

Achievement First Apollo Board of Trustees

**September Board Meeting**

Monday, September 22, 2014

AF Network Support Offices, 335 Adams Street, Suite 700, Brooklyn, NY

The following Trustees and AF staff were in attendance:

Amy Arthur Samuels	Judith Jenkins
Jon Atkeson	Claire Robinson
Justin Cohen	Gabriel Schwartz
Ted Coons	Deborah Shanley
Lee Gause	Matt Tartaglia
Lee Gelernt	Kelly Wachowicz
L. Priscilla Hall	Ambrose Wooden, Jr.
Andy Hubbard	Adrienne Loiseau
	Angela Tucker

AF Staff: Rhea Byer-Ettinger, Harris Ferrell, Elandria Jackson, Max Koltuv, Jennifer Lindsay, Ken Paul

**I. Call to Order & Attendance**

The meeting was called to order by Ms. Deborah Shanley, Chair, 6:14PM

**II. Deep Dive**

**A. Review of NY State Test Results**

Mr. Harris Ferrell, Chief Operating Officer, introduced himself and his work at Achievement First. He gave an overall assessment of the New York State test results and took questions from Board members on the results.

**B. Big Steps**

Mr. Ferrell and Mr. Max Koltuv, Regional Superintendent, spoke about Achievement First's Big Steps Initiative. Big Steps is Achievement First's efforts to spend more time training teachers and leaders to have a successful, strong start to the school year. Mr. Ferrell reported that the results of Big Steps' success are evident in schools already.

**III. Committee Reports**

### **A. Academic**

Ms. Kelly Wachowicz, Chair of the Academic Committee, spoke about the first meeting of the Academic Committee. She noted at the first meeting of this group, the academic committee spoke with Regional Superintendents and discussed the process that would guide the committee's work. Ms. Wachowicz shared that she will continue to report out on behalf of the Academic Committee and will provide more information as it becomes available.

### **B. Finance**

Mr. Jonathan Atkeson reported on behalf of the Finance Committee. He shared the outcome of the committee meeting, which was the first meeting of the group. He shared that all budgets look strong, and the Committee will monitor any areas of concern should any arise.

### **C. Development**

Mr. Matt Tartaglia, Chair of the Development Committee, spoke about the group's first meeting. They discussed how the Committee was going to work together and identified the roles and responsibilities for the Committee as well as all Trustees.

### **D. Family Engagement**

Ms. Claire Robinson, member of the Family Engagement Committee, spoke about the first meeting of the Family Engagement Committee. She shared that the committee discussed public comment and engagement with the Family Advisory Council.

## **IV. Board Business**

### **A. Previous Meeting Minutes**

RESOLVED, the AF Apollo Board of Trustees hereby approves the following sets of Board minutes as presented: June 2014 and July 2014.

Moved by: Jon Atkeson  
Seconded by: Gabe Schwartz

### **B. Financial Report**

RESOLVED, the AF Apollo Board of Trustees hereby approves the financial report as presented.

Moved by: Justin Cohen  
Seconded by: Kelly Wachowicz

### **C. Election**

RESOLVED, that Adrienne Loiseau is elected as the Family Representative to the AF Apollo Board of Trustees.

Moved by: Kelly Wachowicz  
Seconded by: Gabe Schwartz

RESOLVED, that Angela Tucker is elected as the Family Representative to the AF Apollo Board of Trustees.

Moved by: Jon Atkeson  
Seconded by: Gabe Schwartz

#### **D. Hearing Officer**

RESOLVED, the AF Apollo Board of Trustees hereby authorizes the Achievement First Regional Superintendents to serve as Hearing Officers (identified as “Fact Finder” in the Achievement First [school] Family Handbook) for due process hearings in the event that a principal recommends a student for expulsion, provided that the Regional Superintendent conducting the hearing is able to serve as an impartial fact finder.

Moved to discussion by: Jon Atkeson  
Seconded by: Andy Hubbard

Ms. Wachowicz, Mr. Schwartz, and Mr. Atkeson asked for clarification on the hearing officer role and Board members’ involvement in the expulsion process.

Ms. Elandria Jackson, Associate Director of Development, Achievement First, confirmed that all questions will be captured and answered by Achievement First with the assistance of Achievement First’s legal counsel.

