

**Elm City College Preparatory  
Board of Directors**

Wednesday, May 23, 2018  
495 Blake Street, New Haven  
5:30 pm

**I. Call to Order & Attendance**

The meeting was called to order at 5:35 pm by Genevive Walker. The following board members, constituting a quorum, and Achievement First staff were in attendance:

Richard Ferguson - Yes (phone)	Andrew Poole, ECCP School Leadership - Yes
Laura Saverin - Yes	Robert Hawke, ECCP School Leadership - Yes
Genevive Walker - Yes	Karin Gould, ECCP School Leadership - Yes
Patricia Pierce - No	Katherine Baker, ECCP School Leadership - Yes
Stephanie Ma - Yes	Amy D'Angelo, AF Network Support - Yes
Magaly Cajigas - Yes	Sarah Blanton, AF Network Support - Yes
Patric Gregory - No	Ken Paul, AF Network Support - Yes
Donovan Tracey - Yes	Maggie Gotterer, AF Network Support - Yes
Melinda Hamilton - Yes	Katie Rosa Moher, AF Network Support - Yes
Joe Rodriguez - Yes	Victor De La Paz, AF Network Support - Yes

Public: n/a

**II. Open Session for Public Comment**

There was no public comment.

**III. Executive Session - Personnel**

The board entered executive session at 5:35 pm. Motion by Laura Saverin. Seconded by Magaly Cajigas. The board exited executive session at 5:56 pm. Motion by Magaly Cajigas. Seconded by Stephanie Ma.

**IV. Business**

RESOLVED, the Elm City College Preparatory Board of Directors hereby approves Katherine Baker as an additional principal of Elm City College Preparatory, effective July 1, 2018; provided that Ms. Baker will oversee day-to-day operations for grades K-2 and the existing principal, Andrew Poole, will continue to oversee day-to-day operations of grades 3-6 and school-wide operations.

Motion by Dick Ferguson

Seconded by Magaly Cajigas  
All in favor

RESOLVED, the Elm City College Preparatory Board of Directors hereby approves the meeting minutes from 03/21/18 and 04/30/18.

Motion by Laura Saverin

Seconded by Stephanie Ma

All in favor

Joe rodriguez abstained from approving March 21 minutes

## **V. Reports and Discussion**

### **A. Principal Reports**

Principal Robert Hawke provided updates on SBAC testing, scholar promotion and retention, commencement, and the principal transition. Robert will follow up with specific data points on scholar retention via Sarah Blanton once those numbers are finalized. The Board thanked Robert for his leadership at Elm City over the past six years.

Principal Andrew Poole reported on end of year testing and assessments, new student orientation, and teacher retention. Andrew shared two brief videos on Crescendo leading up to state testing and of new student orientation. He highlighted key challenges that staff will focus up to and over the summer, including attendance and performance and behavior discrepancies among new students.

### **B. Joint High School Committee Report**

Genevive provided updates from the earlier meeting with Principal Morgan Barth, including improvements in school culture, acceptances to 4-year colleges, teacher retention, and AP for All. Dick summarized a discussion on school safety protocol.

### **C. Board Chair Report**

RESOLVED, the Elm City College Preparatory Board of Directors hereby ratifies the re-election of Directors with a three year term ending June 30, 2021.

Melinda Hamilton, Director

Laura Saverin, Director

Genevive Walker, Director

Motion by Magaly Cajigas

Seconded by Stephanie Ma

All in favor

RESOLVED, the Elm City College Preparatory Board of Directors hereby affirms the following leadership slate:

Dick Ferguson, Chair

Laura Saverin, Treasurer

Genevive Walker, Secretary

Motion by Melinda Hamilton

Seconded by Joe Rodriguez

All in favor

WHEREAS, pursuant to C.G.S. Section 10-215f, the State of Connecticut requires boards of education or governing authorities to certify that all food items offered for sale to students in the schools under its jurisdiction that are not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2018 through June 30, 2019.

AND WHEREAS, this certification must include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

AND WHEREAS, the board of education or governing authority may allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. (An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held.)

RESOLVED, the Elm City College Preparatory Board of Directors hereby authorizes the Board Chair to certify that Elm City College Preparatory Elementary and Middle School meet the standards specified in Section 10-215e of the Connecticut General Statutes for the period July 1, 2018 through June 30, 2019.

Motion by Joe Rodriguez

Seconded by Melinda Hamilton

All in favor

#### **D. Treasurer Report**

Victor De La Paz, Achievement First CFO, provided an overview of the proposed budget and explained the process that allowed Achievement First to cut \$2 million year over year from CT school budgets overall. The budget reflects a conservative estimate for per pupil funding, and the recently approved \$250 per pupil increase is not accounted for in the budget at this time. Decisions have not yet been made about how that increased funding will be used. The State Board of Education will confirm the number of seats that will be funded for the upcoming school year by the end of June.

RESOLVED, the Elm City College Preparatory Board of Directors hereby approves the financial report as presented.

Motion by Joe Rodriguez

Seconded by Donovan Tracey

All in favor

RESOLVED, the Elm City College Preparatory Board of Directors hereby approves the financial budget as recommended by the Finance Committee and prepared by Achievement First for the 2018-19 fiscal year.

Motion by Melinda Hamilton

Seconded by Magaly Cajigas

All in favor

RESOLVED, the Elm City College Preparatory Board of Directors hereby ratifies the re-appointment of CohnReznik to perform the financial audit of the 2017-18 fiscal year.

Motion by Stephanie Ma

Seconded by Melinda Hamilton

All in favor

#### **VI. Adjourn**

The meeting was adjourned at 7:28 pm by Genevive Walker.

Motion by Joe Rodriguez

Seconded by Melinda Hamilton

All in favor