL INSTRUCTIONAL	0.0	19.0	0.0	19.0	0.0	19.0	0.0	19.0	0.0	0.0	0.0	0.0	0.0	
NON-INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR				ANNUAL BUDGETED FTE	DGETED FTE					ACTUAL QUARTERLY FTE	ARTERLY FTE		Description of Assumptions
	2021-22		01	7			03	40		01	05	03	04	
Nirco	ACLOAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Librarian														
Custodian														
Security														
Other														
TOTAL NON-INSTRUCTIONAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
TOTAL PERSONNEL SERVICE FTE	0.0	25.0	0.0	25.0	00	25.0	00	25.0	00	0.0	00	00	00	

Page 6 of 13

8 8 8 8	- 1/1 - 3/10  - 1/2 - 1/2 - 3/10  - 1/2 - 3/	### Budget / Operating Plan  1,125,913  1,125,913  1,125,418  2,002,233  1,125,418  2,100,679  2,10	1,125,918   1,12	7115,599 (1135,5	52.09-	5,588,552 6,588,570 Original Padigett 100 (ph al angle	8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Operating Plan  - (55288250) - (8542704) - (8542704) - (8542704) - (2596,420) - (2596,420) - (2596,420) - (2596,420) - (2596,420) - (2596,420) - (2596,420) - (2596,420) - (2596,420) - (2596,420) - (2596,420) - (2596,420)	102.233 4509.652 4509.652 4509.652 4509.652 4509.652 6538.3569 66430 664	19.0522   19.052.23   19.05.22
1,134,593   1,13	1.1/1.9/20   1.1	134.543	1,125,918   1,125,918   1,125,918   1,125,918   1,133,458   1,133,458   1,133,458   1,133,458   1,133,458   1,133,458   1,135,918   1,13	1,13,28  1,1	25.0%		4,509,652 (834,704) (834,704) (834,704) (834,704) (834,704) (834,704) (834,704) (834,706) (834,7	(5,338,390,000,000,000,000,000,000,000,000,000	6652 (\$339.8) (704) (834,7) (8	
Prior Year Actual In Country  2022.32  Receive Prior Pear Actual In Country  2022.33  Receive Prior Pear Actual In Country  2022.33  Receive Prior Pear Actual In Country  2020.33  Receive Prior Pear Actual In Coun	2 00/6   1   1   1   1   1   1   1   1   1	240 Gastro - 10/1 - 12/31  Services to cought	And Quarter - 1/1 - 3/1  Conginal Revised Brevised Brevis	731  Winteres	35.00 With a series of the ser		Total Year Revised Brigget 4 2,3996,420	Odek v Politick budge v V Debie v V	VARIANCE (1996)  1   Review	
According to the control of the co	Another Control of the Control of th	9 9 9 10 1 10 10 10 10 10 10 10 10 10 10 10 1	Annual Revised	Vertice   Original	25.07%		2,3996,420 2,3996,420 2,3996,420 2,396,420 2,396,430 2,396,4386 2,3044,386 2,5000	1,29%	Review   R	
Andreade Rev Pupil Batte Per Pupil Batter Per Pupil	Florings revised a Met may	799,100 - 1790, 10	Alama, per the 2005SE OF 25 GM	7/8    1/8		2.596.420 2.296.420 131.834 3.94.396 3.94.396 3.94.396 3.500 3.500.400	77	. 13966.	420 2.5966, 2.	20000000000000000000000000000000000000
TO THE PREMANDS 125 ON THE	8 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	78,004 25 000 78,105 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	25.006 25	30 30 30 30 30 30 30 30 30 30 30 30 30 3		2.996,420 2.996,420 3.996,420 3.996,339 3.996,339 3.996,339		2,2996,		2.220 2.200 2.000 2.000
Need Ang)  Need per 172.66  172.66  172.66  173.66  173.66  173.60  17		7. 101/12/ 1. 101	200768	3.30	101/1   101/1	131,894,306 2,296,420 3,394,396 150,000 150,00	2,2	1334		1
Average Per 17,22,6		7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7	2.04,023 2.0	398 888 11 11 11 11 11 11 11 11 11 11 11 1	101/0	2.596.420 131.594 150.000 150.	7 8	133,098,000,000,000,000,000,000,000,000,000		2
werge Per 17,22,6		7.00,000	204,023 204,02	200 200 11 11 11 11 11 11 11 11 11 11 11 11 1	101.0 CCC CCC CCC CCC CCC CCC CCC CCC CCC C	2.596.420 131.894 131.894 150.000 150.	2 6	133,000,000		2
werdig Per 17,000		7.00,000 7.00,0	204023 20402 204023 20402 2	200 200 200 113 113 113 113 113 113 113 113 113 1	2977	131,884,000 131,884,000 131,884,000 150,000 15	2 6	131.0		
weap for 17,226 in 17,226		7.09.105 7.09.1	204023 20402 204	39 8 8 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	2010	131,884,000 131,884,000 131,884,000 150,000 15	2 3	131,1	3 3	
17,226 in the Avg.)  17,226 in the Avg.)  18,50 in plane entation  18,5		710,100 710	204023 204023 204023 204023 204023 204023 204023 204023 204023 204023 204023 204023 204023 204023 204023 204023	39 8 8 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	29.00 20.00 20.00	131,886,420 131,888,420 131,888,430 131,888,430 135,000 150,00	2, 8, 8, 8, 8, 8, 8, 8, 8, 8, 8, 8, 8, 8,	2,2966	3 3	24000000000000000000000000000000000000