Ms. Kelly Wachowicz asked if it would be possible for someone from AF or the Board to sit in at the hearing to create more impartiality. Mr. Gabe Schwartz shared that he is concerned that parents would not view a Regional Superintendent as impartial, even if they were not the Regional Superintendent of the school. Mr. Jon Atkeson also suggested that the Board consider someone other than a Regional Superintendent to serve as the hearing officer.

Mr. Gabe Schwartz suggested that the Board delegate to the Chairman the ability to approve the final policy once counsel has come on Board and reviewed the policy.

Moved by: Gabe Schwartz  
Seconded by: Judge L. Priscilla Hall

The resolution was approved unanimously.

#### **V. Announcements**

- A. Charter Renewals
- B. Rally on October 2, 2014
- C. Breakfast with Bill Phillips (Deb Shanley)

Ms. Deb Shanley announced that the Board will be meeting with great educational thinkers throughout the school year. The first conversation will be with Mr. Bill Phillips.

**VI. Adjourn**

Adjourned at 8:10pm by Deb Shanley, Chair.

Achievement First Aspire Board of Trustees

**September Board Meeting**

Monday, September 22, 2014

AF Network Support Offices, 335 Adams Street, Suite 700, Brooklyn, NY

The following Trustees and AF staff were in attendance:

Amy Arthur Samuels	Judith Jenkins
Jon Atkeson	Claire Robinson
Justin Cohen	Gabriel Schwartz
Ted Coons	Deborah Shanley
Lee Gause	Matt Tartaglia
Lee Gelernt	Kelly Wachowicz
L. Priscilla Hall	Ambrose Wooden, Jr.
Andy Hubbard	Adrienne Loiseau
	Angela Tucker

AF Staff: Rhea Byer-Ettinger, Harris Ferrell, Elandria Jackson, Max Koltuv, Jennifer Lindsay, Ken Paul

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**II. Committee Reports**

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Ms. Kelly Wachowicz, Chair of the Academic Committee, spoke about the first meeting of the Academic Committee. She noted at the first meeting of this group, the academic committee spoke with Regional Superintendents and discussed the process that would guide the committee's work. Ms. Wachowicz shared that she will continue to report out on behalf of the Academic Committee and will provide more information as it becomes available.

#### **B. Finance**

Mr. Jonathan Atkeson reported on behalf of the Finance Committee. He shared the outcome of the committee meeting, which was the first meeting of the group. He shared that all budgets look strong, and the Committee will monitor any areas of concern should any arise.

#### **C. Development**

Mr. Matt Tartaglia, Chair of the Development Committee, spoke about the group's first meeting. They discussed how the Committee was going to work together and identified the roles and responsibilities for the Committee as well as all Trustees.

#### **D. Family Engagement**

Ms. Claire Robinson, member of the Family Engagement Committee, spoke about the first meeting of the Family Engagement Committee. She shared that the committee discussed public comment and engagement with the Family Advisory Council.

### **III. Board Business**

#### **A. Previous Meeting Minutes**

RESOLVED, the AF Aspire Board of Trustees hereby approves the following sets of Board minutes as presented: June 2014 and July 2014.

Moved by: Jon Atkeson  
Seconded by: Gabe Schwartz

#### **B. Financial Report**

RESOLVED, the AF Aspire Board of Trustees hereby approves the financial report as presented.

Moved by: Justin Cohen  
Seconded by: Kelly Wachowicz

#### **C. Election**

RESOLVED, that Adrienne Loiseau is elected as the Family Representative to the AF Aspire Board of Trustees.

Moved by: Kelly Wachowicz  
Seconded by: Gabe Schwartz

RESOLVED, that Angela Tucker is elected as the Family Representative to the AF Aspire Board of Trustees.

Moved by: Jon Atkeson  
Seconded by: Gabe Schwartz

#### **D. Hearing Officer**

RESOLVED, the AF Aspire Board of Trustees hereby authorizes the Achievement First Regional Superintendents to serve as Hearing Officers (identified as "Fact Finder" in the Achievement First [school] Family Handbook) for due process hearings in the event that a principal recommends a student for expulsion, provided that the Regional Superintendent conducting the hearing is able to serve as an impartial fact finder.

Moved to discussion by: Jon Atkeson  
Seconded by: Andy Hubbard

Ms. Wachowicz, Mr. Schwartz, and Mr. Atkeson asked for clarification on the hearing officer role and Board members' involvement in the expulsion process.

