**Complete and return this form to Ms. Jackson by Wednesday, June 15, 2011.**

**Before you are cleared to leave for your program, you must:**

* **Submit all required enrollment forms/documentation to your program**
* **Reviewed the program packing list**
* **Purchase all books/materials**
* **Submit all payments due to AFBHS**
* **Determine how much money to send with scholar to program and how**
* **Confirm all travel arrangements**
* **Return this form to Ms. Jackson**

**Scholar cell phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Submitting required forms/documentation:**

I have completed and submitted all of the following applicable forms for my program: (Some of the forms below may not apply to your specific program.)

 \_\_\_ Signed AFBHS Scholarship contract (RETURNED TO MS. JACKSON)

\_\_\_ Program acceptance contract/letter (RETURNED TO PROGRAM)

\_\_\_ All medical forms/OTC waivers/release of liability waivers (RETURNED TO PROGRAM)

\_\_\_ All housing forms, dorm key deposits, and/or meal card contracts

\_\_\_ Travel arrangement forms

\_\_\_ Course selection documents

**Reviewed the program packing list**

\_\_\_ I have review the program packing list and I am clear on what my scholar is expected to bring.

\_\_\_ There is no packing list for my scholar’s program and I will adhere to the AFBHS list.

**Books/materials:**

\_\_\_ My scholar will purchase books upon arriving on campus; s/he will be carrying funds with which to do so. The estimated cost of books for my scholar’s program is: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_ I am ordering my scholar’s books on Amazon.com ahead of time and am having their books shipped to the program at the following address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_ I need a book scholarship and will work 40 hours for the College Readiness office in July/ August to earn my book stipend.

**Submitting payments due to AFBHS**

\_\_\_ I have submitted my full payment of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to AFBHS for my program.

\_\_\_ I still owe $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ which I will pay in full by 6/20/11. (Return all checks to Ms. Silver.)

**Sending money with my scholar**

\_\_\_ I will be sending $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ with my scholar.

\_\_\_ I will be sending money with my scholar in the form of: (Circle one or more.)

* Cash
* Pre-paid credit card
* Bank debit card
* Credit card

\_\_\_ Cash is going to present significant financial burden for our family; my child will work at AFBHS for 40 hours for a spending money this July/August.

**Confirming travel arrangements: (Check one or more below.)**

\_\_\_ I will take full responsibility for my scholar’s travel arrangements to and from the program, covering all associated costs, and ensuring that my scholar arrives and departs on time.

\_\_\_ My scholar will require financial assistance for the cost of travel to/from the program and will work for a travel stipend from AFBHS in July/August.

\_\_\_ My scholar will require assistance from Ms. Jackson and Ms. Draizen in arranging travel logistics.

***Please describe in detail below your plan for transporting your scholar to/from the program site.***

1. Arrival date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Mode of transportation (car, train, bus)to program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Adult accompanying scholar en route to the program site and relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. If no adult is physically accompanying the scholar to the program site, who will meet the scholar upon arrival? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Departure date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Mode of transportation (car, train, bus) **from** program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. Adult accompanying scholar in returning from the program site and relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
8. If no adult is physically accompanying your scholar back home from the program site, who will meet the scholar upon arrival? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Expectations for Conduct and Participation**

*Please initial next to each statement below to indicate your understanding, acceptance and ownership of the expectations for conduct and participation as a recipient of an AFBHS Pre-College Summer Opportunity scholarship.*

I understand that it is a highly prestigious privilege to participate in an AFBHS pre-college program. I solemnly swear to uphold CHPRIDE throughout my participation every day – weekdays and weekends – during my pre-college experience. I understand that I am an ambassador of my school’s community during my summer program. Furthermore, I understand that a pre-college program offers key opportunities to build critical relationships with faculty who may formally comment on my academic record and character when I apply to college. I affirm that I will maintain an open mind, challenging myself to take smart risks, and that I will take full academic and social advantage of the opportunities presented to me throughout my participation.

Scholar initials: \_\_\_\_\_\_\_\_\_\_\_ Parent initials: \_\_\_\_\_\_\_\_\_\_

I will return Ms. Jackson’s calls within 24 hours at any point during my summer opportunity. I understand that if/when Ms. Jackson surprise visits me, I will be expected to make time for a meal with her.

Scholar initials: \_\_\_\_\_\_\_\_\_\_\_ Parent initials: \_\_\_\_\_\_\_\_\_\_

I have programmed Ms. Jackson’s cell phone number into my cell phone: 917-287-6182.

Scholar initials: \_\_\_\_\_\_\_\_\_\_\_ Parent initials: \_\_\_\_\_\_\_\_\_\_

If my child does not show up to the program, is dismissed, or does not complete the program he/she has compromised a valuable partnership for AFBHS. I understand that we forfeit any payment our family contributed towards our child’s tuition and that we are also responsible for any financial contribution from AFBHS. If a student’s family is unable to reimburse AFBHS for their contribution, that student risks forfeiting any future access to AFBHS scholarship funding, SAT fee waivers, college scholarships, college trips, or any other AFBHS funded activity.

Scholar initials: \_\_\_\_\_\_\_\_\_\_\_ Parent initials: \_\_\_\_\_\_\_\_\_\_

Parent signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Scholar signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AFBHS Pre-College Program Packing List**

Clothing:

* 4-5 button-down shirts (professional!)
* 2-3 pairs of slacks or skirts (professional!)
* Rain gear
* 1 pair professional shoes (all black or brown dress shoes)
* 1 pair casual, comfortable shoes/sneakers
* Undergarments (6-7 sets)
* Socks (6-7 sets)
* Swimsuit
* 2 t-shirts
* 1-2 pairs of casual shorts
* Belt

Accessories and dorm gear:

* 2 towels
* Toiletries
* Bed sheets for an extra-long bed and comforter
* Pillow
* Small fan
* Laundry detergent (optional)
* Water bottle
* Alarm clock
* Watch
* Wallet with ID and money/credit card/bank card
* AFBHS travel packet (you will receive 6/24)
* Clothes hangers
* Flip flops or similar waterproof shoes for the shower

Academic materials:

* One 3’’ binder
* 10 pens
* 10 pencils
* Binder section dividers
* 3-subject notebook
* 2 Hi-liters
* Backpack/book bag
* 100 sheets loose leaf
* Dictionary
* Laptop with power cord (optional but highly recommended)