week Ang.)		32.971 32.072 986,099 1,250 1,250 1,250 1,250 1,250 1,250	204,023 205,023 205	30 30 30 30 30 30 30 30 30 30 30 30 30 3	297	2,296,420 131,894 131,894 131,894 131,894 131,894 131,894 131,996 131,894 131,	3 8	2,2966,	3 3	2420 2420 2420 2420 2420 2420 2420 2420
weige Per 17,200 in 17,200		789,105 786,099 1,250 1,250 1,250 1,250 1,250 1,250 1,250	204023 20402 2040	34 20 20 20 20 21 21 21 21 21 21 21 21 21 21 21 21 21	2910 2910 2910 2910 2910 2910 2910	2,596,400 131,884 15,000 15,00	2 8	2,996,	8	396 396 396 396 396 396 396 396 396 396
ing & implementation ing & implementation ing a femological control of the contro		33.2971 - 986,099 - 1,250 - 1,250 - 2,500 - 2,500 - 1,250 - 1,	204023 - 204023 - 1,126 - 1,126 - 1,126 - 1,120 - 1,12	3 3 3 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	0823 0823 0823 0821 0101	131,884 1816,093 1816		. 131,		884
The designment of the selection of the s		86, 599	204023	13.00		816,092 3,944,396 5,000 15,000 15,000 15,000 15,000	6	816,	m	396
IS SOUNTES AND THE POST OF THE			204,023	200	6003 - 6003 - 6003 - 7500 - 75	816,092 816,092 3,944,396 5,000 1150,000 1150,000 1150,000 1150,000	(a)	- 816, - 3,944,		396 396 396 396 396 396 396 396 396 396
ing & implementation  15		86,099	204023 - 966,099 - 11230 - 1127101	11.2 88.3.1	0.003 	816,092 3,944,396 - 3,944,396 - 5,000 - 150,000 - 333,4004	8	- 816,	m	396 396 396 396 396 396 396 396 396 396
ISS OUNCES ARE NO OI POSICION OI POSICIONI OI POSICION		. 660,989	986,099	123 88 33 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	. 660,0	3,944,396 5,000 15,000	67	- 3,944,	m	396 0000 0000 0000 0000
ISS Inplementation with the model of the mod		1,250 83,551 127,101	1,1250 1,1250 1,1250 1,127101	12.2 8 3.3		5,000		•		000 000
ES implementation wing & implementation wing & implementation wing to our wind with the column of th		1,250 37,500 88,351 127,101	2 1,250 2 2,200 2 88,331 2 127,101	172 88 33		5,000 - 150,000 - 353,404 - 508,404				. 000 . 000 . 000 . 000
Its OURCES  THE OUR PROPERTY OF THE OUT OF THE OUT OF THE OUT		88,351 127,101 .	88,354 - 88,354 - 127,101	123.	7,101	150,000		25		0000
STSCOMPTCS of The Control of The Con		88,351 127,101 -	88.451 - 127,101		6,330	353,404				404
UNICES OUNCES		- 101,721	- 127,101	- 12		- 508,404		353,		
DTHER SOURCES							508,404	- 508,	508,404 508,404	404
OTHER SOURCES  CLOSTS  PROBLEGGS  1.00  1.00				,						
OTHER SOURCES		12,713	- 12,713		12,713	- 50,852	50,852	. 50%	50,852 50,852	8852
THER SOURCES	•									
11 COSTS Avg No. of PostCosts PostCost PostCosts PostCost PostCosts PostCost										
11 COSTS AND, No. Of Positions 11 COSTS AND, No. Of 11 COSTS 11 COSTS AND NO. OF 11 CO	•	12,713 -	- 12,713 -		12,713	- 50,852		- 207	1 1 1	882
11 COSTS ANG. No. of Positions 10.00 1		1,125,913	- 1,125,913	- 1,125	1,125,913	- 4,503,652	4,503,652	- 4,503,652	652 4,503,652	652
1.00										
. 8		37,964	- 37,964		37,964	- 151,856	151,856	- (151,856)	856) (151,856)	958
7.00		46,500	- 46,500		46,500	- 186,000	186,000	- (186,000)	000) (186,000)	6000
1.00		25,371	25,371		25,371	101,484	101,484	- (101,484)	484) (101,484)	484)
		141,508	141,508	- 14	1,508	- 566,032		- (566,032)		032)
INSTRUCTIONAL PERSONNEL COSTS  15.00  296,192		296,192	- 296,192	- 294	296,192	- 1,184,768	1,184,768	- (1,184,7	(1,184,768) (1,184,768	768)
. 002		25,500	25 500		25.500	102 000	102 000	. (102 0008)		1000
		37,923	37,923		37,923	- 151,692		- (151,692)		692)
19.00	•	359,615	- 359,615 -	- 326	359,615	- 1,438,460	1,438,460	- (1,438,460)	460) (1,438,46	460)
More and the control of the control										
1 1										
Other 19,175  TOTAL NON-INSTRUCTIONAL . 13,175		13,175	- 13,175		13,175 - 13,175	- 52,700	52,700	- (52,7	(52,700) (52,700) (52,700) (52,700	700)
25.00	•	- 514,298	- 514,298 -	- 51		- 2,057,192	2,057,192	- (2,057,192)	(2,057,19;	192)
PAYROLI TAXES AND BENEFITS Payroll Taxes	•	38,618	38,618		38,618	- 154,472	154,472	- (154)	(154,472) (154,472)	472)
Hinge Limpolyee Benefits Puties   Policy   Pension   Pen		5/,181	- 5/,181		7,181	- 228,/24		- (228,	- (228,7	
Top Live		- 662,799	- 95,799	-	95,799	383,196	383,196	- (383,1	(383,196) (383,196	196
TOTAL PERSONNEL SERVICE COSTS 25.00 - 610,097   CONTRACTED SERVICES			- 610,097	- 610		2,440,388	2,440,388 2,440,388	- (2,440)	- [ (2,440,388)] (2,440,388	(888)
Accounting / Audit 1,837		1,837	1,837		1,837	7,348		- (7,3	(7,348) (7,348)	248)
Nanagement Company Fee 3,750 Nurse Services		3,750	3,750		3,750	15,000	15,000	- (15,000)	(15,000)	(000

						Budget / Operating Plan 2022-23	Budget / Operating Plan 2022-23						Budget / Operating Plan	ACHIEVENIEN FIRST LEGACY CHARTER SCHOOL Derating Plan 2022-23	2022-23	
Total Revenue Total Espenses Net Incom Actual Student Errollment		1,125,913 1,334,589 (208,676) 170			1,125,913 1,334,589 (208,676) 170		- 1,125,913 - 1,334,589 - (208,676) - 170		- 1,125,913 - 1,334,589 - (208,676) - 170		- 4,50 - 5,33 - (83	4,503,652 4,503,652 5,338,356 5,338,356 (834,704) (834,704	4,503,652 5,338,356 (834,704)	- 4,503,652 - (5,338,356) - (834,704)		
	Prior Year Actual 2021-22 Revenue Per	Origina	1st Quarter - 7/1 - 9/30	30	2nd Quar Original	2nd Quarter - 10/1 - 12/31 nal Revised	o igi	Quarter - 1/1 - 3/	Origi	luarter - 4/1 - 6/		1.		VARIANCE Original Revised Budget vs. PY Budget vs. PY	NNCE Revised Budget vs. PY	DESCRIPTION OF ASSUMPTIONS
Payroll Services Special Ed Services Trifement Services (i.e., Title I)	2	1,658		Variance		Budget Variance	2		8	noger	Variance		6,632 variance		(6,632)	
Other Purchased / Professional / Consulting TOTAL CONTRACTED SERVICES		10,183			10,183		- 10,183		- 10,183			40,732 40	40,732	- (40,732)	(40,732)	
SCHOOL OPERATIONS Board Expenses													-			
Classroom / Teaching Supplies & Materials Special Ed Supplies & Materials		7,849			7,849		7,849		- 7,849				31,396	- (31,396)	(31,396)	
Tertbooks / Workbooks Supplies & Materials other		23,350			23,350		- 23,350		- 23,350			93,400 9:	93,400	- (93,400)	(93,400)	
Equipment / Furniture Telephone		16,144			16,144		- 16,14		- 16,144				1,576	- (64,576)	(64,576)	
Technology Student Testing & Assessment		135,798			135,798		- 135,791		. 135,798				3,192	- (543,192)	(543,192)	
Reid Trips Transcontration (student)		2,199			2,199		2,199		2,199			8,796	8,796	- (8,796)	(8,796)	
Student Services - other		87,846		1	87,846		87,846		87,846		- 3		,384	- (351,384)	(351,384)	
Office Expense Staff Development		10,060			10,060		- 10,060		- 10,060		. ·		3,240	- (40,240)	(40,240)	
Staff Recruitment Student Recruitment / Marketing		3,000			3,000		- 3,000		- 3,000			5,704	12,000	- (12,000)	(12,000)	
School Meals / Lunch Travel (Staff)																
Other TOTAL SCHOOL OPERATIONS	l '	5,516			5,516		- 5,516		- 5,516		1.36	22,064 22,064 1.364,520 1.364,520	22,064	(1.364.520)	(1.364.520)	
					200		-						240	forest posts	(Carolinott)	
FACULITY OPERATION & MAINTENANCE Insurance Janitorial		3,315			3,315		- 3,315		- 3,315			13,260 13	13,260	- (13,260)	(13,260)	
Building and Land Rent / Lease / Facility Finance Interest Repairs & Maintenance		13,500			13,500		- 286,24		- 286,244		7,1,1		54,000	- (54,000)	(54,000)	
Security		20,000			20,000		- 20,000		- 20,000				0001	(80,000)	(80,000)	
Utilities TOTAL FACILITY OPERATION & MAINTENANCE		373,179			373,179		- 373,179		373,179		- 1,49	1,492,716 1,492	1,492,716	(1,492,716)	(1,492,716)	
DEPRECIATION & AMORTIZATION COURTS 19 / CONTINUES NO																
DEFERRED RENT																
TOTAL EXPENSES		1,334,589	ŀ		1,334,589		- 1,334,589		1,334,589		- 5,33	5,338,356 5,338,356	,356	- (5,338,356)	(5,338,356)	
NET INCOME		(208,676)	Ī	Ŧ	(208,676)		- (208,676)		- (208,676)		- (83	(834,704) (834	(834,704)	(834,704)	(834,704)	
ENROLLMENT -*School Districts Are Linked To Above Entries* Number of Districts	·	-	-		-	-	-	-	-							
NYC CHANCELLOR'S OFFICE		170			170		- 170		170							
1 1																
1.1																
ALL U HEKSCHOOL DISTRICES (Weignted Avg.)  TOTAL ENROLLMENT		170			170		170		0.21							
REVENUE PER PUPIL		6,623			6,623	•	- 6,623		- 6,623							
EX PENSES PER PUPIL		7,851	ŀ		7,851	-	- 7,851	ļ.	- 7,851	-	T				_	