Ms. Elandria Jackson, Associate Director of Development, Achievement First, confirmed that all questions will be captured and answered by Achievement First with the assistance of Achievement First's legal counsel.

Ms. Kelly Wachowicz asked if it would be possible for someone from AF or the Board to sit in at the hearing to create more impartiality. Mr. Gabe Schwartz shared that he is concerned that parents would not view a Regional Superintendent as impartial, even if they were not the Regional Superintendent of the school. Mr. Jon Atkeson also suggested that the Board consider someone other than a Regional Superintendent to serve as the hearing officer.

Mr. Gabe Schwartz suggested that the Board delegate to the Chairman the ability to approve the final policy once counsel has come on Board and reviewed the policy.

Moved by: Gabe Schwartz  
Seconded by: Judge L. Priscilla Hall

The resolution was approved unanimously.

#### **IV. Announcements**

- A. Charter Renewals
- B. Rally on October 2, 2014
- C. Breakfast with Bill Phillips (Deb Shanley)

Ms. Deb Shanley announced that the Board will be meeting with great educational thinkers throughout the school year. The first conversation will be with Mr. Bill Phillips.

**V. Adjourn**

Adjourned at 8:10pm by Deb Shanley, Chair.

Achievement First Brownsville Board of Trustees

**September Board Meeting**

Monday, September 22, 2014

AF Network Support Offices, 335 Adams Street, Suite 700, Brooklyn, NY

The following Trustees and AF staff were in attendance:

Amy Arthur Samuels	Judith Jenkins
Jon Atkeson	Claire Robinson
Justin Cohen	Gabriel Schwartz
Ted Coons	Deborah Shanley
Lee Gause	Matt Tartaglia
Lee Gelernt	Kelly Wachowicz
L. Priscilla Hall	Ambrose Wooden, Jr.
Andy Hubbard	Adrienne Loiseau
	Angela Tucker

AF Staff: Rhea Byer-Ettinger, Harris Ferrell, Elandria Jackson, Max Koltuv, Jennifer Lindsay, Ken Paul

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**B. Big Steps**

Mr. Ferrell and Mr. Max Koltuv, Regional Superintendent, spoke about Achievement First's Big Steps Initiative. Big Steps is Achievement First's efforts to spend more time training teachers and leaders to have a successful, strong start to the school year. Mr. Ferrell reported that the results of Big Steps' success are evident in schools already.

**III. Committee Reports**

### **A. Academic**

Ms. Kelly Wachowicz, Chair of the Academic Committee, spoke about the first meeting of the Academic Committee. She noted at the first meeting of this group, the academic committee spoke with Regional Superintendents and discussed the process that would guide the committee's work. Ms. Wachowicz shared that she will continue to report out on behalf of the Academic Committee and will provide more information as it becomes available.

### **B. Finance**

Mr. Jonathan Atkeson reported on behalf of the Finance Committee. He shared the outcome of the committee meeting, which was the first meeting of the group. He shared that all budgets look strong, and the Committee will monitor any areas of concern should any arise.

### **C. Development**

Mr. Matt Tartaglia, Chair of the Development Committee, spoke about the group's first meeting. They discussed how the Committee was going to work together and identified the roles and responsibilities for the Committee as well as all Trustees.

### **D. Family Engagement**

Ms. Claire Robinson, member of the Family Engagement Committee, spoke about the first meeting of the Family Engagement Committee. She shared that the committee discussed public comment and engagement with the Family Advisory Council.

## **IV. Board Business**

### **A. Previous Meeting Minutes**

RESOLVED, the AF Brownsville Board of Trustees hereby approves the following sets of Board minutes as presented: June 2014 and July 2014.

Moved by: Jon Atkeson  
Seconded by: Gabe Schwartz

### **B. Financial Report**

RESOLVED, the AF Brownsville Board of Trustees hereby approves the financial report as presented.

Moved by: Justin Cohen  
Seconded by: Kelly Wachowicz

### **C. Election**

RESOLVED, that Adrienne Loiseau is elected as the Family Representative to the AF Brownsville Board of Trustees.

Moved by: Kelly Wachowicz  
Seconded by: Gabe Schwartz

RESOLVED, that Angela Tucker is elected as the Family Representative to the AF Brownsville Board of Trustees.

