

Agenda	Criteria For Success
<ul style="list-style-type: none"> <li>● Warm Greeting / Materials Out / Casual Check-in</li> <li>● Opening Ritual: How you are feeling? (5 min)</li> <li>● Circle Protocol (8 min)</li> <li>● Circle Check out (5 min)</li> <li>● Closing Ritual (2 min)</li> </ul>	<ul style="list-style-type: none"> <li>● All sections of the template are complete and align to the weekly/quarterly areas of focus outlined by the GT Scope &amp; Sequence</li> <li>● Specific phrases are mapped out using positive and concise language to maximize time and opportunities for student voice</li> <li>● Student level planning demonstrates deep knowledge of students (both who they are as individuals and how they are doing toward goals)</li> <li>● Daily follow up planning with students and families has a strong positive ratio</li> <li>● The circle prompt aligns to the indicators of quality (i.e. aligned to the level of “risk” the group is ready for, relevant to student’s lives &amp; interests, uses clear and concise language, is open ended to invite dialogue)</li> <li>● Clear circle moves are mapped out that demonstrate an understanding of the specific goal team needs and goal coach areas for growth in facilitating high quality circles</li> </ul>

**Plan your Opening:**

- Plan what you’ll say to greet students warmly.
  
- Reinforce expectations for the time (showing respect by tracking, sitting up, listening).

**Plan your Circle:**

- What directions and norms will you communicate to launch the circle effectively?
  
- Select or write a Life Habit or Personal Narrative prompt from the Goal Team Scope & Sequence that is relevant for your student’s unique needs.
  
- Reflect on your own response to the prompt. What will it sound like to share a response that is vulnerable but also concise so your voice doesn’t take center stage?
  
- What key moves do you need to focus on to facilitate a strong circle today? (e.g. ask a lower risk follow up question, turn and talk, wait time)

**Plan the Circle Check out:**

- What are the directions and specific prompt you’ll use to set up the running buddy turn and talk?

**Plan the Closing Ritual:**

- What framing or prompts will you use to encourage peer shout outs aligned to the Habit of the week?
  
- What specific praise might you contribute to the closing ritual (while still prioritizing student voices first)?

**Notes from today's Goal Team:** Use this space to jot down important student moments and reflections on your own practice both as they happen during goals teams and afterwards in your daily prep block.

**Follow up needed from today's Goal Team:** Once you've completed the specific parent or family communication, please be sure to update IC with the latest information.

Student	What's the message or action? ( <i>celebration, reminder, question</i> )	Complete?
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

DT member	What's the message or action? ( <i>celebration, reminder, question</i> )	Complete?
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

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