					ACHIEVEM	ACHIEVEMENT FIRST LEGACY CHARTER SCHOOL	CY CHARTER	SCHOOL				_			ACHIEVEN	<b>JENT FIRST LE</b>	ACHIEVEMENT FIRST LEGACY CHARTER SCHOOL	
						Budget / Operating Plan	ating Plan							Budget/C	Budget / Operating Plan		_	
						2022-23	£9									20.	2022-23	
Total Revenue	ľ	1,125,913			1,125,913		- 1,125,913	,913		1,125,913			4,503,652	4,503,652	- 4	4,503,652 4,5	4,503,652	
Total Expenses	_	1,334,589	•		1,334,589		- 1,334,589	,589		1,334,589	,	•	5,338,356	5,338,356	- (\$	(5,338,356)	(5,338,356)	
NetIncome	_	(208,676)	•		(208,676)		- (208	(208,676)		(208,676)		•	(834,704)	(834,704)		(834,704) (8	(834,704)	
Actual Student Enrollment		170		•	170		·	170		170		•			_	_		
	Prior Year Actual		1st Quarter - 7/1 - 9/30	9/30	2nd Quar	2nd Quarter - 10/1 - 12/31		3rd Quarter - 1/1 - 3/31	1/1-3/31	4th C	4th Quarter - 4/1 - 6/30	30	Ĭ	Fotal Year		VARIANCE		
	2021-22 Revenue Per Pupil	Original	Revised	Variance	Original Budget	Revised Variance	Original Budget	nal Revised	d Variance	Original	Revised	Variance	Origin al Budeet	Revised Budget V	Bud Variance	Original Revised Budget vs. PY Budget Budget		DESCRIPTION OF ASSUMPTIONS
CASH FLOW ADJUSTMENTS							1											
OPERATING ACTIVITIES {enter descriptions below}																		
Example - Add Back Depreciation																		
Other												•						
Total Operating Activities		_	•	,							•			•				
INVESTMENT ACTIVITIES {enter descriptions below}																		
Example - Subtract Property and Equipment Expenditures				•							•							
Other																		
Total Investment Activities																		
FINANCING ACTIVITIES (enter descriptions below)																	Ī	
Example - Add Expected Proceeds from a Loan or Line of Credit										1							1	
Other				•								•						
Total Financing Activities				•		1		-					-				•	
Total Cash Flow Adjustments		Ī.	•			-	-	-	-	-			-			-		
NETINCOME		(208,676)			(208,676)	Ļ	- (208	(208,676)		(208,676)	H	+	(834,704)	(834,704)	H	(834,704) (8	(834,704)	
Beginning Cash Balance				-	(208,676)		- (417	(417,352)		(626,028)	-		-	-	-	-		
ENDING CASH BALANCE		- (208,676)			(417.352)		- (626	(626,028)		- (834,704)			(834,704)	(834.704)		(834,704) (8	(834.704)	