Moved by: Jon Atkeson  
Seconded by: Gabe Schwartz

#### **D. Hearing Officer**

RESOLVED, the AF Brownsville Board of Trustees hereby authorizes the Achievement First Regional Superintendents to serve as Hearing Officers (identified as “Fact Finder” in the Achievement First [school] Family Handbook) for due process hearings in the event that a principal recommends a student for expulsion, provided that the Regional Superintendent conducting the hearing is able to serve as an impartial fact finder.

Moved to discussion by: Jon Atkeson  
Seconded by: Andy Hubbard

Ms. Wachowicz, Mr. Schwartz, and Mr. Atkeson asked for clarification on the hearing officer role and Board members’ involvement in the expulsion process.

Ms. Elandria Jackson, Associate Director of Development, Achievement First, confirmed that all questions will be captured and answered by Achievement First with the assistance of Achievement First’s legal counsel.

Ms. Kelly Wachowicz asked if it would be possible for someone from AF or the Board to sit in at the hearing to create more impartiality. Mr. Gabe Schwartz shared that he is concerned that parents would not view a Regional Superintendent as impartial, even if they were not the Regional Superintendent of the school. Mr. Jon Atkeson also suggested that the Board consider someone other than a Regional Superintendent to serve as the hearing officer.

Mr. Gabe Schwartz suggested that the Board delegate to the Chairman the ability to approve the final policy once counsel has come on Board and reviewed the policy.

Moved by: Gabe Schwartz  
Seconded by: Judge L. Priscilla Hall

The resolution was approved unanimously.

### **V. Announcements**

#### **A. Charter Renewals**

- B. Rally on October 2, 2014
- C. Breakfast with Bill Phillips (Deb Shanley)

Ms. Deb Shanley announced that the Board will be meeting with great educational thinkers throughout the school year. The first conversation will be with Mr. Bill Phillips.

**VI. Adjourn**

Adjourned at 8:10pm by Deb Shanley, Chair.

Minutes Approved 11/18/14

Achievement First Bushwick Board of Trustees

**September Board Meeting**

Monday, September 22, 2014

AF Network Support Offices, 335 Adams Street, Suite 700, Brooklyn, NY

The following Trustees and AF staff were in attendance:

Amy Arthur Samuels	Judith Jenkins
Jon Atkeson	Claire Robinson
Justin Cohen	Gabriel Schwartz
Ted Coons	Deborah Shanley
Lee Gause	Matt Tartaglia
Lee Gelernt	Kelly Wachowicz
L. Priscilla Hall	Ambrose Wooden, Jr.
Andy Hubbard	Adrienne Loiseau
	Angela Tucker

AF Staff: Rhea Byer-Ettinger, Harris Ferrell, Elandria Jackson, Max Koltuv, Jennifer Lindsay, Ken Paul

**I. Call to Order & Attendance**

The meeting was called to order by Ms. Deborah Shanley, Chair, 6:14PM

**II. Deep Dive**

**A. Review of NY State Test Results**

Mr. Harris Ferrell, Chief Operating Officer, introduced himself and his work at Achievement First. He gave an overall assessment of the New York State test results and took questions from Board members on the results.

**B. Big Steps**

Mr. Ferrell and Mr. Max Koltuv, Regional Superintendent, spoke about Achievement First's Big Steps Initiative. Big Steps is Achievement First's efforts to spend more time training teachers and leaders to have a successful, strong start to the school year. Mr. Ferrell reported that the results of Big Steps' success are evident in schools already.

**III. Committee Reports**

### **A. Academic**

Ms. Kelly Wachowicz, Chair of the Academic Committee, spoke about the first meeting of the Academic Committee. She noted at the first meeting of this group, the academic committee spoke with Regional Superintendents and discussed the process that would guide the committee's work. Ms. Wachowicz shared that she will continue to report out on behalf of the Academic Committee and will provide more information as it becomes available.

### **B. Finance**

Mr. Jonathan Atkeson reported on behalf of the Finance Committee. He shared the outcome of the committee meeting, which was the first meeting of the group. He shared that all budgets look strong, and the Committee will monitor any areas of concern should any arise.

