Academic Meeting:

Academic Overview

* Major:
* Why that major (to lead towards what career?):
* How often do you meet with your advisor?:
* Organizational Tool (how are you tracking assignments):
* FERPA Waiver (for classes 2010 or 2011):
* Do you own all your books?:
  + If no: What is your plan for getting access to the books?
* How many hours a week are you studying?:

1. This Semester:

CLASS ONE NAME:

Professor’s Name:

* Have you gone to office hours?:
* Have you missed any classes?:
  + If yes, how many?:
* What big assignments have you already had?:
  + How did you do on those?:
* What is the next big assignment coming up?:
* What is your current grade & how do you know that?

CLASS TWO NAME:

Professor’s Name:

* Have you gone to office hours?:
* Have you missed any classes?:
  + If yes, how many?:
* What big assignments have you already had?:
  + How did you do on those?:
* What is the next big assignment coming up?:
* What is your current grade & how do you know that?

CLASS THREE NAME:

Professor’s Name:

* Have you gone to office hours?:
* Have you missed any classes?:
  + If yes, how many?:
* What big assignments have you already had?:
  + How did you do on those?:
* What is the next big assignment coming up?:
* What is your current grade & how do you know that?

CLASS FOUR NAME:

Professor’s Name:

* Have you gone to office hours?:
* Have you missed any classes?:
  + If yes, how many?:
* What big assignments have you already had?:
  + How did you do on those?:
* What is the next big assignment coming up?:
* What is your current grade & how do you know that?

CLASS FIVE NAME:

Professor’s Name:

* Have you gone to office hours?:
* Have you missed any classes?:
  + If yes, how many?:
* What big assignments have you already had?:
  + How did you do on those?:
* What is the next big assignment coming up?:
* What is your current grade & how do you know that?

1. Relationships on campus *(get a general sense of an adult you can reach out to):*

* Who is the adult that you can reach out to if you need help? (Professor, Advisor, Student Affairs, Res Life)

1. Social Life

* What clubs/organizations are you involved in/do you want to get involved in?:
* Do you have a job?:
  + Where do you work?:
  + How many hours a week are you working?:

1. Summer/Jobs

* What do you want to do this summer?:
* Juniors/Seniors: What steps are you taking to get to your goal of being X profession? (Career Services)

1. SMART Goal #1:
2. Follow Up:

* FERPA waivers
* Will you please keep me updated if you receive a grade below a 75% so I can get a sense if you start to struggle?:
* What Ms. Gallagher will follow up on, and by when:
* What student will follow up on, and by when: