

**Achievement First Hartford Academy**  
**Board of Directors Meeting**  
**Monday, September 23, 2013, 5:00 – 7:00 pm**  
**305 Greenfield Street, Hartford**

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**Call to Order** (Marshall Ruben)

**Public Comment**

**Board Business**

1. Re-Elect Directors whose terms expired in June
  - a. (Resolutions 1a, 1b, 1c)
2. Appoint Parent Representative from ES (Resolution 2)
3. Discuss additional Board candidates (Nominating Committee: Gretchen Unfried, Marshall Ruben, Nancy Zwiener, Laura Estes)
4. Suspension reduction plan – review and approval (Resolution 3)
5. Review Conflict of Interest Policy
  - a. Sign Conflict of Interest Disclosure Statements

**Board Discussion**

1. Principal Reports – (Liz Ferguson, Jeff House, Emily Banks)
  - a. Goals/Strategies/Tactics
  - b. Suspension reduction plan
  - c. Attendance -- analysis of underlying drivers
  - d. Reaction to CMT
  - e. HS Committee Meeting Dates – 11/12/13, 3/11/14, 6/10/14)
2. Staff driving policy – ban on staff transport of students (Scot Kerr)
3. New Middle School
  - a. Approval of HBOE – next steps
  - b. Principal assignment/November board meeting
4. Board Retreat Recap – Working Groups → Active Committees (Scot Kerr)
  - a. Reporting and Data Sharing –Dashboard and Principal Reports
  - b. Governance Committee
  - c. Principal Hiring
5. State Acceptance of TCP as our Alternative Educator Evaluation Plan (Scot Kerr)

**Financial Update** (John Motley)

1. Review and approve 2012-2013 Year End Financials (Resolution 4)
2. YTD financials (Resolution 5)

**Approval of Meeting Minutes – June 3, 2013, August 1, 2013** (Resolutions 6 & 7)

**Adjourn**

## **PROPOSED RESOLUTIONS**

1. Re-elect the following Directors:
  - a. NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors of Achievement First Hartford Academy hereby re-elects Colleen Palmer to the Board as a Class I Director with a term expiring 6/30/2016
  - b. NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors of Achievement First Hartford Academy hereby re-elects John Motley to the Board as a Class I Director with a term expiring 6/30/2016
  - c. NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors of Achievement First Hartford Academy hereby re-elects Gretchen Unfried to serve an additional year as the Teacher Representative with a term expiring 6/30/2014
2. Appoint AF Hartford Academy ES Parent Representative
  - a. WHEREAS, the By-Laws of Achievement First Hartford Academy allow for a Parent Representative to be elected by the Board to serve as a voting member
  - b. AND WHEREAS, the Board wishes for this position to rotate among varying schools each year, the current school year being an Elementary school cycle
  - c. NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors of Achievement First Hartford Academy hereby elects Eboni Grady, having been nominated by the Principal of Achievement First Hartford Academy Elementary School to serve a one (1) year term as Parent Representative expiring on June 30, 2014.
3. Review Suspension Reduction Plan and Approve Family Handbook
  - a. NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors of Achievement First Hartford Academy hereby approves the revised Family Handbook for the 2013-2014 school year.
4. Approve the 2012 – 2013 Year End Financial report
  - a. NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors of Achievement First Hartford Academy hereby accepts and approves the Year End Financial report dated 6/30/13 as presented.
5. Approve the 2013-2014 Year-to-date Financial Report
  - a. NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors of Achievement First Hartford Academy hereby accepts the YTD Financial report dated 8/31/13 as presented.
6. Approve June 3, 2013 Minutes
  - a. NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors of Achievement First Hartford Academy hereby approves the June 3, 2013 Meeting Minutes as drafted.
7. Approve August 1, 2013 Minutes
  - a. NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors of Achievement First Hartford Academy hereby approves the August 1, 2013 Meeting Minutes as drafted.