### **C. Development**

Mr. Matt Tartaglia, Chair of the Development Committee, spoke about the group's first meeting. They discussed how the Committee was going to work together and identified the roles and responsibilities for the Committee as well as all Trustees.

### **D. Family Engagement**

Ms. Claire Robinson, member of the Family Engagement Committee, spoke about the first meeting of the Family Engagement Committee. She shared that the committee discussed public comment and engagement with the Family Advisory Council.

## **IV. Board Business**

### **A. Previous Meeting Minutes**

RESOLVED, the AF Bushwick Board of Trustees hereby approves the following sets of Board minutes as presented: June 2014 and July 2014.

Moved by: Jon Atkeson  
Seconded by: Gabe Schwartz

### **B. Financial Report**

RESOLVED, the AF Bushwick Board of Trustees hereby approves the financial report as presented.

Moved by: Justin Cohen  
Seconded by: Kelly Wachowicz

### **C. Election**

RESOLVED, that Adrienne Loiseau is elected as the Family Representative to the AF Bushwick Board of Trustees.

Moved by: Kelly Wachowicz  
Seconded by: Gabe Schwartz

RESOLVED, that Angela Tucker is elected as the Family Representative to the AF Bushwick Board of Trustees.

Moved by: Jon Atkeson  
Seconded by: Gabe Schwartz

#### **D. Hearing Officer**

RESOLVED, the AF Bushwick Board of Trustees hereby authorizes the Achievement First Regional Superintendents to serve as Hearing Officers (identified as “Fact Finder” in the Achievement First [school] Family Handbook) for due process hearings in the event that a principal recommends a student for expulsion, provided that the Regional Superintendent conducting the hearing is able to serve as an impartial fact finder.

Moved to discussion by: Jon Atkeson  
Seconded by: Andy Hubbard

Ms. Wachowicz, Mr. Schwartz, and Mr. Atkeson asked for clarification on the hearing officer role and Board members’ involvement in the expulsion process.

Ms. Elandria Jackson, Associate Director of Development, Achievement First, confirmed that all questions will be captured and answered by Achievement First with the assistance of Achievement First’s legal counsel.

Ms. Kelly Wachowicz asked if it would be possible for someone from AF or the Board to sit in at the hearing to create more impartiality. Mr. Gabe Schwartz shared that he is concerned that parents would not view a Regional Superintendent as impartial, even if they were not the Regional Superintendent of the school. Mr. Jon Atkeson also suggested that the Board consider someone other than a Regional Superintendent to serve as the hearing officer.

Mr. Gabe Schwartz suggested that the Board delegate to the Chairman the ability to approve the final policy once counsel has come on Board and reviewed the policy.

Moved by: Gabe Schwartz  
Seconded by: Judge L. Priscilla Hall

The resolution was approved unanimously.

### **V. Announcements**

#### **A. Charter Renewals**

- B. Rally on October 2, 2014
- C. Breakfast with Bill Phillips (Deb Shanley)

Ms. Deb Shanley announced that the Board will be meeting with great educational thinkers throughout the school year. The first conversation will be with Mr. Bill Phillips.

**VI. Adjourn**

Adjourned at 8:10pm by Deb Shanley, Chair.

Minutes Approved 11/18/14

Achievement First Crown Heights Board of Trustees

## **September Board Meeting**

Monday, September 22, 2014

AF Network Support Offices, 335 Adams Street, Suite 700, Brooklyn, NY

The following Trustees and AF staff were in attendance:

Amy Arthur Samuels	Judith Jenkins
Jon Atkeson	Claire Robinson
Justin Cohen	Gabriel Schwartz
Ted Coons	Deborah Shanley
Lee Gause	Matt Tartaglia
Lee Gelernt	Kelly Wachowicz
L. Priscilla Hall	Ambrose Wooden, Jr.
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AF Staff: Rhea Byer-Ettinger, Harris Ferrell, Elandria Jackson, Max Koltuv, Jennifer Lindsay, Ken Paul

### **I. Call to Order & Attendance**

The meeting was called to order by Ms. Deborah Shanley, Chair, 6:14PM

### **II. Deep Dive**

#### **A. Review of NY State Test Results**

Mr. Harris Ferrell, Chief Operating Officer, introduced himself and his work at Achievement First. He gave an overall assessment of the New York State test results and took questions from Board members on the results.