# **ACHIEVEMENT FIRST LEGACY CHARTER SCHOOL**

**BALANCE SHEET** 

2022-23

# DO NOT ENTER BALANCE SHEET DATA ON THIS TEMPLATE

Achievement First Brooklyn Charter Schools (Combined) Achievement First Bushwick Charter School. should be entered on the template for Balance sheet data for the Ed Corp:

# ASSETS

# **CURRENT ASSETS**

Grants and contracts receivable Cash and cash equivalents Accounts receivables Prepaid Expenses Contributions and other receivables

**TOTAL CURRENT ASSETS** 

# PROPERTY, BUILDING AND EQUIPMENT, net

# **OTHER ASSETS**

# **TOTAL ASSETS**

# **LIABILITIES AND NET ASSETS**

# **CURRENT LIABILITIES**

Short Term Debt - Bonds, Notes Payable Accounts payable and accrued expenses Current maturities of long-term debt Accrued payroll and benefits **Deferred Revenue** 

# **TOTAL CURRENT LIABILITIES**

# **LONG-TERM DEBT and NOTES PAYABLE, net current maturities**

# **TOTAL LIABILITIES**

# **NET ASSETS**

Unrestricted

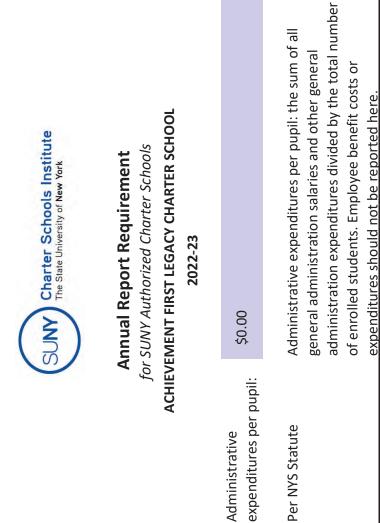
Temporarily restricted

**TOTAL LIABILITIES AND NET ASSETS** 

**TOTAL NET ASSETS** 

tal Revenue			707	2022-23					
Total Expenses Net Income Formal Student Formal Stu		1,425,913 1,334,589 (208,676)	1,125,913	. 1,334,589 . (208,676)	. 1,125,913 . 1,334,589 . (208,676)		4,503,652 (4,503,652) 5,338,356 5,338,356 (834,704) 834,704	- 4,503,652 (4,503,652) - 5,338,356 5,338,356 - (834,704) 834,704	
tual Student Enrollment		. 170	. 170	170	- 170			-	-
NOTE. Enrollment, Revenue and Expediture Data IN the Total and Varlance Analysis' Section is Based on LAST ACTUAL Quarter Completed	ince Analysis' Section is	1stQuarter - 7/1 - 9/30 Current Actual Budget Variance	2nd Quarter - 10/1 - 12/31  Current Actual Budget Variance	3rd Quarter - 1/1 - 3/31 Current Actual Budget Varian	4th Quarter - 4/1 - 6/30  Current  Current  Budget Variance	Ourrent Actual Budget vs. (Current Current Actual Quarter) Budget	TOTALS AND VARIAR Actual Original vs. Budget Current (Current Budget-TY BudgetTY Quarter)	VCE ARVALYSIS Actual vs. PY Actu vs. Criginal Original Original No. of C Budget Budget-TY BudgetTY Actual C	PY Actual (PY TY / Actual CY No. of COMPLETED vs. Actual CY Quarter s) Actual PY
REVENUE REVENUE FROM STATE SOURCES PER PUPIl Revenue PMC CHANCELLOR'S OFFICE	2022-23 Per Pupil Rate 17,626	749,105	749,105	749,105	- 749,105	•	2,996,420 (2,996,420)	- 2,996,420 (2,996,420)	
ALL OTHER School Districts; (Count = 0)  TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding) Special Education Revenue	17,626	749,105	749,105	. 749,105	749,105		2,996,420 (2,996,420) - 131,884 (131,884)	- 2,996,420 (2,996,420) - 131,884 (131,884)	
Grants Simulus		Ш							-
DYCD (Department of Youth and Community Development) Other									
NYC Doe kemial Assistance Other mon a povience condition		204,023	204,023	204,023	204,023		816,092 (816,092)	816,092 (816,092)	
THE COMMENT AND THE COMMENT AN		e envisor	660/006	contains.	500,000			1 -	
Title 1 Title Funding - Other		1,250	1,250	1,250					
School Food Service (Free Lunch) Grants Grants		. 000		· OUS c.e					
Other Other		88,351	88,351	88,351	88,351				