#### **B. Big Steps**

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### **III. Committee Reports**

### **A. Academic**

Ms. Kelly Wachowicz, Chair of the Academic Committee, spoke about the first meeting of the Academic Committee. She noted at the first meeting of this group, the academic committee spoke with Regional Superintendents and discussed the process that would guide the committee's work. Ms. Wachowicz shared that she will continue to report out on behalf of the Academic Committee and will provide more information as it becomes available.

### **B. Finance**

Mr. Jonathan Atkeson reported on behalf of the Finance Committee. He shared the outcome of the committee meeting, which was the first meeting of the group. He shared that all budgets look strong, and the Committee will monitor any areas of concern should any arise.

### **C. Development**

Mr. Matt Tartaglia, Chair of the Development Committee, spoke about the group's first meeting. They discussed how the Committee was going to work together and identified the roles and responsibilities for the Committee as well as all Trustees.

### **D. Family Engagement**

Ms. Claire Robinson, member of the Family Engagement Committee, spoke about the first meeting of the Family Engagement Committee. She shared that the committee discussed public comment and engagement with the Family Advisory Council.

## **IV. Board Business**

### **A. Previous Meeting Minutes**

RESOLVED, the AF Crown Heights Board of Trustees hereby approves the following sets of Board minutes as presented: June 2014 and July 2014.

Moved by: Jon Atkeson  
Seconded by: Gabe Schwartz

### **B. Financial Report**

RESOLVED, the AF Crown Heights Board of Trustees hereby approves the financial report as presented.

Moved by: Justin Cohen  
Seconded by: Kelly Wachowicz

### **C. Election**

RESOLVED, that Adrienne Loiseau is elected as the Family Representative to the AF Crown Heights Board of Trustees.

Moved by: Kelly Wachowicz  
Seconded by: Gabe Schwartz

RESOLVED, that Angela Tucker is elected as the Family Representative to the AF Crown Heights Board of Trustees.

Moved by: Jon Atkeson  
Seconded by: Gabe Schwartz

#### **D. Hearing Officer**

RESOLVED, the AF Crown Heights Board of Trustees hereby authorizes the Achievement First Regional Superintendents to serve as Hearing Officers (identified as “Fact Finder” in the Achievement First [school] Family Handbook) for due process hearings in the event that a principal recommends a student for expulsion, provided that the Regional Superintendent conducting the hearing is able to serve as an impartial fact finder.

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Seconded by: Andy Hubbard

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Moved by: Gabe Schwartz  
Seconded by: Judge L. Priscilla Hall

The resolution was approved unanimously.

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- B. Rally on October 2, 2014
- C. Breakfast with Bill Phillips (Deb Shanley)

Ms. Deb Shanley announced that the Board will be meeting with great educational thinkers throughout the school year. The first conversation will be with Mr. Bill Phillips.

**VI. Adjourn**

Adjourned at 8:10pm by Deb Shanley, Chair.

Achievement First East New York Board of Trustees

**September Board Meeting**

Monday, September 22, 2014

AF Network Support Offices, 335 Adams Street, Suite 700, Brooklyn, NY

The following Trustees and AF staff were in attendance:

Amy Arthur Samuels	Judith Jenkins
Jon Atkeson	Claire Robinson
Justin Cohen	Gabriel Schwartz
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Lee Gause	Matt Tartaglia
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Moved by: Jon Atkeson  
Seconded by: Gabe Schwartz

### **B. Financial Report**

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Moved by: Justin Cohen  
Seconded by: Kelly Wachowicz

### **C. Election**

RESOLVED, that Adrienne Loiseau is elected as the Family Representative to the AF East New York Board of Trustees.

Moved by: Kelly Wachowicz  
Seconded by: Gabe Schwartz

RESOLVED, that Angela Tucker is elected as the Family Representative to the AF East New York Board of Trustees.

Moved by: Jon Atkeson  
Seconded by: Gabe Schwartz

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Andy Hubbard	Adrienne Loiseau
	Angela Tucker

AF Staff: Rhea Byer-Etttinger, Harris Ferrell, Elandria Jackson, Max Koltuv, Jennifer Lindsay, Ken Paul

**I. Call to Order & Attendance**

The meeting was called to order by Ms. Deborah Shanley, Chair, 6:14PM

**II. Deep Dive**

**A. Review of NY State Test Results**

Mr. Harris Ferrell, Chief Operating Officer, introduced himself and his work at Achievement First. He gave an overall assessment of the New York State test results and took questions from Board members on the results.