TOTAL REVENUE FROM FEDERAL SOURCES  LOCAL and OTHER REVENUE		. 127,101	. 127,101	. 127,101	- 127,101		508,404 (508,404)	- 508,404 (508,404)	-
Contributions and Donations Fundraising Frate Reimbursement		12 713							
Earnings on Investments Interest Income									
Food Service (Income from meals) Text Book Others									
STAL REVENUE FROM LOCAL and OTHER SOURCES		12,713	12,713	12,713	- 12,713		50,852 (50,852)	50,852 (50,852)	Ť.
TOTAL REVENUE  EXPENSES	Quarter 0	- 1,125,913	. 1,125,913	1,125,913	- 1,125,913		4,503,652 (4,503,652)	4,503,652 (4,503,652)	
ADMINISTRATIVE STAFF PERSONNEL COSTS Executive Management Instructional Management	No. of Positions	37,964	37,964	37,964	37,964				
Deans, Directors & Coordinators  OFO / Director of Finance		46,500	46,500	46,500	- 46,500			Ш	
Dperation / Business Manager Administrative Staff TALADMINISTRATIVE STAFF		31,673	31,673	25,371 31,673 - 141,508	31,673		101,484 101,484	- 101,484 101,484 - 126,692 126,692 - 566,032 566,032	
STRUCTIONAL PERSONNEL COSTS Teachers - Regular		296,192	296,192	296,192	- 296,192 -		1	1	
Teachers - SPED Substitute Teachers Teaching Assistants				25,500			102,000		
Specialty Teachers Aldes									
neraps ts & Counselors Other TAL INSTRUCTIONAL		359,615	359,615	359,615	359,615				
IN-INSTRUCTIONAL PERSONNEL COSTS							. L		
nutree Librarian Custodian									
Security Other		13,175	13,175	13,175	13,175		52,700 52,700	52,700 52,700	
BTOTAL PERSONNEL SERVICE COSTS		514,298	514,298	- 514,298	. 514,298		2,0	2,057,192 2,057,192	
VYROLLTAXES AND BENEFITS Payroll Taxes Eximal Employed Bandite		38,618	38,618	38,618	38,618		154,472 154,472	- 154,472 154,472	
Retirement / Pension FTAL PAYROLL TAXES AND BENEFITS		95,799	. 95,799	95,799				383,196 383,196	
MAL PERS ONNEL SERVICE COSTS	•	- 610,097	- 610,097	- 610,097	- 610,097		2,440,388 2,440,388	2,440,388 2,440,388	
Accounting / Audit		1,837	1,837	1,837	1,837				
Management Company Fee Nurse Services		3,750	3,750	3,750	3,750	* * .	15,000 15,000	15,000 15,000	
road service / school Lundr Payoll Services Special Ed Services		1,658	1,658	1,658	1,658		6,632 6,632	6,632 6,632	
Titlement Services (J.e. Title I) Other Purchased / Professional / Consulting		2,938	2,938	2,938	2,938		11,752 11,752	. 11,752 11,752	
HOOL OPERATIONS		CD7707	507/07	corfor	COTTON				-
Board Expenses Classroom / Teaching Supplies & Materials Special Ed Supplies & Materials		7,849	7,849	7,849	7,849				
Textbodis / Workbodis Supplies & Materials other Enumer / Fermittee		19,435	19,435	23,350	23,350 - 19,435 - 16,144				
Telephone Technology		2,757	2,757	2,757	2,757 - 135,798		11,028 11,028 543,192	- 11,028 11,028 - 543,192 543,192	
Student Testing & Assessment Field Trips		2,199	2,199	2,199	2,199				
Student Services - other Office Expense		87,846	87,846	87,846	- 87,846 - 25,750		351,384 351,384 103,000 103,000	- 351,384 351,384 - 103,000 103,000	
Staff Beruitment Staff Recruitment Student Recruitment / Marketing		3,000	3,000	3,000	3,000				
School Meals / Lunch Travel (Saff)								Ш	
Other		5516	5.516		5,516		22064 22064	22.064 22.064	