**B. Big Steps**

Mr. Ferrell and Mr. Max Koltuv, Regional Superintendent, spoke about Achievement First's Big Steps Initiative. Big Steps is Achievement First's efforts to spend more time training teachers and leaders to have a successful, strong start to the school year. Mr. Ferrell reported that the results of Big Steps' success are evident in schools already.

**III. Committee Reports**

**A. Academic**

Ms. Kelly Wachowicz, Chair of the Academic Committee, spoke about the first meeting of the Academic Committee. She noted at the first meeting of this group, the academic committee spoke with Regional Superintendents and discussed the process that would guide the committee's work. Ms. Wachowicz shared that she will continue to report out on behalf of the Academic Committee and will provide more information as it becomes available.

**B. Finance**

Mr. Jonathan Atkeson reported on behalf of the Finance Committee. He shared the outcome of the committee meeting, which was the first meeting of the group. He shared that all budgets look strong, and the Committee will monitor any areas of concern should any arise.

**C. Development**

Mr. Matt Tartaglia, Chair of the Development Committee, spoke about the group's first meeting. They discussed how the Committee was going to work together and identified the roles and responsibilities for the Committee as well as all Trustees.

**D. Family Engagement**

Ms. Claire Robinson, member of the Family Engagement Committee, spoke about the first meeting of the Family Engagement Committee. She shared that the committee discussed public comment and engagement with the Family Advisory Council.

**IV. Board Business**

**A. Previous Meeting Minutes**

RESOLVED, the AF Endeavor Board of Trustees hereby approves the following sets of Board minutes as presented: June 2014 and July 2014.

Moved by: Jon Atkeson  
Seconded by: Gabe Schwartz

**B. Financial Report**

RESOLVED, the AF Endeavor Board of Trustees hereby approves the financial report as presented.

Moved by: Justin Cohen  
Seconded by: Kelly Wachowicz

**C. Election**

RESOLVED, that Adrienne Loiseau is elected as the Family Representative to the AF Endeavor Board of Trustees.

Moved by: Kelly Wachowicz  
Seconded by: Gabe Schwartz

RESOLVED, that Angela Tucker is elected as the Family Representative to the AF Endeavor Board of Trustees.

Moved by: Jon Atkeson  
Seconded by: Gabe Schwartz

#### **D. Hearing Officer**

RESOLVED, the AF Endeavor Board of Trustees hereby authorizes the Achievement First Regional Superintendents to serve as Hearing Officers (identified as “Fact Finder” in the Achievement First [school] Family Handbook) for due process hearings in the event that a principal recommends a student for expulsion, provided that the Regional Superintendent conducting the hearing is able to serve as an impartial fact finder.

Moved to discussion by: Jon Atkeson  
Seconded by: Andy Hubbard

Ms. Wachowicz, Mr. Schwartz, and Mr. Atkeson asked for clarification on the hearing officer role and Board members’ involvement in the expulsion process.

Ms. Elandria Jackson, Associate Director of Development, Achievement First, confirmed that all questions will be captured and answered by Achievement First with the assistance of Achievement First’s legal counsel.

Ms. Kelly Wachowicz asked if it would be possible for someone from AF or the Board to sit in at the hearing to create more impartiality. Mr. Gabe Schwartz shared that he is concerned that parents would not view a Regional Superintendent as impartial, even if they were not the Regional Superintendent of the school. Mr. Jon Atkeson also suggested that the Board consider someone other than a Regional Superintendent to serve as the hearing officer.

Mr. Gabe Schwartz suggested that the Board delegate to the Chairman the ability to approve the final policy once counsel has come on Board and reviewed the policy.

Moved by: Gabe Schwartz  
Seconded by: Judge L. Priscilla Hall

The resolution was approved unanimously.

#### **V. Announcements**

##### **A. Charter Renewals**

- B. Rally on October 2, 2014
- C. Breakfast with Bill Phillips (Deb Shanley)

Ms. Deb Shanley announced that the Board will be meeting with great educational thinkers throughout the school year. The first conversation will be with Mr. Bill Phillips.

**VI. Adjourn**

Adjourned at 8:10pm by Deb Shanley, Chair.