			ACHIEVEINE	ENT FIRST LEGACY CHARTI Budget / Operating Plan	ACHIEV EMENT FIR ST LEGACY CHARTER SCHOOL Budget / Operating Plan	СНООГ							ACHIEVEME	ACHIEVEMENT HRST LEGACY CHARTER SCHOOL Budget / Operating Plan	CY CHARTE	R SCHOOL			
				2022-23					t					2022-23	23				
Total Revenue	- 1,125,913	-	1,125,913			1,125,913	Ļ	- 1,125,913				- 4,503,652	,652 (4,503,652	L	L	- 4,503,652	(4,503,652		
Total Expenses Net Income	. 1,334,589		(208,676)			(208,676)		. 1,334,589	• •			- 5,338,356	(834,704) 834,704	98 80		- 5,338,356 - (834,704)	5,338,356		
Actual Student Enrollment	- 170	_	170	-		170	-	. 170	+	-	-	-							
**************************************	1stQ uarter - 7/1 - 9/30	Zng	2nd Quarter - 10/1 - 12/31	2/31	3rd Quar	3rd Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		ā	Ourrent Ac	len	Actual	TOTALS AND VARIANCE ANALYS IS tal Original Actual	NCE ANALYS IS Actual		Actual		
Based on LAST ACTUAL Quarter Completed										m <sub>B</sub>							ÿ	PY Actual (PY TY /	Actual CY
	Actual Budget Variance	Actual	Current	Variance	Actual	Current Budget Variance	oe Actual	Our rent Budget	Variance	Actual Qua	(Current Cun Quarter) But	Gurrent Current Budget Budget-TY	nt Current	(Current Y Quarter)	Original	Original Budget - TY	Original Budget TY	No. of COMPLETED Actual CY Quarters)	vs. Actual PY
Insurance	3,315		3,315			10	Ļ		ľ			ŀ	H	L	ŀ.	H	L		
Jankorial	24,120		24,120			24,120		24,120				- 96		06	L	- 96,480	L		
Building and Land Rent / Lease / Facility Finance Interest	286,244		286,244			286,244		286,244				- 1,144,976	1,1	92		- 1,144,976	1,		
Repairs & Maintenance	13,500		13,500	•		13,500	•	13,500	•	•		. 54		00		- 54,000			
Equipment / Furniture	26,000		26,000	•		26,000	•	26,000	•			- 104		00		- 104,000			
Security	20,000		20,000			20,000		20,000	1			- 80	80,000 80,000	8		80,000	80,000		
Utilities		1					1		1				1				ļ		
TOTAL FACILITY OPERATION & MAINT ENANCE	- 373,179		373,179			373,179		- 373,179				- 1,492,716	716 1,492,716	16		- 1,492,716	1,492,716		
DEPRECIATION & AMORTIZATION				•											L				
COVID-19 / CONTINGENCY		4							·										
DEFERRED RENT	•						-		1										
TOTAL E XPENSES	1,334,589		1,334,589			1,334,589	-	- 1,334,589				. 5,338,356	356 5,338,356	95		- 5,338,356	5,338,356		
NET INCOME	(208,676)	Ļ	(208,676)	-		(208,676)	Ļ	(208,676)				- (834,704)	704) 834,704	80	L	- (834,704)	834,704	ľ	
ENROLLMENT - * School Districts Are Linked To Above Entries *									•	* Enrollment Data Based on Last Actual Quarter Completed	ed on Last Act	al Quarter Comp		į	į				
MYC CHAMCELLOR'S OFFICE	- 170		170			170		- 170	ľ						L	L		Ľ	
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All Off HEB School Districts: 1 Count = 0 1												T							
TOTALENROLLMENT	- 170		170			170		- 170								T.		ľ	
																7.0			
REVENUE PER PUPIL	. 6,623		6,623		1	6,623		- 6,623	1			1				-1			
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\*NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4

# SUNY Charter Schools Institute 2022-23 Budget Narrative

Education Corporation Name: Achievement First Fiscal Contact:

Date: Name Jennifer Rhoads

Email

Budget Period: 2022-2023

1. What steps has the education corporation taken to ensure it has enacted a conservative budget?

The AF Brooklyn schools used the following strategies to ensure the FY23 budget is conservative: First, our school model at scale is efficient at the Elementary and Middle school grades, where the per pupil revenues received are greater than what is needed. Any revenues received over the need at these grades are used at the high schools and for schools growing a grade. AF has also budgeted a contingency amount from the operating budget surplus to be used for unforeseen circumstances.

2. How much of the education corporation's ESSER funds have been spent to date? How much does the education corporation plan to spend in the 2022-23 school year?

These amounts are for all of our charters-ESSER I- We have spent \$2,580,832 of the budget of \$2,996,004.40. ESSER II- We have spent \$6,466,159.19 of the budget of \$11,443,397

2022-23 NY school budgets include \$18,327,006 of ESSER funds planned to be used on PPE, technology items, academic supports, and other necessary investments.

3. How has the education corporation ensures sustainability of any programming enacted through the use of ESSER funding once the ESSER funding period ends?

Using the ESSER funding, AF has provided several forms of professional development to help teachers and other staff members learn how to develop strategies to intervene with students who are struggling with reading comprehension, better understand the science of reading and how to address learning gaps, and addressing other deficiencies we have seen since the beginning of covid. These learning experiences will be able to carry forward in their teaching even after the ESSER funding period ends. In addition to professional development, AF is piloting elementary curriculum changes for Science (PhD Science that is aimed at addressing the science achievement gap) and Math (Contexts for Learning that addresses lower achievement) and will likely be used going forward in future years.